



City of Mountain Breezes
CLEVELAND, GEORGIA
Cleveland City Council
Meeting Agenda

Monday, January 13, 2025 - 6:30 P.M.
Cleveland Community Center/Police Department
342 Campbell Street, Cleveland, GA

1. Call to Order
2. Invocation – Lead Pastor Patrick Ballington, The Bridge Church, and White County Ministerial Alliance
3. Pledge of Allegiance
4. Approve Agenda

DEPARTMENT REPORTS

5. Economic Development and Planning – Director Tom O’Bryant
 - December 2024 Report
6. Finance – Director John Solmon
 - November 2024 Report
7. Fire Department – Chief Ricky Pruitt
 - December 2024 Report
8. Police Department - Chief Jeff Shoemaker
 - December 2024 Report
9. Public Works Department – Public Works Director Ricky Hunt
 - December 2024 Report
10. Water Resources – Water Resources Director Andrea Smith
 - December 2024 Report

PUBLIC HEARINGS

11. Second Public Hearing and Consideration – Resolution 2025-06 - New Charter

OLD BUSINESS

12. Resolution 2025-07 extending the 6-month Moratorium on Vape Shops September 30, 2025
13. Second Reading and Consideration - Resolution 2025-01 - Amending the Alcoholic Beverage Ordinance - Downtown Economic District
14. Resolution 2025-00 - Setting 2025 Annual Appointments (tabled at the January 6, 2025 Council Meeting)

NEW BUSINESS

15. Resolution 2025-03 setting Qualifying Fees and Call for Election
16. Applications for the Fiscal Year 2025 LMIG Program. Please remember to apply for your Fiscal Year 2025 LMIG Grant before the **February 1, 2025, deadline.**
17. Resolution 2025-08 – Reorganization and Composition of the Planning and Zoning Commission
18. Approval of Meeting/Called Meeting Minutes
 - January 6, 2025 Meeting Minutes
19. Approval of Executive Session Minutes
 - January 6, 2025, Executive Session

PUBLIC COMMENTS

CITY ADMINISTRATOR KEVIN HARRIS

CITY ATTORNEY KEITH WHITAKER

ANNOUNCEMENTS

20. Upcoming Calendar items
 - The next City Council Meeting will be held on Monday, February 3, 2025, at 6:30 p.m. at the Oak Springs Community Center/Police Department
 - City of Cleveland Offices will be closed on Monday, January 20, 2025 in observance of the Martin Luther King Jr. Day Holiday

EXECUTIVE SESSION

ADJOURN

CITY OF CLEVELAND
ECONOMIC DEVELOPMENT AND PLANNING REPORT/ACTIVITY
December 2024

ACTIVITY		(SIGNIFICANT)
Occupational License	5	(Los Cerritos, Booth Enterprises, Quick Mart)
Building Permits	3	(residential remodels)
Building Inspections	12	(Tipsy Tomato, Oak Springs Cottages, Fire Station, Atlanta Hardwoods)
Sign Permits	2	(Big Basket Foods, Circle K)
Plan Review	2	(Cleveland Dental GDOT, Soaring Therapy)
Current Commercial Activity	6	(6 Courthouse Sq., Cleveland General Store, 5 E Jarrard St, 6 W. Jarrard, Atlanta Hardwoods)
Development Inquiry	4	(Vertical Earth, Cook Residential, Metro Brokers JLL, Cowart Construction LLC)

Grant Applications and Administration

FEMA Civil Rights Policy Training for awarded projects. Preparation of Citizens Civil Right Policy for the city.

EDA site certification by Mayor and City Attorney.

Update of city SAMS (US System for Award Management) registration for all federal funds received and future applications. Continuance of existing UIE number assigned to city.

Infrastructure and Planning

Amend alcohol ordinance to update/replace the inside square area with the Downtown Economic District.

Continued training for Placer.ai, new platform and data for commercial recruitment and planning.

Open records request for 243 South Main Street.

Submitted LMIG reports to GDOT for FY22-24 funding.

City of Cleveland



Monthly Financial Report Period Ending November 2024

General Fund Summary



	November 2024	FY 2025 YTD	November 2023	FY 2024 YTD
Revenues	587,416	2,005,590	494,436	1,820,369
Expenditures	411,932	1,845,615	362,644	1,806,312
Net Income (Loss)	175,484	159,975	131,792	14,058

General Fund – Revenue Comparison



Revenue	FY 2025			
	November 2024	Year to Date	Budget	% of Budget
Taxes	484,225	1,596,857	3,207,377	50%
Licenses and Permits	45,738	91,505	121,000	76%
Intergovernmental Revenues	3,996	17,656	141,955	12%
Charges for Services	38,326	184,335	456,550	40%
Fines and Forfeitures	7,417	43,962	67,550	65%
Investment Income	3,498	14,247	30,000	47%
Miscellaneous Revenue	713	6,562	17,000	39%
Other Financing Sources	3,504	50,467	756,345	7%
Totals	587,416	2,005,590	4,797,777	42%

Revenue	FY 2024			
	November 2023	Year to Date	Budget	% of Budget
Taxes	416,912	1,503,380	3,071,175	49%
Licenses and Permits	28,170	65,834	157,000	42%
Intergovernmental Revenues	2,855	12,259	137,200	9%
Charges for Services	35,077	175,793	426,050	41%
Fines and Forfeitures	3,051	34,156	67,550	51%
Investment Income	2,454	9,330	14,000	67%
Miscellaneous Revenue	1,606	12,129	90,000	13%
Other Financing Sources	4,311	7,489	535,666	1%
Totals	494,436	1,820,369	4,498,641	40%

LOST COLLECTION TRENDS



Month	FY 2023	FY 2024	FY 2025	% Change from PY
July	144,331.92	159,421.43	150,894.61	-5.3%
August	123,607.67	133,107.82	135,069.17	1.5%
September	127,079.53	135,493.23	122,372.18	-9.7%
October	144,680.21	141,910.18	157,707.61	11.1%
November	127,489.65	134,455.49	142,693.61	6.3%
December	141,286.33	145,716.69	0.00	0.0%
January	108,329.22	111,184.58	0.00	0.0%
February	106,394.73	115,987.89	0.00	0.0%
March	121,834.41	123,848.47	0.00	0.0%
April	120,805.28	121,609.50	0.00	0.0%
May	128,548.93	134,105.56	0.00	0.0%
June	137,994.37	144,554.30	0.00	0.0%
	1,532,382.25	1,601,395.14	708,737.18	

SPLOST COLLECTION TRENDS

Month	FY 2023	FY 2024	FY2025	% Change from PY
July	142,889.20	156,255.26	149,386.65	-4.40%
August	122,241.93	131,606.73	133,717.27	1.60%
September	124,740.19	134,138.57	121,167.39	-9.67%
October	143,341.05	140,492.34	156,130.37	11.13%
November	127,709.99	133,067.23	141,615.74	6.42%
December	138,996.27	144,258.35	0.00	0.00%
January	107,505.27	110,073.97	0.00	0.00%
February	105,342.83	116,926.59	0.00	0.00%
March	123,238.65	120,511.80	0.00	0.00%
April	119,711.36	120,394.50	0.00	0.00%
May	127,389.82	132,764.06	0.00	0.00%
June	136,841.47	143,109.95	0.00	0.00%
	1,519,948.03	1,583,599.35	702,017.42	



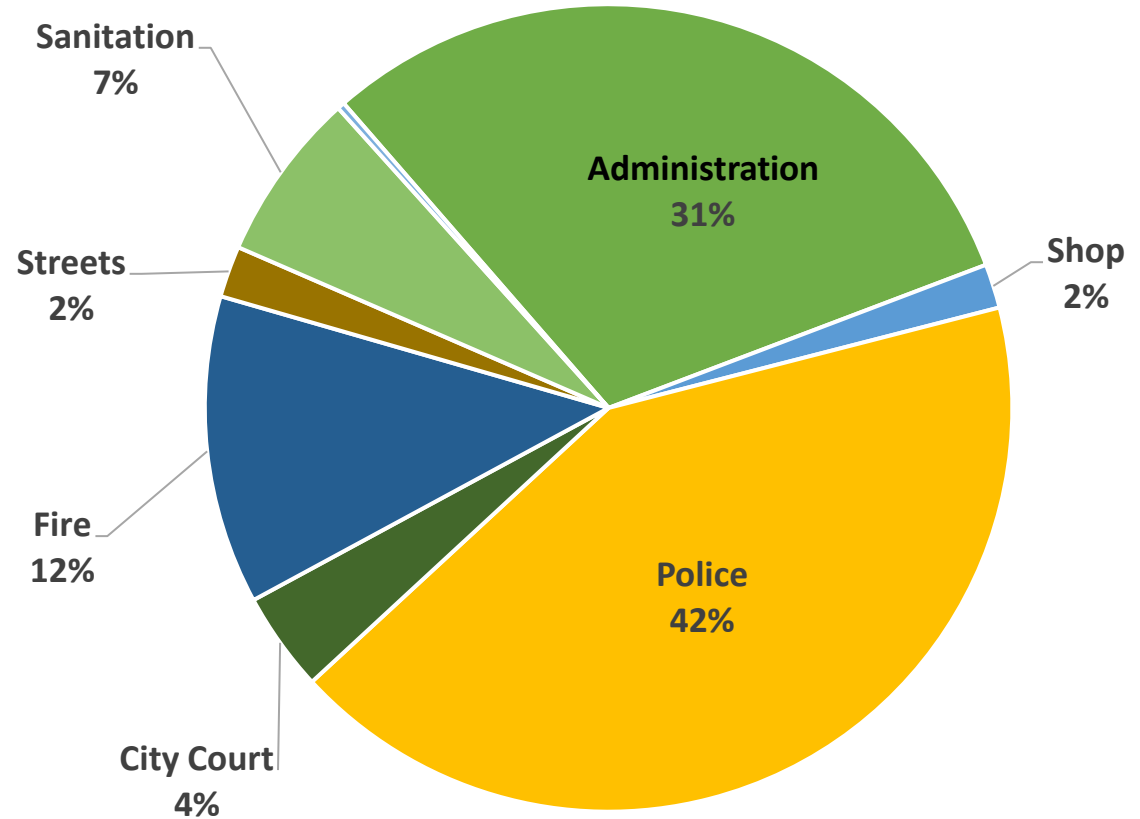
General Fund – Expenditure Comparison



Department	FY 2025			
	November 2024	Year to Date	Budget	% of Budget
Administration	126,127	531,298	1,302,288	41%
Shop	7,276	35,053	95,715	37%
Police	173,579	781,352	2,021,976	39%
City Court	16,363	66,772	168,939	40%
Fire	50,910	229,836	647,223	36%
Streets	8,458	43,206	154,407	28%
Sanitation	28,027	154,591	387,129	40%
City Park	1,190	3,508	20,100	17%
Totals	411,932	1,845,616	4,797,777	38%

Department	FY 2024			
	November 2023	Year to Date	Budget	% of Budget
Administration	103,027	501,398	1,208,820	41%
Shop	6,077	32,360	91,530	35%
Police	161,269	775,967	1,940,495	40%
City Court	13,294	65,237	165,245	39%
Fire	41,238	244,614	575,631	42%
Streets	6,026	33,718	150,780	22%
Sanitation	30,317	150,545	346,540	43%
City Park	1,395	2,472	19,600	13%
Totals	362,644	1,806,312	4,498,641	40%

General Fund – Expenditures By Department November 2024



Water and Sewer Fund Summary



	November 2024	FY 2025 YTD	November 2023	FY 2024 YTD
Revenues	239,540	1,201,478	228,257	1,614,158
Expenses	201,102	1,112,197	169,267	1,019,155
Net Income (Loss)	38,438	89,281	58,990	595,003

Water and Sewer Fund – Revenue Comparison



Revenue	FY 2025			
	November 2024	Year to Date	Budget	% of Budget
Charges for Services	229,558	1,143,535	2,584,864	44%
Investment Income	9,957	56,733	80,000	71%
Miscellaneous Revenue	25	1,210	2,000	61%
Other Financing Sources	-	-	400,000	0%
Intergovernmental Revenues	-	-		0%
Totals	239,540	1,201,478	3,066,864	39%

Revenue	FY 2024			
	November 2023	Year to Date	Budget	% of Budget
Charges for Services	215,967	1,203,185	2,436,600	49%
Investment Income	12,160	60,253	70,000	86%
Miscellaneous Revenue	130	721	32,000	2%
Other Financing Sources	-	350,000	429,940	81%
Intergovernmental Revenues	-	-		0%
Totals	228,257	1,614,158	2,968,540	54%

Water and Sewer Fund – Expense Comparison



Expense	FY 2025				Expense	FY 2024			
	November 2024	Year to Date	Budget	% of Budget		November 2023	Year to Date	Budget	% of Budget
Water	129,218	761,690	1,974,081	39%	Water	96,718	679,044	1,851,290	37%
Sewer	71,884	350,507	1,092,783	32%	Sewer	72,550	340,111	1,117,250	30%
General Government	-	-	-	0%	General Government	-	-	-	0%
Totals	201,102	1,112,197	3,066,864	36%	Totals	169,267	1,019,155	2,968,540	34%

December 31,
2024

Capital Projects/ SPLOST



American Rescue Plan

Beginning Balance \$1,001,917.04

Increases

Interest \$3,731.80

Decreases

Ending Balance \$1,005,648.84

SPLOST 5

Beginning Balance \$3,189,516.10

Increases

Interest \$12,148.51

Sales Tax \$156,130.67

Decreases

Freeman Electrical - Well 6 \$85,413.60

Ending Balance \$3,272,381.68

SPLOST 4

Beginning Balance \$0.00

Increases

Interest

Decreases

Ending Balance 0.00

December 31, 2024 Bank Balances



Account	Beginning Balance	Ending Balance
General Fund	\$1,003,432.71	\$1,174,767.59
Water Sewer Fund	\$2,249,838.23	\$2,277,189.00
Water Sinking Fund	\$579,501.65	\$571,944.84
Escrow Account	\$301,045.18	\$301,944.97
GEFA	\$67,905.52	\$67,590.10
Hotel/ Motel	\$62,175.20	\$65,152.12
SPLOST 4	\$0.00	\$0.00
SPLOST 5	\$3,189,515.10	\$3,272,381.68
American Rescue Plan	\$1,001,917.40	\$1,005,648.84

FY 2025 SPLOST V Budget



FISCAL YEAR 2024-2025		Estimated	Received	Revenue to
320 SPLOST - REVENUE		Revenue	YTD	be received
TAXES				
SPLOST 5 REVENUE	\$	1,454,265.24	\$ 702,017.42	\$ 752,247.82
SPLOST 5 INTEREST INCOME	\$	156,000.00	\$ 99,324.27	\$ 56,675.73
FUND BALANCE	\$	4,848,896.23	\$ 4,848,896.23	\$ -
TOTAL	\$	6,459,161.47	\$ 5,650,237.92	\$ 808,923.55
		Original	Committed	Available
		Appropriation	YTD	Appropriation
320 SPLOST - PROJECTS				
CEMETARY ST (PHASE 1)	\$	57,000.00	\$ -	\$ 57,000.00
LADDER TRUCK & EQUIPMENT	\$	210,000.00	\$ 36,094.38	\$ 173,905.62
PAKMOR GARBAGE TRUCK	\$	245,053.31	\$ -	\$ 245,053.31
SERVER OS MIGRATION	\$	14,730.00	\$ -	\$ 14,730.00
2 GENERATORS	\$	83,855.00	\$ -	\$ 83,855.00
ROAD PAVING	\$	491,528.16	\$ 612,808.33	\$ (121,280.17)
EDMOND SOFTWARE	\$	25,995.00	\$ 12,997.50	\$ 12,997.50
WELL 6	\$	505,000.00	\$ 464,041.10	\$ 40,958.90
2 POLICE VEHICLES	\$	120,000.00	\$ 45,498.99	\$ 74,501.01
NEW FACILITY	\$	4,000,000.00	\$ 872,367.44	\$ 3,127,632.56
ZERO TURN MOWER	\$	12,000.00	\$ 10,973.24	\$ 1,026.76
CHIPPER	\$	40,000.00	\$ -	\$ 40,000.00
MUD PUMP	\$	4,000.00	\$ -	\$ 4,000.00
NEW FACILITY & REMODEL	\$	500,000.00	\$ 415,493.07	\$ 84,506.93
P/S WOODLAND FOREST	\$	150,000.00	\$ -	\$ 150,000.00
	\$	6,459,161.47	\$ 2,470,274.05	\$ 3,988,887.42

SPLOST 2014

CITY OF CLEVELAND, GEORGIA
2023/2024 REPORT ON SPECIAL PURPOSE LOCAL OPTION SALES TAX JULY '23 – JUNE '24

FY 2025 SPLOST V Budget



PROJECT	ESTIMATED COSTS	ESTIMATED COSTS	EXPENDITURES	EXPENDITURES	TOTAL
	ORIGINAL	CURRENT	PRIOR YEARS	CURRENT YEARS	
SPLOST 2014					
WATER AND WASTEWATER IMPROVEMENTS	\$1,033,600	\$1,033,600	\$1,200,360	\$102,400	\$1,302,760
CAPITAL IMPROVEMENTS OF PUBLIC BUILDINGS, PUBLIC INFRASTRUCTURE	\$236,400	\$236,400	\$851,137	\$54,820	\$905,957
ROADS, STREETS, BRIDGES, AND SIDEWALK PROJECTS	\$750,000	\$750,000	\$338,871	\$0	\$338,871
CULTURAL AND RECREATIONAL FACILITIES	\$450,000	\$450,000	\$847,859	\$0	\$847,859
TOTALS	\$2,470,000	\$2,470,000	\$3,238,227	\$157,220	\$3,395,447

Projects for SPLOST 2014 Water and Wastewater improvements will be expended through the receivables of SPLOST funds scheduled to be received through 2020, available grants, and the water/wastewater fund.

SPLOST 2020

FY 2025 SPLOST V Budget



CITY OF CLEVELAND, GEORGIA 2023/2024 REPORT ON SPECIAL PURPOSE LOCAL OPTION SALES TAX JULY '23 – JUNE '24					
PROJECT	ESTIMATED COSTS		EXPENDITURES		TOTAL
	ORIGINAL	CURRENT	PRIOR YEARS	CURRENT YEARS	
SPLOST 2020					
WATER AND WASTEWATER IMPROVEMENTS	\$2,400,000	\$2,400,000	\$71,688	\$203,391	\$275,079
CAPITAL IMPROVEMENTS OF PUBLIC BUILDINGS, PUBLIC INFRASTRUCTURE	\$1,700,000	\$1,700,000	\$74,184	\$288,879	\$363,063
ROADS, STREETS, BRIDGES, AND SIDEWALK PROJECTS	\$1,100,000	\$1,100,000	\$0	\$42,800	\$42,800
CULTURAL AND RECREATIONAL FACILITIES	\$400,000	\$400,000	\$0	\$34,761	\$34,761
TOTALS	\$5,600,000	\$5,600,000	\$145,872	\$569,830	\$715,702

LOST COLLECTION TRENDS TO BUDGET

Month	FY 2025	% Change to Budget	\$ Change to Budget	Weighted Average	Weighted %	Budget
July	150,894.61	-3.7%	-5827.17	156721.78	9.96%	1574277
August	135,069.17	3.2%	4215.41	130853.76	8.31%	1574277
September	122,372.18	-8.1%	-10826.60	133198.78	8.46%	1574277
October	157,707.61	13.0%	18200.55	139507.06	8.86%	1574277
November	142,693.61	8.0%	10515.00	132178.61	8.40%	1574277
December	0.00			143249.11	9.10%	1574277
January	0.00			109301.77	6.94%	1574277
February	0.00			114023.74	7.24%	1574277
March	0.00			121751.21	7.73%	1574277
April	0.00			119550.16	7.59%	1574277
May	0.00			131834.61	8.37%	1574277
June	0.00			623.00	9.03%	1574277



SPLOST COLLECTION TRENDS TO BUDGET

Month	FY2025	% Change to Budget	\$ Change to Budget	Weighted Average	Weighted %	Budget
July	149,386.65	4.1%	5892.93	143493.72	9.87%	1454265
August	133,717.27	10.6%	12859.01	120858.26	8.31%	1454265
September	121,167.39	-1.6%	-2015.93	123183.32	8.47%	1454265
October	156,130.37	21.0%	27112.20	129018.17	8.87%	1454265
November	141,615.74	15.9%	19416.26	122199.48	8.40%	1454265
December	0.00			132476.61	9.11%	1454265
January	0.00			101084.10	6.95%	1454265
February	0.00			107377.06	7.38%	1454265
March	0.00			110669.46	7.61%	1454265
April	0.00			110561.75	7.60%	1454265
May	0.00			121921.07	8.38%	1454265
June	0.00			131422.00	9.04%	1454265



Cleveland Fire Department

85 South Main Street Cleveland, GA. 30528



For December 2024 Cleveland Fire Department Responded To 132 Calls. 52 Of The Calls Were In The City Limits. 79 Of The Calls Were In The County . 1 Of The Calls Was In Helen. White County Fire Services Responded Into The City 6 Times . For 2024 Cleveland Fire Department Responded To A Total Of 1,516 Calls.

Incident Type Details	2024-12-01	Total
311 - Medical assist, assist EMS crew	47	47
321 - EMS call, excluding vehicle accident with injury	29	29
531 - Smoke or odor removal	1	1
550 - Public service assistance, other	1	1
611 - Dispatched & canceled en route	13	13
732 - Extinguishing system activation due to malfunction	1	1
731 - Sprinkler activation due to malfunction	1	1
111 - Building fire	2	2
142 - Brush or brush-and-grass mixture fire	1	1
554 - Assist invalid	12	12
121 - Fire in mobile home used as fixed residence	1	1
324 - Motor vehicle accident with no injuries.	3	3
141 - Forest, woods or wildland fire	1	1
322 - Motor vehicle accident with injuries	4	4
700 - False alarm or false call, other	1	1
622 - No incident found on arrival at dispatch address	2	2
444 - Power line down	2	2
412 - Gas leak (natural gas or LPG)	1	1
353 - Removal of victim(s) from stalled elevator	1	1
413 - Oil or other combustible liquid spill	1	1
651 - Smoke scare, odor of smoke	2	2
411 - Gasoline or other flammable liquid spill	1	1
152 - Garbage dump or sanitary landfill fire	1	1
631 - Authorized controlled burning	2	2
150 - Outside rubbish fire, other	1	1
Total	132	132

Alarm Date between 12/1/2024

and 1/1/2025

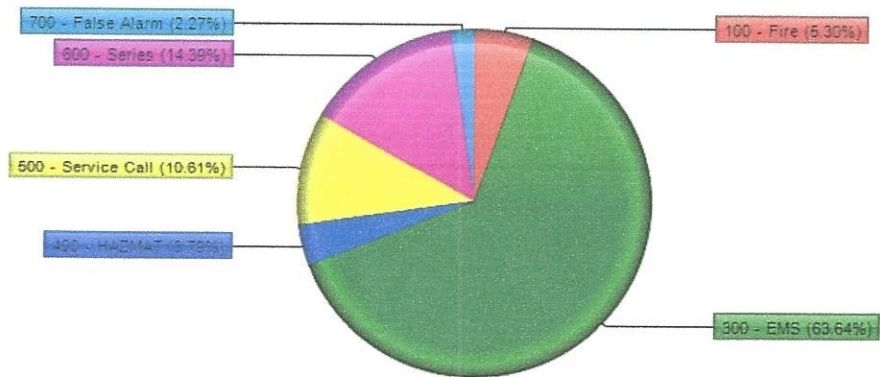
Run

Run and Hide Parameters

Fire Incident Type Breakdown

Incident Type Group

100 - Fire	7
300 - EMS	84
400 - HAZMAT	5
500 - Service Call	14
600 - Series	19
700 - False Alarm	3
Total	132



Alarm Date between 12/1/2024 and 1/1/2025

Run

Run and Hide Parameters

Incident Count By NFIRS Code

Incident Type Group	2024-12-01	Total
300 - EMS	84	84
500 - Service Call	14	14
600 - Series	19	19
700 - False Alarm	3	3
100 - Fire	7	7
400 - HAZMAT	5	5
Monthly Total	132	132

Incident Count by Shift

Shift	2024-12-01	Total
C Shift	43	43
B Shift	47	47
A Shift	42	42
Total	132	132

Incident Count by Station

Station	2024-12-01	Total
Cleveland Fire Department	132	132
Total	132	132

Incident Count by Unit

Unit	2024-12-01	Total
E11	55	55
U11	61	61
E13	1	1
R11	25	25
E12	1	1
L11	1	1
Total	144	144



Incident List by Alarm Date/Time

Incident Number	Alarm Date	Alarm Time	Location	Incident Type Code	Incident Type
2024-001395	12/1/2024 3:41:40 AM	3:41 AM	603 OLD CLARKESVILLE HWY	311	Medical assist, assist EMS crew
2024-001396	12/2/2024 9:39:33 AM	9:39 AM	241 RUNNING DEER RD	321	EMS call, excluding vehicle accident with injury
2024-001397	12/2/2024 10:17:28 AM	10:17 AM	176 THUNDER RIDGE DR	311	Medical assist, assist EMS crew
2024-001398	12/2/2024 3:45:26 PM	3:45 PM	447 HEAD ST	321	EMS call, excluding vehicle accident with injury
2024-001399	12/2/2024 6:04:35 PM	6:04 PM	1196 MOUNTAIN SHADOWS DR	311	Medical assist, assist EMS crew
2024-001400	12/2/2024 9:35:21 PM	9:35 PM	1801 HWY 129 S	531	Smoke or odor removal
2024-001401	12/3/2024 11:51:08 AM	11:51 AM	643 S MAIN ST	311	Medical assist, assist EMS crew
2024-001402	12/3/2024 1:39:21 PM	1:39 PM	56 STATON RD	321	EMS call, excluding vehicle accident with injury
2024-001403	12/3/2024 3:42:32 PM	3:42 PM	84 EDNA HOLCOMB DR	311	Medical assist, assist EMS crew
2024-001404	12/3/2024 4:08:26 PM	4:08 PM	1000 CAMPBELL ST	321	EMS call, excluding vehicle accident with injury
2024-001405	12/3/2024 5:12:12 PM	5:12 PM	42 WHITEHALL MANOR CT	550	Public service assistance, other
2024-001406	12/4/2024 9:02:20 AM	9:02 AM	210 HOPE DR	321	EMS call, excluding vehicle accident with injury
2024-001407	12/4/2024 10:28:11 AM	10:28 AM	260 DONALD E THURMOND PKY	611	Dispatched & canceled en route
2024-001408	12/4/2024 10:38:21 AM	10:38 AM	260 DONALD E THURMOND PKY	732	Extinguishing system activation due to malfunction
2024-001409	12/4/2024 1:32:06 PM	1:32 PM	611 HWY 75 S	321	EMS call, excluding vehicle accident with injury
2024-001410	12/4/2024 3:46:31 PM	3:46 PM	260 DONALD E THURMOND PKY	731	Sprinkler activation due to malfunction
2024-001411	12/4/2024 11:39:12 PM	11:39 PM	3250 LOTHBRIDGE RD	111	Building fire
2024-001412	12/5/2024 12:22:01 AM	12:22 AM	479 STONEBROOK TRL	321	EMS call, excluding vehicle accident with injury
2024-001413	12/5/2024 1:02:05 AM	1:02 AM	42 WHITEHALL MANOR CT	321	EMS call, excluding vehicle accident with injury
2024-001414	12/5/2024 3:10:00 PM	3:10 PM	1366 JOE BLACK RD	311	Medical assist, assist EMS crew
2024-001415	12/5/2024 4:28:33 PM	4:28 PM	475 CADY LN	311	Medical assist, assist EMS crew
2024-001416	12/6/2024 1:33:51 AM	1:33 AM	32 ADAIR MILL RD	311	Medical assist, assist EMS crew
2024-001417	12/6/2024 3:37:37 AM	3:37 AM	116 WHITEHALL COMMONS LN	311	Medical assist, assist EMS crew
2024-001418	12/6/2024 10:28:51 AM	10:28 AM	2600 HWY 129 N	311	Medical assist, assist EMS crew
2024-001419	12/6/2024 9:20:35 PM	9:20 PM	37 BOULDER LN	311	Medical assist, assist EMS crew
2024-001420	12/6/2024 9:56:51 PM	9:56 PM	616 ASBESTOS RD	311	Medical assist, assist EMS crew
2024-001421	12/7/2024 12:35:06 AM	12:35 AM	405 MILL CREEK TRL	321	EMS call, excluding vehicle accident with injury
2024-001422	12/7/2024 2:05:28 AM	2:05 AM	216 SILVER FALLS RD	321	EMS call, excluding vehicle accident with injury
2024-001423	12/7/2024 1:54:21 PM	1:54 PM	166 TOM TEAGUE RD	142	Brush or brush-and-grass mixture fire

2024-001424	12/7/2024 5:48:50 PM	5:48 PM	213 HOLINESS CAMPGROUND RD	611	Dispatched & canceled en route
2024-001425	12/7/2024 5:51:19 PM	5:51 PM	39 HEAD LN	321	EMS call, excluding vehicle accident with injury
2024-001426	12/7/2024 10:39:34 PM	10:39 PM	160 STAG LEAP DR	311	Medical assist, assist EMS crew
2024-001427	12/8/2024 1:44:36 AM	1:44 AM	138 WANDA DR	554	Assist invalid
2024-001428	12/8/2024 1:47:02 PM	1:47 PM	81 MAGNIFICENT WAY	121	Fire in mobile home used as fixed residence
2024-001429	12/8/2024 4:40:25 PM	4:40 PM	145 WHITEHALL COMMONS LN	321	EMS call, excluding vehicle accident with injury
2024-001430	12/8/2024 5:19:22 PM	5:19 PM	44 CLAUDE SIMS RD	324	Motor vehicle accident with no injuries.
2024-001431	12/8/2024 5:45:04 PM	5:45 PM	HWY 129N	141	Forest, woods or wildland fire
2024-001432	12/8/2024 7:52:45 PM	7:52 PM	38 WILLETT DR	321	EMS call, excluding vehicle accident with injury
2024-001433	12/9/2024 1:17:39 AM	1:17 AM	92 JAMESTOWN DR	611	Dispatched & canceled en route
2024-001434	12/9/2024 7:12:59 AM	7:12 AM	HENRY NIX RD	322	Motor vehicle accident with injuries
2024-001435	12/9/2024 7:36:06 AM	7:36 AM	E KYTLE ST	324	Motor vehicle accident with no injuries.
2024-001436	12/9/2024 8:20:48 AM	8:20 AM	438 WILLOWS DR	554	Assist invalid
2024-001437	12/9/2024 11:08:44 AM	11:08 AM	300 N MAIN ST	700	False alarm or false call, other
2024-001438	12/9/2024 11:23:52 PM	11:23 PM	267 TOM BELL RD	311	Medical assist, assist EMS crew
2024-001439	12/10/2024 7:16:52 AM	7:16 AM	53 TOWERING OAKS DR	311	Medical assist, assist EMS crew
2024-001440	12/10/2024 12:08:30 PM	12:08 PM	108 WHITEHALL CIR	611	Dispatched & canceled en route
2024-001441	12/10/2024 1:34:28 PM	1:34 PM	286 PARTIN RD	611	Dispatched & canceled en route
2024-001442	12/10/2024 6:20:35 PM	6:20 PM	138 WANDA DR	554	Assist invalid
2024-001443	12/11/2024 9:44:34 AM	9:44 AM	2600 HWY 129 N	311	Medical assist, assist EMS crew
2024-001444	12/11/2024 10:29:36 AM	10:29 AM	1955 HWY 129 S	622	No incident found on arrival at dispatch address
2024-001445	12/11/2024 12:52:54 PM	12:52 PM	726 BRUCKEN STRASSE	611	Dispatched & canceled en route
2024-001446	12/11/2024 1:16:51 PM	1:16 PM	35 YOUNGSMITH RD	311	Medical assist, assist EMS crew
2024-001447	12/11/2024 9:32:25 PM	9:32 PM	538 N MAIN ST	311	Medical assist, assist EMS crew
2024-001448	12/12/2024 6:17:34 AM	6:17 AM	1248 MAULDIN RD	444	Power line down
2024-001449	12/12/2024 10:58:28 AM	10:58 AM	960 ASBURY MILL RD	311	Medical assist, assist EMS crew
2024-001450	12/12/2024 1:28:44 PM	1:28 PM	123 STONEY CREEK DR	554	Assist invalid
2024-001451	12/13/2024 1:57:42 AM	1:57 AM	574 FRANK BLACK RD	321	EMS call, excluding vehicle accident with injury
2024-001452	12/13/2024 4:07:49 AM	4:07 AM	56 DEERFIELD DR	554	Assist invalid
2024-001453	12/13/2024 7:59:26 AM	7:59 AM	868 S MAIN ST	412	Gas leak (natural gas or LPG)
2024-001454	12/13/2024 5:22:54 PM	5:22 PM	42 WHITEHALL MANOR CT	353	Removal of victim(s) from stalled elevator
2024-001455	12/13/2024 5:43:02 PM	5:43 PM	42 WHITEHALL MANOR CT	554	Assist invalid

2024-001456	12/14/2024 12:07:58 AM	12:07 AM	109 CHANDACE DR	611	Dispatched & canceled en route
2024-001457	12/14/2024 11:21:57 AM	11:21 AM	367 CHURCH ST	321	EMS call, excluding vehicle accident with injury
2024-001458	12/14/2024 4:18:49 PM	4:18 PM	262 S MAIN ST	413	Oil or other combustible liquid spill
2024-001459	12/14/2024 5:02:45 PM	5:02 PM	286 S MAIN ST	321	EMS call, excluding vehicle accident with injury
2024-001460	12/14/2024 5:54:08 PM	5:54 PM	1307 TOWN CREEK RD	611	Dispatched & canceled en route
2024-001461	12/15/2024 12:25:01 AM	12:25 AM	110 FOXWOOD DR	311	Medical assist, assist EMS crew
2024-001462	12/15/2024 1:49:18 AM	1:49 AM	105 BRYANT ST	311	Medical assist, assist EMS crew
2024-001463	12/15/2024 2:22:12 AM	2:22 AM	88 FISHTAIL CIR	311	Medical assist, assist EMS crew
2024-001464	12/15/2024 11:27:58 AM	11:27 AM	157 SEABORN DR	321	EMS call, excluding vehicle accident with injury
2024-001465	12/15/2024 4:17:54 PM	4:17 PM	896 CAMPBELL ST	321	EMS call, excluding vehicle accident with injury
2024-001466	12/16/2024 12:33:11 AM	12:33 AM	226 HEAD ST	321	EMS call, excluding vehicle accident with injury
2024-001467	12/16/2024 10:49:08 AM	10:49 AM	235 TURNER RIDGE DR	311	Medical assist, assist EMS crew
2024-001468	12/16/2024 12:30:24 PM	12:30 PM	85 W JARRARD ST	622	No incident found on arrival at dispatch address
2024-001469	12/16/2024 12:37:27 PM	12:37 PM	72 GABBYS WAY	322	Motor vehicle accident with injuries
2024-001470	12/16/2024 1:21:38 PM	1:21 PM	42 WHITEHALL MANOR CT	311	Medical assist, assist EMS crew
2024-001471	12/17/2024 7:02:36 AM	7:02 AM	49 JACKSON CIR	311	Medical assist, assist EMS crew
2024-001472	12/18/2024 1:09:53 AM	1:09 AM	2910 HWY 115 W	651	Smoke scare, odor of smoke
2024-001473	12/18/2024 5:56:45 AM	5:56 AM	724 E KYTLE ST	411	Gasoline or other flammable liquid spill
2024-001474	12/18/2024 8:16:23 AM	8:16 AM	2961 HWY 115 E	311	Medical assist, assist EMS crew
2024-001475	12/18/2024 10:12:56 AM	10:12 AM	42 WHITEHALL MANOR CT	311	Medical assist, assist EMS crew
2024-001476	12/18/2024 5:45:45 PM	5:45 PM	223 BRYANT ST	311	Medical assist, assist EMS crew
2024-001477	12/18/2024 8:16:19 PM	8:16 PM	1000 CAMPBELL ST	311	Medical assist, assist EMS crew
2024-001478	12/18/2024 8:35:18 PM	8:35 PM	105 BRYANT ST	321	EMS call, excluding vehicle accident with injury
2024-001479	12/19/2024 4:50:19 AM	4:50 AM	663 HWY 75 S	322	Motor vehicle accident with injuries
2024-001480	12/20/2024 3:05:04 AM	3:05 AM	412 MOUNT PLEASANT CHURCH RD	111	Building fire
2024-001481	12/20/2024 10:38:59 AM	10:38 AM	273 FAULKNER ST	321	EMS call, excluding vehicle accident with injury
2024-001482	12/20/2024 5:18:29 PM	5:18 PM	1243 HULSEY RD	651	Smoke scare, odor of smoke
2024-001483	12/20/2024 6:25:32 PM	6:25 PM	154 WILFORD ASH SR PKY	311	Medical assist, assist EMS crew
2024-001484	12/20/2024 11:05:38 PM	11:05 PM	441 LEONA LN	611	Dispatched & canceled en route
2024-001485	12/21/2024 12:00:05 AM	12:00 AM	38 HEAD LN	311	Medical assist, assist EMS crew
2024-001486	12/21/2024 1:02:55 AM	1:02 AM	2641 HELEN HWY	311	Medical assist, assist EMS crew
2024-001487	12/21/2024 9:38:36 AM	9:38 AM	545 HELEN HWY	611	Dispatched & canceled en route

2024-001488	12/21/2024 12:15:50 PM	12:15 PM	1534 S MAIN ST	311	Medical assist, assist EMS crew
2024-001489	12/21/2024 4:53:40 PM	4:53 PM	104 BRETT RD	321	EMS call, excluding vehicle accident with injury
2024-001490	12/21/2024 9:06:35 PM	9:06 PM	285 GRAND VIEW DR	321	EMS call, excluding vehicle accident with injury
2024-001491	12/22/2024 10:13:28 AM	10:13 AM	1949 JOE BLACK RD	311	Medical assist, assist EMS crew
2024-001492	12/22/2024 2:27:47 PM	2:27 PM	412 OLD CLARKESVILLE HWY	311	Medical assist, assist EMS crew
2024-001493	12/22/2024 7:25:29 PM	7:25 PM	777 OAK POINTE DR	554	Assist invalid
2024-001494	12/22/2024 10:19:52 PM	10:19 PM	301 N MAIN ST	311	Medical assist, assist EMS crew
2024-001495	12/23/2024 3:29:58 PM	3:29 PM	1186 HOLINESS CAMPGROUND RD	611	Dispatched & canceled en route
2024-001496	12/23/2024 4:08:24 PM	4:08 PM	1605 HELEN HWY	152	Garbage dump or sanitary landfill fire
2024-001497	12/24/2024 12:54:50 AM	12:54 AM	16 VERAS DR	554	Assist invalid
2024-001498	12/24/2024 1:26:37 AM	1:26 AM	519 YONAH MTN	611	Dispatched & canceled en route
2024-001499	12/24/2024 6:51:33 AM	6:51 AM	86 HORSERANGE VISTA CT	321	EMS call, excluding vehicle accident with injury
2024-001500	12/24/2024 9:02:04 AM	9:02 AM	96 GLADE BRANCH RD	321	EMS call, excluding vehicle accident with injury
2024-001501	12/24/2024 4:27:48 PM	4:27 PM	412 OLD CLARKESVILLE HWY	321	EMS call, excluding vehicle accident with injury
2024-001502	12/25/2024 1:18:54 PM	1:18 PM	2232 ASBURY MILL RD	631	Authorized controlled burning
2024-001503	12/25/2024 7:00:50 PM	7:00 PM	404 CANTRELL RD	611	Dispatched & canceled en route
2024-001504	12/26/2024 4:48:06 AM	4:48 AM	42 WHITEHALL MANOR CT	554	Assist invalid
2024-001505	12/26/2024 6:57:19 AM	6:57 AM	35 EAGLE RIDGE TRL	311	Medical assist, assist EMS crew
2024-001506	12/26/2024 8:10:01 PM	8:10 PM	42 WHITEHALL MANOR CT	554	Assist invalid
2024-001507	12/26/2024 8:28:42 PM	8:28 PM	227 DRISKELL RD	311	Medical assist, assist EMS crew
2024-001508	12/26/2024 10:24:48 PM	10:24 PM	1894 HWY 129 S	631	Authorized controlled burning
2024-001509	12/27/2024 9:19:46 AM	9:19 AM	1918 HWY 129 S	150	Outside rubbish fire, other
2024-001510	12/27/2024 5:34:25 PM	5:34 PM	HWY 129S	322	Motor vehicle accident with injuries
2024-001511	12/27/2024 9:15:43 PM	9:15 PM	341 W KYTLE ST	311	Medical assist, assist EMS crew
2024-001512	12/28/2024 1:37:32 AM	1:37 AM	267 CRABAPPLE LN	311	Medical assist, assist EMS crew
2024-001513	12/28/2024 10:19:11 AM	10:19 AM	393 LOUDSVILLE CHURCH RD	554	Assist invalid
2024-001514	12/28/2024 12:21:25 PM	12:21 PM	5 DUTCHMAN WAY	311	Medical assist, assist EMS crew
2024-001515	12/28/2024 2:15:39 PM	2:15 PM	459 WILDWOOD ACRES RD	311	Medical assist, assist EMS crew
2024-001516	12/28/2024 2:54:58 PM	2:54 PM	7141 HWY 254	311	Medical assist, assist EMS crew
2024-001517	12/28/2024 7:41:05 PM	7:41 PM	1000 CAMPBELL ST	321	EMS call, excluding vehicle accident with injury
2024-001518	12/28/2024 8:24:53 PM	8:24 PM	16 VERAS DR	311	Medical assist, assist EMS crew
2024-001519	12/28/2024 9:52:08 PM	9:52 PM	1000 CAMPBELL ST	311	Medical assist, assist EMS crew

2024-001520	12/29/2024 9:11:35 AM	9:11 AM	116 CAMELBACK RD	321	EMS call, excluding vehicle accident with injury
2024-001521	12/29/2024 3:08:02 PM	3:08 PM	126 DOUG ALLISON HTS	311	Medical assist, assist EMS crew
2024-001522	12/30/2024 4:51:39 PM	4:51 PM	200 JEB DR	324	Motor vehicle accident with no injuries.
2024-001523	12/30/2024 7:15:19 PM	7:15 PM	380 HAMILTON DR	321	EMS call, excluding vehicle accident with injury
2024-001524	12/30/2024 7:38:04 PM	7:38 PM	367 HWY 75 S	554	Assist invalid
2024-001525	12/31/2024 12:47:17 PM	12:47 PM	92 CHIMNEY LN	311	Medical assist, assist EMS crew
2024-001526	12/31/2024 3:27:38 PM	3:27 PM	525 MARTIN DR	444	Power line down

Cleveland Police Department Activity Report

Dec-24

Community Oriented

& Proactive:

	<u>Dec-24</u>	<u>Dec-23</u>	<u>YTD</u>
Public Assist	448	498	7,354
Premise Checks	1,152	1,077	13,042
Field Interviews	9	9	190

Reporting:

Incident Reports	45	66	578
Accident Reports	24	26	275
Investigative/Supplemental	26	49	516
Use of Force	0	1	1

Actions taken:

Citations	66	103	1,274
Warnings	188	287	2,853
Warrants	15	14	141
Juveniles	2	1	25

Total: 1,975 2,131

December Total Arrest 10

Year to Date Total: 26,249

Citation Breakdown:

Alcohol Related (Underage, Furnish, PUI) - 4
Shoplifting/Theft by Taking - 1
DUI-1
Driver's License, Registration, & Insurance-10
Moving violations, traffic control, etc-34
Equipment, seatbelt, etc-16

Arrest Breakdown:

Aggravated Assault - 1
Alcohol Related-5
Property-1
Traffic-2
Arrest for Other Agencies - 1

SERVICE ORDER TYPES: ALL

STATUS: ALL

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Service Order Type	Number
METER CHANGE OUT	7
CITY HALL OFFICE MAINTENANCE	1
SEWER BACKUP	8
CHECK FOR LEAK	10
FINAL READING DO NOT LOCK	13
GARBAGE REQUEST	13
INSPECTION	3
CUT OFF AND LOCK METER- NON-PYMT	17
CULVERT CLEAN OUT	1
MEETING WITH CUSTOMER	4
FINAL READ AND LOCK METER-DISCONNECT	19
PAYMENT AGREEMENT	1
STREET REPAIR	1
METER INSPECTION	31
-RESIDENTIAL TURN ON	20
-COMMERCIAL TURN ON	1
-RESIDENTIAL JUST UNLOCK DO NOT	2
-COMMERICAL JUST UNLOCK DO NOT	1
AFTER HOURS WORK	2
SEASONAL	2
OUTSIDE NEW WATER CUT-IN &SEWER CUT IN	1
STREET R-O-W MAINTENANCE	2
METER READINGS - MONTHLY	2272
METER RE-READS - MONTHLY	24
UTILITY LOCATES	87

Total Number of Service Orders: 2543

* Inmates worked 16 of their scheduled days. They were out 0 scheduled days.

* Routine Sewer Life Station Daily Inspections: 9 Lift Stations, 7 Days a Week, 279 Inspections.

* Sanitation - Residential & Commercial: 55 Loads, 178.97 tons of waste sent to Transfer Station.

87 Locates in December.

Number	ticketType	respondBy	facilityList	workStreet	creation	lastActionDate
241202-001566	Normal	12/4/2024 23:59	Water	154 ALEXANDER FUNERAL HOME DR	12/2/2024 8:32	12/3/2024 10:09
241202-001566	Normal	12/4/2024 23:59	Sewer	154 ALEXANDER FUNERAL HOME DR	12/2/2024 8:32	12/3/2024 10:09
241202-001920	Normal	12/4/2024 23:59	Water	578 CLAUDE SIMS RD	12/2/2024 9:07	12/3/2024 10:10
241202-003722	Normal	12/4/2024 23:59	Water	514 W KYTLE ST	12/2/2024 12:04	12/3/2024 10:11
241202-003722	Normal	12/4/2024 23:59	Sewer	514 W KYTLE ST	12/2/2024 12:04	12/3/2024 10:11
241202-005078	Normal	12/5/2024 23:59	Sewer	342 CAMPBELL ST	12/2/2024 14:28	12/3/2024 10:10
241202-005078	Normal	12/5/2024 23:59	Water	342 CAMPBELL ST	12/2/2024 14:28	12/3/2024 10:10
241202-005098	Normal	12/5/2024 23:59	Water	322 CLINT ST	12/2/2024 14:31	12/3/2024 10:11
241202-005098	Normal	12/5/2024 23:59	Sewer	322 CLINT ST	12/2/2024 14:31	12/3/2024 10:11
241202-005248	Normal	12/6/2024 23:59	Sewer	80 DOUG ALLISON HTS	12/2/2024 14:47	12/3/2024 10:09
241202-005248	Normal	12/6/2024 23:59	Water	80 DOUG ALLISON HTS	12/2/2024 14:47	12/3/2024 10:09
241203-001336	Normal	12/5/2024 23:59	Water	210 Dogwood Lane	12/3/2024 7:47	12/4/2024 8:53
241203-004511	Normal	12/5/2024 23:59	Water	1 NOK DR	12/3/2024 14:06	12/4/2024 8:53
241203-004511	Normal	12/5/2024 23:59	Sewer	1 NOK DR	12/3/2024 14:06	12/4/2024 8:53
241204-003268	Normal	12/8/2024 23:59	Sewer	231 W UNDERWOOD ST	12/4/2024 12:11	12/5/2024 10:06
241204-003268	Normal	12/8/2024 23:59	Water	231 W UNDERWOOD ST	12/4/2024 12:11	12/5/2024 10:06
241205-001688	Normal	12/13/2024 23:59	Water	6 W JARRARD ST	12/5/2024 8:51	12/6/2024 14:11
241205-001688	Normal	12/13/2024 23:59	Sewer	6 W JARRARD ST	12/5/2024 8:51	12/6/2024 14:11
241205-001696	Normal	12/13/2024 23:59	Sewer	15 JACKSON ST	12/5/2024 8:52	12/6/2024 14:11
241205-001696	Normal	12/13/2024 23:59	Water	15 JACKSON ST	12/5/2024 8:52	12/6/2024 14:11
241205-001700	Normal	12/13/2024 23:59	Water	JACKSON ST	12/5/2024 8:53	12/6/2024 14:11
241205-001700	Normal	12/13/2024 23:59	Sewer	JACKSON ST	12/5/2024 8:53	12/6/2024 14:11
241205-001771	Normal	12/9/2024 23:59	Sewer	77 COBB VANTRESS DR	12/5/2024 9:03	12/6/2024 14:11
241206-001640	Normal	12/10/2024 23:59	Water	197 CHIMNEY RIDGE	12/6/2024 8:52	12/6/2024 14:11
241207-001506	Normal	12/11/2024 23:59	Water	328 BOULEVARD ST	12/7/2024 18:04	12/9/2024 12:08
241207-001506	Normal	12/11/2024 23:59	Sewer	328 BOULEVARD ST	12/7/2024 18:04	12/9/2024 12:09
241209-001171	Normal	12/17/2024 23:59	Sewer	300 CHURCH ST	12/9/2024 7:24	12/9/2024 12:08
241209-001171	Normal	12/17/2024 23:59	Water	300 CHURCH ST	12/9/2024 7:24	12/9/2024 12:08
241209-001835	Normal	12/11/2024 23:59	Water	1242 OLD BLUE CREEK ROAD	12/9/2024 8:47	12/9/2024 12:08
241209-001835	Normal	12/11/2024 23:59	Sewer	1242 OLD BLUE CREEK ROAD	12/9/2024 8:47	12/9/2024 12:08
241209-005104	Normal	12/11/2024 23:59	Sewer	149 Stacey Dr	12/9/2024 15:32	12/10/2024 12:58
241209-005104	Normal	12/11/2024 23:59	Water	149 Stacey Dr	12/9/2024 15:32	12/10/2024 12:58

241210-002223	Normal	12/12/2024 23:59	Water	408 Putnam Rd	12/10/2024 10:22	12/10/2024 12:57
241210-002397	Normal	12/12/2024 23:59	Water	2779 Tesnatee Gap Valley Rd	12/10/2024 10:45	12/10/2024 12:58
241211-002973	Normal	12/15/2024 23:59	Water	205 STATON RD	12/11/2024 11:53	12/17/2024 12:30
241211-004756	Normal	12/15/2024 23:59	Water	100 OAK RIDGE CT	12/11/2024 16:00	12/17/2024 12:30
241211-004756	Normal	12/15/2024 23:59	Sewer	100 OAK RIDGE CT	12/11/2024 16:00	12/17/2024 12:30
241211-005005	Normal	12/16/2024 23:59	Water	95 Staton Rd	12/11/2024 16:42	12/12/2024 16:11
241212-001692	Normal	12/16/2024 23:59	Water	184 W Kytile St	12/12/2024 8:54	12/17/2024 12:26
241212-001692	Normal	12/16/2024 23:59	Sewer	184 W Kytile St	12/12/2024 8:54	12/17/2024 12:28
241212-003588	Normal	12/16/2024 23:59	Water	1119 CLAUDE SIMS RD	12/12/2024 13:13	12/17/2024 12:26
241212-004812	Emergency N	12/16/2024 23:59	Water	335 BRAIRWOOD DR	12/12/2024 16:07	12/12/2024 16:10
241212-004812	Emergency N	12/16/2024 23:59	Sewer	335 BRAIRWOOD DR	12/12/2024 16:07	12/12/2024 16:10
241216-005155	Emergency N	12/18/2024 23:59	Water	408 PUTNAM RD	12/16/2024 16:04	12/16/2024 16:24
241216-005160	Normal	12/18/2024 23:59	Water	408 PUTNAM RD	12/16/2024 16:05	12/17/2024 12:31
241217-001110	Emergency N	12/19/2024 23:59	Water	1122 Daybreak	12/17/2024 7:10	12/17/2024 12:29
241218-003365	Normal	12/29/2024 23:59	Water	154 WILFORD ASH SR PKWY	12/18/2024 12:59	12/20/2024 9:29
241218-003365	Normal	12/29/2024 23:59	Sewer	154 WILFORD ASH SR PKWY	12/18/2024 12:59	12/20/2024 9:29
241218-004348	Emergency N	12/20/2024 23:59	Sewer	1004 US 129	12/18/2024 15:32	12/18/2024 16:38
241218-004348	Emergency N	12/20/2024 23:59	Water	1004 US 129	12/18/2024 15:32	12/18/2024 16:38
241218-004354	Normal	12/22/2024 23:59	Water	1004 US 129	12/18/2024 15:33	12/20/2024 9:30
241218-004354	Normal	12/22/2024 23:59	Sewer	1004 US 129	12/18/2024 15:33	12/20/2024 9:30
241218-004660	Normal	12/22/2024 23:59	Sewer	154 Campbell St	12/18/2024 16:23	12/20/2024 9:30
241218-004660	Normal	12/22/2024 23:59	Water	154 Campbell St	12/18/2024 16:23	12/20/2024 9:30
241219-002215	Normal	12/26/2024 23:59	Water	38 PARTIN RD	12/19/2024 10:17	12/20/2024 9:29
241219-002215	Normal	12/26/2024 23:59	Sewer	38 PARTIN RD	12/19/2024 10:17	12/20/2024 9:30
241220-003772	Normal	12/26/2024 23:59	Water	222 MORNINGSIDE DR	12/20/2024 15:38	12/23/2024 9:12
241223-001527	Normal	1/3/2025 23:59	Water	77 Angel Ln	12/23/2024 8:32	12/23/2024 15:41
241223-001527	Normal	1/3/2025 23:59	Sewer	77 Angel Ln	12/23/2024 8:32	12/23/2024 15:41
241223-003338	Normal	1/1/2025 23:59	Water	106 HUNTS BRIDGE DR	12/23/2024 13:27	12/23/2024 15:41
241224-001357	Normal	12/30/2024 23:59	Water	189 PINE HILL RD	12/24/2024 10:49	12/26/2024 10:44
241224-001357	Normal	12/30/2024 23:59	Sewer	189 PINE HILL RD	12/24/2024 10:49	12/26/2024 10:44
241224-001362	Normal	12/30/2024 23:59	Water	121 WILLOWS DR	12/24/2024 10:52	12/26/2024 16:02
241226-002870	Normal	1/1/2025 23:59	Water	2725 HIGHWAY 129 S	12/26/2024 13:32	12/27/2024 14:33
241226-002870	Normal	1/1/2025 23:59	Sewer	2725 HIGHWAY 129 S	12/26/2024 13:32	12/27/2024 14:33

241226-002931	Normal	12/30/2024 23:59	Sewer	OLD BLUE CREEK RD	12/26/2024 13:50	12/27/2024 14:33
241226-002931	Normal	12/30/2024 23:59	Water	OLD BLUE CREEK RD	12/26/2024 13:50	12/27/2024 14:33
241227-001113	Normal	1/1/2025 23:59	Water	297 Hidden Meadows rd	12/27/2024 7:37	12/27/2024 14:34
241227-001132	Normal	1/1/2025 23:59	Water	355 Underwood Farm rd	12/27/2024 7:44	12/27/2024 14:32
241227-001132	Normal	1/1/2025 23:59	Sewer	355 Underwood Farm rd	12/27/2024 7:44	12/27/2024 14:32
241227-003473	Normal	1/3/2025 23:59	Sewer	1243 Hulsey Rd	12/27/2024 16:42	12/30/2024 12:44
241227-003473	Normal	1/3/2025 23:59	Water	1243 Hulsey Rd	12/27/2024 16:42	12/30/2024 12:44
241227-003476	Normal	1/3/2025 23:59	Water	1243 Hulsey Rd	12/27/2024 16:43	12/30/2024 12:43
241227-003476	Normal	1/3/2025 23:59	Sewer	1243 Hulsey Rd	12/27/2024 16:43	12/30/2024 12:43
241227-003477	Normal	1/4/2025 23:59	Water	210 Dogwood Lane	12/27/2024 16:44	12/30/2024 12:44
241227-003493	Normal	1/2/2025 23:59	Water	0 Daybreak Rd	12/27/2024 17:01	1/3/2025 8:49
241227-003497	Normal	1/2/2025 23:59	Water	0 Daybreak Rd	12/27/2024 17:02	1/3/2025 8:49
241229-001358	Normal	1/2/2025 23:59	Water	598 WOODLAWN DR	12/29/2024 16:27	12/30/2024 12:42
241229-001358	Normal	1/2/2025 23:59	Sewer	598 WOODLAWN DR	12/29/2024 16:27	12/30/2024 12:43
241230-001286	Normal	1/3/2025 23:59	Sewer	126 DOUG ALLISON HTS	12/30/2024 7:54	12/30/2024 12:45
241230-001286	Normal	1/3/2025 23:59	Water	126 DOUG ALLISON HTS	12/30/2024 7:54	12/30/2024 12:45
241230-001927	Normal	1/11/2025 23:59	Water	1239 Helen Hwy	12/30/2024 9:30	12/30/2024 12:44
241230-001927	Normal	1/11/2025 23:59	Sewer	1239 Helen Hwy	12/30/2024 9:30	12/30/2024 12:44
241231-002740	Normal	1/5/2025 23:59	Sewer	100 Oakridge court	12/31/2024 12:05	1/2/2025 9:28
241231-002740	Normal	1/5/2025 23:59	Water	100 Oakridge court	12/31/2024 12:05	1/2/2025 9:28
241231-003045	Normal	1/6/2025 23:59	Water	Mobile Home Dr	12/31/2024 13:16	1/2/2025 9:28
241231-003045	Normal	1/6/2025 23:59	Sewer	Mobile Home Dr	12/31/2024 13:16	1/2/2025 9:28

SERVICE ORDERS

For Service Orders Created from 12/01/2024 to 12/31/2024

09:32:19 -

SERVICE ORDER TYPES: ALL

STATUS: ALL

Service Order #	Year	Status	Service Order Type	Created On
Required By	UB Account	UB Customer	UB Svc Addr	
137156	2024	ACTIVE	AFTER HOURS WORK	12/02/2024
//	0444-00	MCDONALD, CLARK JANSON~0444	100 PINE HILL DR	
137157	2024	ACTIVE	AFTER HOURS WORK	12/02/2024
//	0285-00	LOESCHEN, ANNA SOLOMEA	104 WHITE ST APT 101	
137158	2024	COMPLETED	-RESIDENTIAL TURN ON	12/02/2024
12/16/2024	2452-00	MOELLER, WILLIAM J.	120 CARDINAL CT APT G	
137159	2024	ACTIVE	METER INSPECTION	12/02/2024
//	0576-00	GESTON, RICHARD J	365 FAULKNER ST	
137160	2024	COMPLETED	METER INSPECTION	12/02/2024
12/04/2024	0718-00	YOUNG, RICKY W	170 MORNINGSIDE DR	
137161	2024	ACTIVE	SEWER BACKUP	12/02/2024
//	0975-00	SUTTON, BRYAN	25 MAGGIE LN	
137162	2024	ACTIVE	INSPECTION	12/02/2024
//	2020-17	BROCK, CHRISTOPHER THOMAS	114 WANDA DR APT 302	
137163	2024	COMPLETED	FINAL READ AND LOCK METER- DISCONNECT	12/02/2024
12/16/2024	0048-14	KIMSEY, DARLENE	127 HEAD ST	
137164	2024	ACTIVE	-RESIDENTIAL TURN ON	12/02/2024
//	2324-TW	LITTLE, MEGHAN ANNE	58 WANDA DR APT 03	
137165	2024	COMPLETED	FINAL READING DO NOT LOCK	12/02/2024
12/16/2024	2324-18	CD II PROPERTIES LLC	58 WANDA DR APT 03	
137166	2024	COMPLETED	MEETING WITH CUSTOMER	12/02/2024
12/03/2024	-			
137167	2024	ACTIVE	METER INSPECTION	12/03/2024
//	0544-00	ADKINS, GARY RANDALL	924 CHURCH ST	
137168	2024	ACTIVE	SEWER BACKUP	12/03/2024
//	1015-00	CORN, WANDA	1056 HOOD ST	
137170	2024	ACTIVE	MEETING WITH CUSTOMER	12/04/2024
//	0256-TW	VACANT~0256	278 N MAIN ST	
137171	2024	COMPLETED	MEETING WITH CUSTOMER	12/04/2024
12/12/2024	-			
137172	2024	COMPLETED	-RESIDENTIAL JUST UNLOCK DO NOT TURN ON	12/04/2024
12/16/2024	1989-00	CRESPO JR, CAREY A.	335 BRIARWOOD DR	
137173	2024	ACTIVE	SEASONAL	12/04/2024
//	2053-00	CITY HALL	85 S MAIN ST	
137174	2024	COMPLETED	-RESIDENTIAL JUST UNLOCK DO NOT TURN ON	12/04/2024
12/16/2024	0048-00	PARDUE, RICKY	127 HEAD ST	
137175	2024	COMPLETED	FINAL READ AND LOCK METER- DISCONNECT	12/04/2024
12/16/2024	0288-01	LEWIS, DORIS	105 WHITE ST APT 104	
137176	2024	ACTIVE	CULVERT CLEAN OUT	12/04/2024
//	0023-00	JARVIS II, HAROLD SIMS	231 W UNDERWOOD ST	
137177	2024	COMPLETED	FINAL READ AND LOCK METER- DISCONNECT	12/04/2024
12/16/2024	0075-04	JBC AUTO GROUP INC	31 DAVIDSON ST	
137178	2024	COMPLETED	FINAL READ AND LOCK METER- DISCONNECT	12/04/2024
12/16/2024	0569-11	NEVINS, BARBARA ELLEN	298 FAULKNER ST	
137179	2024	COMPLETED	FINAL READ AND LOCK METER- DISCONNECT	12/04/2024
12/16/2024	2400-19	MIDGETT, MISTY DIANE	77 PINECREST CIR APT 1	
137180	2024	COMPLETED	FINAL READ AND LOCK METER- DISCONNECT	12/04/2024
12/16/2024	0908-01	BROCK, JOHN	67 RIDGEWOOD DR	
137181	2024	ACTIVE	SEASONAL	12/05/2024
//	1266-00	NIX HARDWARE & FURNITURE COMPANY	15 COURTHOUSE SQ	
137182	2024	COMPLETED	FINAL READ AND LOCK METER- DISCONNECT	12/05/2024
12/16/2024	2145-02	RICE, KEATS NOBLE	23 MOSSY TRLS LOT 1	
137183	2024	COMPLETED	-RESIDENTIAL TURN ON	12/05/2024
12/16/2024	1609-00	ESKEW, CALLIE MORGAN	89 BALD RIDGE DR LOT 51	
137184	2024	COMPLETED	FINAL READING DO NOT LOCK	12/05/2024
12/16/2024	1609-10	PRIME COMMUNITY MANAGEMENT LLC	89 BALD RIDGE DR LOT 51	
137185	2024	ACTIVE	SEWER BACKUP	12/05/2024
//	0304-00	TAYLOR, KRISTINA FAYE	135 OLD BLAIRSVILLE RD	
137186	2024	ACTIVE	-RESIDENTIAL TURN ON	12/05/2024
//	0136-SA	CLARK, LUNA IVY	192 JESS HUNT RD	
137187	2024	ACTIVE	CHECK FOR LEAK	12/06/2024
//	1012-00	PAYNE AND SEYMOUR ENTERPRISES LLC	35 STONEY POINT DR	
137188	2024	ACTIVE	GARBAGE REQUEST	12/06/2024
//	2208-00	HILLSIDE APARTMENTS	75 S	
137189	2024	ACTIVE	-RESIDENTIAL TURN ON	12/06/2024
//	1801-TW	WHITFIELD, JEFFREY SCOTT	141 BALD RIDGE DR LOT 61 & 62	
137190	2024	COMPLETED	FINAL READING DO NOT LOCK	12/06/2024
12/16/2024	0136-09	EDDLEMAN, RACHEL CELESTE	192 JESS HUNT RD	
137191	2024	COMPLETED	FINAL READING DO NOT LOCK	12/06/2024
12/16/2024	1801-11	PRIME COMMUNITY MANAGEMENT LLC	141 BALD RIDGE DR LOT 61 & 62	

137192	2024	ACTIVE	CHECK FOR LEAK	12/09/2024
//	2581-00	CLAY, ARLENE	47 COLLEGE VIEW DR	
137193	2024	ACTIVE	SEWER BACKUP	12/09/2024
//	0532-00	SULLENS, RYAN	61 FAULKNER ST	
137194	2024	ACTIVE	-COMMERCIAL JUST UNLOCK DO NOT TURN ON	12/09/2024
//	0075-TW	MOUNTAIN AUTOMOTIVE	31 DAVIDSON ST	
137195	2024	ACTIVE	INSPECTION	12/09/2024
//	0288-01	LEWIS, DORIS	105 WHITE ST APT 104	
137196	2024	HELD	FINAL READ AND LOCK METER- DISCONNECT	12/09/2024
//	0532-00	SULLENS, RYAN	61 FAULKNER ST	
137197	2024	ACTIVE	-RESIDENTIAL TURN ON	12/09/2024
//	2406-00	FOSTER, MICHAEL SEAN	79 PINECREST CIR APT 3	
137198	2024	ACTIVE	-RESIDENTIAL TURN ON	12/09/2024
//	1522-TW	LOVE, WARREN J.	162 PINECREST CIR APT 12	
137199	2024	COMPLETED	FINAL READ AND LOCK METER- DISCONNECT	12/09/2024
12/16/2024	0162-19	COOK, PATRICIA NICOLE	87 BERTHA CT APT 6	
137200	2024	ACTIVE	-RESIDENTIAL TURN ON	12/09/2024
//	2743-TW	PRIME COMMUNITY MANAGEMENT LLC	26 SHIREE DR	
137201	2024	COMPLETED	FINAL READING DO NOT LOCK	12/09/2024
12/16/2024	2743-07	BERRY, JESSICA	26 SHIREE DR	
137202	2024	COMPLETED	FINAL READ AND LOCK METER- DISCONNECT	12/10/2024
12/16/2024	0838-14	SMITH, KRISTY LEIGH ANN	150 SHERRELL DR A	
137203	2024	ACTIVE	STREET R-O-W MAINTENANCE	12/10/2024
//	2502-00	MCDONALD, CLEVE LAWSON	41 YONAH SPRINGS DR LOT 1	
137204	2024	COMPLETED	FINAL READING DO NOT LOCK	12/10/2024
12/16/2024	1770-33	FOWLKES, JACK MCLEAN	77 BERTHA CT APT 1	
137205	2024	ACTIVE	-RESIDENTIAL TURN ON	12/10/2024
//	1770-SA	ANDREWS, BRYSON DALE	77 BERTHA CT APT 1	
137206	2024	ACTIVE	-RESIDENTIAL TURN ON	12/10/2024
//	0678-SA	BERRY, JESSICA	23 LONGVIEW DR	
137207	2024	COMPLETED	FINAL READING DO NOT LOCK	12/10/2024
12/16/2024	0678-11	PRIME COMMUNITY MANAGEMENT LLC	23 LONGVIEW DR	
137208	2024	ACTIVE	-RESIDENTIAL TURN ON	12/10/2024
//	0676-TW	BETOSKY, KATELYN NICHOLE	147 LONGVIEW DR	
137209	2024	COMPLETED	FINAL READING DO NOT LOCK	12/10/2024
12/16/2024	0676-09	PRIME COMMUNITY MANAGEMENT LLC	147 LONGVIEW DR	
137210	2024	ACTIVE	SEWER BACKUP	12/10/2024
//	0294-00	WATKINS, ROBBIE THERESA	139 WHITE ST APT 110	
137211	2024	ACTIVE	CHECK FOR LEAK	12/11/2024
//	1093-00	CLEVELAND VETERINARY HOSPITAL	1029 S MAIN ST	
137212	2024	COMPLETED	FINAL READ AND LOCK METER- DISCONNECT	12/11/2024
12/26/2024	0674-11	DUMBAUGH, AIYANA ANN	163 LONGVIEW DR	
137213	2024	COMPLETED	PAYMENT AGREEMENT	12/11/2024
12/12/2024	1699-00	JOHNSON, JENNIFER N.	26 CLOVERDALE APT 208	
137214	2024	ACTIVE	METER INSPECTION	12/11/2024
//	0873-00	BROWN, TANYA LYNN	105 BRYANT ST/MOUNTAIN VIEW 19E	
137215	2024	ACTIVE	METER INSPECTION	12/11/2024
//	0947-00	DOWNEY, LUTHER P.	223 BRYANT ST F1	
137216	2024	ACTIVE	METER INSPECTION	12/11/2024
//	1139-00	EFFLER, JAYME M.	146 S HICKORY LN	
137217	2024	ACTIVE	METER INSPECTION	12/11/2024
//	1578-00	HESTER, JASON	3389 HWY 129 S	
137218	2024	ACTIVE	METER INSPECTION	12/11/2024
//	1202-00	ASUIT, KATRINA	438 DIXON DR	
137219	2024	ACTIVE	GARBAGE REQUEST	12/11/2024
//	2511-00	BABYLAND	300 NOK DR POTABLE MTR	
137220	2024	ACTIVE	METER INSPECTION	12/11/2024
//	0988-00	NELSON, CHARLENE ANITA	12 CLOVERDALE APT 202	
137221	2024	ACTIVE	METER INSPECTION	12/12/2024
//	2234-00	PADGETT, LAURA R.	80 MOUNTAIN OVERLOOK DR LOT 9	
137222	2024	ACTIVE	METER INSPECTION	12/12/2024
//	2263-00	EMANS III, GERALD EVERETT	100 CARDINAL CT APT B	
137223	2024	COMPLETED	FINAL READ AND LOCK METER- DISCONNECT	12/12/2024
12/26/2024	1144-05	GOLDEN PEACH AUTO BROKER	1868 HWY 129 S	
137224	2024	ACTIVE	SEWER BACKUP	12/12/2024
//	1014-00	CORN, WANDA M.	1076 HOOD ST	
137225	2024	ACTIVE	METER INSPECTION	12/12/2024
//	2548-00	REDNOUR, KASEY DANIELLE	50 BERTHA CT APT A	
137226	2024	ACTIVE	CUT OFF AND LOCK METER- NON PAYMENT	12/12/2024
//	1927-00	KIRIAZE, GEORGE STEVEN	896 CAMPBELL ST APT A1	
137227	2024	ACTIVE	METER INSPECTION	12/12/2024
//	1927-00	KIRIAZE, GEORGE STEVEN	896 CAMPBELL ST APT A1	
137228	2024	ACTIVE	METER INSPECTION	12/12/2024
//	0916-00	HOLDEN, JOHN DARRELL	185 RIDGEWOOD DR	
137229	2024	ACTIVE	CHECK FOR LEAK	12/13/2024
//	1327-00	MAC'S CHEVRON #4	724 E KYTLE ST	
137230	2024	ACTIVE	-RESIDENTIAL TURN ON	12/13/2024
//	0487-TW	MARTINEZ, MARTIN	24 VERAS DR	
137231	2024	COMPLETED	FINAL READING DO NOT LOCK	12/13/2024
12/26/2024	0487-05	BLACK, DON	24 VERAS DR	
137232	2024	COMPLETED	FINAL READING DO NOT LOCK	12/13/2024

12/16/2024	2856-01	HAYNES, BRENDA	270 TOWNVIEW DR LOT 4	
137233	2024	ACTIVE	METER INSPECTION	12/16/2024
//	0297-00	POWERS, TONYA TYLYNN	176 WHITE ST APT 113	
137234	2024	ACTIVE	METER INSPECTION	12/16/2024
//	0532-00	SULLENS, RYAN	61 FAULKNER ST	
137235	2024	COMPLETED	INSPECTION	12/16/2024
12/30/2024	0162-TW	NELSON, PATRICK NATHAN	87 BERTHA CT APT 6	
137236	2024	COMPLETED	FINAL READ AND LOCK METER- DISCONNECT	12/16/2024
12/26/2024	1982-07	WELCH, COURTNIIE NICOLE	190 GREEN ST	
137237	2024	ACTIVE	-RESIDENTIAL TURN ON	12/16/2024
//	1982-TW	KNOTT, CHAD	190 GREEN ST	
137238	2024	ACTIVE	SEWER BACKUP	12/17/2024
//	2562-00	JAVI'S MEXICAN GRILL & TAVERN LLC	154 WILFORD ASH PKWY	
137239	2024	COMPLETED	FINAL READ AND LOCK METER- DISCONNECT	12/17/2024
12/26/2024	1934-17	BLACK, WILLIAM ANDREW	896 CAMPBELL ST APT B2	
137240	2024	ACTIVE	CUT OFF AND LOCK METER- NON PAYMENT	12/17/2024
//	0295-00	JOLLY, LEIGHA STARR	148 WHITE ST APT 111	
137241	2024	ACTIVE	-OUTSIDE NEW WATER CUT-IN & SEWER CUT-	12/17/2024
//	-			
137242	2024	ACTIVE	-RESIDENTIAL TURN ON	12/17/2024
//	2215-TW	NIX, PENNY GRIER	226 HEAD ST APT B2	
137243	2024	ACTIVE	METER INSPECTION	12/17/2024
//	0295-00	JOLLY, LEIGHA STARR	148 WHITE ST APT 111	
137244	2024	COMPLETED	FINAL READ AND LOCK METER- DISCONNECT	12/17/2024
12/26/2024	0972-03	ALLEN, BEVERLY TATE	179 HOOD ST	
137245	2024	ACTIVE	CHECK FOR LEAK	12/18/2024
//	1718-00	CLEVELAND CARE CENTER	105 N MAIN ST	
137246	2024	ACTIVE	CHECK FOR LEAK	12/18/2024
//	2519-00	WENDYS	1004 S MAIN ST	
137247	2024	ACTIVE	CHECK FOR LEAK	12/18/2024
//	0250-00	AVITA COMMUNITY PARTNERS	129 N MAIN ST	
137248	2024	COMPLETED	METER INSPECTION	12/18/2024
12/26/2024	2874-00	SASSER, WILL	16 DOGWOOD LN	
137249	2024	COMPLETED	METER INSPECTION	12/18/2024
12/26/2024	2857-00	HAYNES, BRENDA	280 TOWNVIEW DR LOT 3	
137250	2024	COMPLETED	METER INSPECTION	12/18/2024
12/26/2024	2876-00	SPARROW, DEBORAH E.	147 SHEPHERD DR	
137251	2024	COMPLETED	GARBAGE REQUEST	12/18/2024
12/18/2024	1281-00	BIG BASKET FOODS LLC	271 E KYTLE ST	
137253	2024	COMPLETED	GARBAGE REQUEST	12/18/2024
12/18/2024	1281-00	BIG BASKET FOODS LLC	271 E KYTLE ST	
137254	2024	COMPLETED	GARBAGE REQUEST	12/18/2024
12/18/2024	1281-00	BIG BASKET FOODS LLC	271 E KYTLE ST	
137255	2024	COMPLETED	METER INSPECTION	12/18/2024
12/26/2024	0344-00	PURCELL JR, ROBERT WARNER	530 HULSEY RD	
137256	2024	COMPLETED	FINAL READ AND LOCK METER- DISCONNECT	12/18/2024
12/26/2024	1595-01	NELMS, MELVIN	160 PARTIN RD	
137257	2024	COMPLETED	FINAL READ AND LOCK METER- DISCONNECT	12/18/2024
12/26/2024	0965-18	LARSEN, ERIC V.	105 BRYANT ST/MOUNTAIN VIEW 18D	
137258	2024	ACTIVE	CUT OFF AND LOCK METER- NON PAYMENT	12/19/2024
//	0375-00	LUSK, CECIL	2093 HELEN HWY	
137259	2024	ACTIVE	CUT OFF AND LOCK METER- NON PAYMENT	12/19/2024
//	2526-00	LOGGINS, HALEY BROOKE	86 SHAYS DR LOT 38	
137260	2024	COMPLETED	METER INSPECTION	12/19/2024
12/26/2024	2881-00	VANDIVER, JUSTIN BRADLEY	121 WILLOWS DR LOT 4	
137262	2024	COMPLETED	FINAL READ AND LOCK METER- DISCONNECT	12/19/2024
12/19/2024	1046-16	KEMP, JOE	138 CAMPBELL ST	
137263	2024	COMPLETED	METER INSPECTION	12/19/2024
12/26/2024	2882-00	KEMP, JOE	138 CAMPBELL ST LOT 0	
137264	2024	ACTIVE	MEETING WITH CUSTOMER	12/19/2024
//	-			
137265	2024	COMPLETED	METER INSPECTION	12/19/2024
12/26/2024	2883-00	KEMP, JOE	154 CAMPBELL ST LOT 1	
137266	2024	ACTIVE	CITY HALL OFFICE MAINTENANCE	12/19/2024
//	2053-00	CITY HALL	85 S MAIN ST	
137268	2024	ACTIVE	METER INSPECTION	12/20/2024
//	2526-00	LOGGINS, HALEY BROOKE	86 SHAYS DR LOT 38	
137269	2024	ACTIVE	-COMMERCIAL TURN ON	12/20/2024
//	1144-TW	JACK FROST OFFROAD LLC	1868 HWY 129 S	
137270	2024	ACTIVE	METER INSPECTION	12/20/2024
//	1480-00	BLALOCK, ANNE	226 GREEN ST	
137271	2024	ACTIVE	CHECK FOR LEAK	12/20/2024
//	0664-00	WARFIELD, JOHN DANIEL	41 SHAY'S DR LOT 27	
137272	2024	ACTIVE	METER CHANGE OUT	12/20/2024
//	0344-00	PURCELL JR, ROBERT WARNER	530 HULSEY RD	
137273	2024	ACTIVE	FINAL READ AND LOCK METER- DISCONNECT	12/20/2024
//	2456-00	YORK, CAILEE ELIZABETH	120 CARDINAL CT APT C	
137274	2024	ACTIVE	METER CHANGE OUT	12/20/2024
//	2082-00	KINSON, MADISON L.	35 CARDINAL CT APT C	
137275	2024	ACTIVE	METER CHANGE OUT	12/20/2024
//	2250-00	TONEY, SANDRA	156 KENSINGTON MANOR LOT 12	

137276	2024	ACTIVE	METER CHANGE OUT	12/20/2024
//	0370-00	WHITE COUNTY BOC - PARK & REC	327 ASBESTOS RD	
137277	2024	ACTIVE	METER CHANGE OUT	12/20/2024
//	0960-00	OLIVER, MARIA	105 BRYANT ST/MOUNTAIN VIEW 13D	
137278	2024	ACTIVE	METER CHANGE OUT	12/20/2024
//	1960-00	ALBERTSON, KRISTIAN REBECCA	347 POINTE WILLOW DR LOT 7	
137279	2024	ACTIVE	METER CHANGE OUT	12/20/2024
//	2074-00	CORN, WILLIAM DENVER	109 WINDY HILLS RD	
137280	2024	COMPLETED	METER INSPECTION	12/20/2024
12/30/2024	1735-00	JORDAN, ANGEL KATRINA	446 B PINECREST CIR	
137281	2024	ACTIVE	STREET REPAIR	12/23/2024
//	0294-00	WATKINS, ROBBIE THERESA	139 WHITE ST APT 110	
137282	2024	ACTIVE	GARBAGE REQUEST	12/23/2024
//	0030-00	BEAUREGARD, SUSAN BLALOCK	149 DEERFIELD DR	
137283	2024	ACTIVE	GARBAGE REQUEST	12/23/2024
//	0059-00	ABERNATHY, CASSANDRA ANNE	171 ABERNATHY LN	
137284	2024	ACTIVE	SEWER BACKUP	12/23/2024
//	0294-00	WATKINS, ROBBIE THERESA	139 WHITE ST APT 110	
137285	2024	ACTIVE	-RESIDENTIAL TURN ON	12/26/2024
//	0162-TW	NELSON, PATRICK NATHAN	87 BERTHA CT APT 6	
137286	2024	ACTIVE	CHECK FOR LEAK	12/26/2024
//	1048-00	GUZMAN-SOTELO, MARIA Y	60 CAMPBELL ST	
137287	2024	ACTIVE	METER INSPECTION	12/26/2024
//	0375-00	LUSK, CECIL	2093 HELEN HWY	
137288	2024	ACTIVE	GARBAGE REQUEST	12/26/2024
//	2385-00	KASSOUF, SONYA GREENE	47 KENSINGTON LN	
137289	2024	ACTIVE	METER INSPECTION	12/26/2024
//	0426-00	WHITE COUNTY TAX COMMISSIONERS	506 N MAIN ST	
137290	2024	ACTIVE	GARBAGE REQUEST	12/26/2024
//	0204-00	MOUNTAIN SPIRITS	167 W KYTLE ST	
137291	2024	ACTIVE	-RESIDENTIAL TURN ON	12/26/2024
//	0288-TW	SANTOS, HEATHER DAWN	105 WHITE ST APT 104	
137292	2024	ACTIVE	-RESIDENTIAL TURN ON	12/26/2024
//	2883-TW	GUNTER, POLLY M.	154 CAMPBELL ST LOT 1	
137293	2024	ACTIVE	FINAL READING DO NOT LOCK	12/26/2024
//	2883-00	KEMP, JOE	154 CAMPBELL ST LOT 1	
137294	2024	ACTIVE	METER INSPECTION	12/27/2024
//	0390-00	ALLISON, LARRY	126 DOUG ALLISON HTS	
137295	2024	ACTIVE	GARBAGE REQUEST	12/27/2024
//	0084-00	KENNEDY, KALIN ROBERT	33 BARRETT ST	
137296	2024	ACTIVE	CHECK FOR LEAK	12/30/2024
//	2084-00	YAWN, MARY FRANCES	35 CARDINAL CT APT E	
137297	2024	ACTIVE	GARBAGE REQUEST	12/30/2024
//	2108-00	GILBERT, DEBRA	419 PINECREST CIR B	
137298	2024	ACTIVE	-RESIDENTIAL TURN ON	12/30/2024
//	0093-SA	ORR, CHARLES DANIEL	95 STACEY DR	
137299	2024	ACTIVE	FINAL READING DO NOT LOCK	12/30/2024
//	0093-00	JORDAN, ELIZABETH LYNNE	95 STACEY DR	
137300	2024	ACTIVE	METER INSPECTION	12/30/2024
//	2119-00	SUN RISE CLEANING	2504 HWY 129 S UNIT 3 SOUTHSIDE CENTE	
137301	2024	ACTIVE	GARBAGE REQUEST	12/31/2024
//	1217-00	BLALOCK, HAROLD	330 DIXON DR	
137302	2024	ACTIVE	GARBAGE REQUEST	12/31/2024
//	1225-00	GREENE, BRADLEY	40 OAKWOOD CT	
137303	2024	ACTIVE	STREET R-O-W MAINTENANCE	12/31/2024
//	1716-00	SEAY, ANNETTA J.	107 PINECREST CIR APT 603	
137304	2024	ACTIVE	-RESIDENTIAL TURN ON	12/31/2024
//	0799-TW	FLETTER, TAMMY R.	59 HAMILTON DR	
137305	2024	ACTIVE	-RESIDENTIAL TURN ON	12/31/2024
//	2020-TW	FOUNTAIN, JOSHUA LOGAN	114 WANDA DR APT 302	
137306	2024	ACTIVE	FINAL READING DO NOT LOCK	12/31/2024
//	0799-00	FORRESTER, DAVID	59 HAMILTON DR	
137312	2025	COMPLETED	CUT OFF AND LOCK METER- NON PAYMENT	12/11/2024
12/11/2024	2053-00	CITY HALL	85 S MAIN ST	
137313	2025	COMPLETED	METER READINGS - MONTHLY	12/16/2024
12/16/2024	2053-00	CITY HALL	85 S MAIN ST	
137314	2025	COMPLETED	METER RE-READS - MONTHLY	12/17/2024
12/17/2024	2053-00	CITY HALL	85 S MAIN ST	
137315	2025	COMPLETED	UTILITY LOCATES	12/31/2024
12/31/2024	2053-00	CITY HALL	85 S MAIN ST	

MONTHLY REPORT

From the Water Resources Director

Andrea Smith

December 2024

Water Treatment

- Our city wells produced 14.8 MG.
- We purchased 8.0 MG from the County.
- We flushed 5 hydrants for water quality.
- We performed 195 laboratory tests.
- We collected and shipped all required samples for the month to EPD's lab.
- We submitted all Monthly Operating Reports to EPD.
- The water loss was 29.8 %.
- We issued 2 boil water advisories to EPD.
- EPD conducted a 3-year sanitary survey of the water system.
- Installation for the generator at Clint St. well house began.
- We conducted our semiannual recovery test on the Clint St. well.

Water Reclamation

- We discharged 13.7 MG of treated effluent into Tesnatee Creek.
- We performed 108 laboratory tests.
- We cleaned the UV channel and all lamps weekly.
- We submitted the Discharge Monitoring Report to EPD.
- We reviewed and filed monthly grease trap manifests.
- We repaired floor tiles in the main building.
- We added a screen to the foot valve of the Q-mag pump.
- We did a final inspection of the grease traps at the Topsy Tomato restaurant.
- We issued a spill report to EPD.

Industrial Pretreatment

- We reviewed Cobb-Vantress and NOK's Self-Monitoring Reports.

RESOLUTION 2025-06
REQUESTING THE INTRODUCTION OF LOCAL LEGISLATION
AMENDING THE CHARTER OF THE CITY OF CLEVELAND, GEORGIA

WHEREAS, the municipal charter of the City of Cleveland, Georgia provides for the creation, structure, and operations for the City of Cleveland, Georgia located in White County, Georgia; and

WHEREAS, currently vests all corporate legislative and other powers of the City in the Mayor and four Councilmen; and

WHEREAS, the current iteration of the municipal charter of the City of Cleveland was adopted by the General Assembly in 2013; and

WHEREAS, significant developments have occurred since the last adoption of the municipal charter by the General Assembly, including, but not limited, revisions and additions to Title 36 of the Official Code of Georgia Annotated; and

WHEREAS, the Mayor and City Council have engaged in a healthy and lengthy review of the current charter by initiating discussions during the 2024 retreat on May 1-3, 2024; and

WHEREAS, the City reviewed more than 25 charters submitted to the Georgia General Assembly for consideration and consulting with other municipalities and jurisdictions to establish best practices for municipalities of a similar size and needs to that of the City of Cleveland, Georgia; and

WHEREAS, the Mayor and City Council held three (3) public hearing as required by to solicit public input from the citizens of the City of Cleveland, Georgia regarding the contents of the municipal charter; and

WHEREAS, it is in the best interests of the health, safety, and welfare of the citizens of Arcade to petition the legislative delegation of White County and the City of Cleveland to amend and recodify the municipal charter; and

WHEREAS, the Mayor and Council desire the local White County delegation of the Georgia General Assembly approve the proposed revisions to the municipal charter for the City of Cleveland as identified herein;

THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Cleveland, petitions the local White County County delegation and members of the General Assembly to introduce and approve local legislation amending the municipal charter for the City of

Cleveland as provided on Exhibit "A" attached hereto and incorporated herein by reference.

PASSED, ADOPTED AND APPROVED this 13th day of January, 2025.

Josh Turner Mayor

Jeremy McClure Council Member
Ward 3

Nan Bowen Council Member
Ward 1

C.J. McDonald Council Member
Ward 4

ATTEST:

Annie Sutton Council Member
Ward 2

Lisa A. Ritchie City Clerk

- **ARTICLE I. - CHARTER^[2]**

Footnotes:

--- (2) ---

Editor's note— The Town of Cleveland was incorporated by 1870 Ga. Laws (Act No. 121), p. 182. Printed herein is the most recent Charter of the city, Georgia House Bill 584 (2013-2014 Reg. Sess.), effective May 6, 2013. For prior history, see the Code Comparative Table for Georgia Laws. The sequence of sections is the same as in the act comprising it. Amendments to the Charter are indicated by history notes following amended provisions. The absence of a subsequent history note indicates that the provision remains unchanged from the original act. Obvious misspellings have been corrected without notation. For stylistic purposes, a uniform system of headings, catchlines and citations to state statutes has been used. Where a section has been amended or repealed by a later provision, only the current language has been printed. Additions made for clarity are indicated by brackets.

- **[DIVISION 1.] – CREATION, REINCORPORATION AND POWERS**

- **Sec. 1-1001. - Reincorporation.**

The City of Cleveland, in White County, and the inhabitants thereof, are reincorporated by the enactment of this charter and are hereby constituted and declared a body politic and corporate under the name and style of the City of Cleveland, Georgia, and by that name shall have perpetual succession.

- **Sec. 1-1002. - Corporate boundaries.**

(a)

The corporate boundaries of this city shall be those existing on the effective date of the adoption of this charter with such alterations as may be made from time to time in the manner provided by law. The boundaries of this city at all times shall be shown on a map, a written description, or any combination thereof, to be retained permanently in the office of the city clerk and to be designated, as the case may be: "Official Map (or Description) of the corporate limits of the City of Cleveland, Georgia, in White County, Georgia." Photographic, typed, or other copies of such map or description certified by the city clerk shall be admitted as evidence in all courts and shall have the same force and effect as with the original map or description.

(b)

All future alterations of said map or description, as directed by the council to reflect lawful changes in the corporate boundaries, shall be signed by the mayor and city clerk. A redrawn map or description shall supercede, for all purposes, the entire map or maps and description or descriptions which it is designated to replace.

- **Sec. 1-1003. - General powers and construction.**

(a)

This city shall have all powers possible for a city to have under the present or future constitution and laws of this state as fully and completely as though they were specifically enumerated in this charter. This city shall have all the powers of self-government not otherwise prohibited by this charter or by general law.

(b)

The powers of this city shall be construed liberally in favor of the city. The specific mention or failure to mention particular powers shall not be construed as limiting in any way the powers of this city.

- **Sec. 1-1004. - Examples of powers.**

The corporate powers of the city shall include but not be limited to, the following:

(1)

Alcoholic beverages. The keeping for sale, selling, or offering for sale of any spirituous, vinous, malt, or fermented wines or liquors within the corporate limits of said city shall be regulated by the city as provided by law. The city council shall have power or authority to license the sale thereof, consistent with the laws of the State of Georgia, and it shall be the council's duty to enforce this by the enactment of necessary ordinances with suitable penalties for violation;

(2)

Animal regulations. To regulate and license or to prohibit the keeping or running at-large of animals, reptiles, and fowl, and to provide for the impoundment of same if in violation of any ordinance or lawful order; to provide for the disposition by sale, gift, or humane destruction of animals and fowl when not redeemed as provided by ordinance; and to provide punishment for violation of ordinances enacted hereunder;

(3)

Appropriations and expenditures. To make appropriations for the support of the government of the city; to authorize the expenditure of money for any purposes

authorized by this charter and for any purpose for which a municipality is authorized by the laws of the State of Georgia; and to provide for the payment of expenses of the city;

(4)

Building regulation. To regulate and to license the erection and construction of buildings and all other structures; to adopt building, housing, plumbing, fire safety, electrical, gas, and heating and air conditioning codes; and to regulate all housing and building trades;

(5)

Business regulation and taxation. To levy and to provide for the collection of license fees, permit fees and taxes on privileges, occupations, trades, and professions as authorized by O.C.G.A. Title 48, or other such applicable laws as are or may hereafter be enacted; to license, permit and regulate the same; to provide for the manner and method of payment of such licenses, permits and taxes; and to revoke such permits after due process for failure to pay any city taxes or fees or for violations of licensing regulations;

(6)

Cemeteries. The council shall have jurisdiction over all cemeteries belonging to or located in said city, and may provide by ordinance for a public cemetery. It may appoint such employees to superintend the care of such public cemeteries established by the city by ordinance as it deems proper. It may enact such ordinances to prevent trespass therein and to prevent any person from defacing any work therein. It may regulate the charges for grave digging, hearse fees, and any and every thing pertaining to the care and operation of such cemeteries as are established by the city by ordinance. The Georgia Board of Cemeterians, with the Georgia Secretary of States office, is charged by law with regulating the practice of perpetual care cemeteries;

(7)

Condemnation. To condemn property, inside or outside the corporate limits of the city or any combination thereof, for present or future use and for any corporate purpose deemed necessary by the governing authority, utilizing procedures enumerated in O.C.G.A. Title 22, or such other applicable laws as are or may hereafter be enacted;

(8)

Contracts. To enter into contracts and agreements with other governmental entities and with private persons, firms, and corporations and with other such legal entities which may be recognized by Georgia law, including but not limited to authorities, trusts, partnerships, and limited partnerships;

(9)

Emergencies. To establish procedures for determining and proclaiming that an emergency situation exists within or without the city, and to make and carry out all reasonable provisions deemed necessary to deal with or meet such an emergency for the protection, safety, health, or well-being of the citizens of the city;

(10)

Environmental protection. To protect and preserve the natural resources, environment, and vital areas of the city, the region, and the state through the preservation and improvement of air quality, the restoration and maintenance of water resources, the control of erosion and sedimentation, the management of stormwater and establishment of a stormwater utility, the management of solid and hazardous waste, and other necessary actions for the protection of the environment;

(11)

Fire regulations. To fix and establish fire district limits and from time to time to extend, enlarge, or restrict the same; to prescribe fire safety regulations not inconsistent with general law, relating to both fire prevention and detection and to firefighting; and to prescribe penalties and punishment for violations thereof;

(12)

Garbage fees. To levy, fix, assess, and collect a garbage, refuse, and trash collection and disposal and other sanitary service charge, tax, or fee for such services as may be necessary in the operation of the city from all individuals, firms, and corporations and with other such legal entities which may be recognized by Georgia law, including but not limited to authorities, trusts, partnerships, and limited partnerships residing in or doing business therein and benefiting from such services; to enforce the payment of such charges, taxes or fees; and to provide for the manner and method of collection;

(13)

General health, safety, and welfare. To define, regulate, and prohibit any act or failure to act, practice, conduct, or use of property, or any combination thereof which is detrimental to health, sanitation, cleanliness, welfare, and safety of the inhabitants of the city and to provide for the enforcement of such standards;

(14)

Gifts. To accept or refuse gifts, donations, bequests, or grants from any source for any purpose related to the powers and duties of the city and the general welfare of its

citizens, on such terms and conditions acceptable to the city which the donor or grantor may impose;

(15)

Health and sanitation. To prescribe standards of health and sanitation and to provide for the enforcement of such standards;

(16)

Illegal and immoral conduct. To suppress lewdness and immoral conduct, gambling, gambling houses, and gambling contrivances of any kind; blind tigers, and places of illegal sale of liquors, wines, liquors or opiates of all kinds or nature; houses of ill fame, bawdy houses, lewd houses, and any premises where prostitution occurs;

(17)

Motor vehicles. To regulate the operation of motor vehicles, and to exercise control over the movement and parking of such motor vehicles upon and across the streets, roads, designated private ways, alleys, walkways, and parks and the public square of the city;

(18)

Municipal agencies and delegation of power. To create, alter, and abolish departments, boards, offices, commissions, and agencies of the city and to confer upon such departments, boards, offices, commissions, and agencies the necessary and appropriate authority for carrying out all the powers conferred upon or delegated to the same;

(19)

Municipal debts and issuance of bonds.

To contract debts and issue bonds of said city as the valid obligations of said city, under and in accordance with the limitations provided in the Constitution and laws of said state, for the purpose of refunding valid and existing debts, establishing, improving, and maintaining a water supply system, any other public service or utility system, hospitals, or other public buildings, for the paving or otherwise improving of city streets or public places, and for any other improvement, convenience, or necessity for the use of said city or the citizens thereof, or for any other lawful purpose;

(20)

Municipal property ownership. To purchase, hold, rent, lease, and receive by gift or otherwise, and to enjoy, possess, and retain, temporarily or permanently, any property, real or personal, of any kind whatsoever either within or without the corporate limits of said city, for corporate purposes;

(21)

Municipal property protection. To provide for the preservation and protection of property, real and personal, and the administration and use of same by the public; and to prescribe penalties and punishment for violations thereof;

(22)

Municipal utilities. To acquire, lease, construct, operate, maintain, sell, or dispose of (and any combination thereof) public utilities inside and outside the corporate limits of the city, (including but not limited to systems of waterworks, water distribution, sewers and drains, sewage disposal, stormwater management, wells (including, but not limited to, wells located on private property and leased by the city); gas works; electric light plants; cable television and other telecommunications; transportation facilities; public airports; and any other public utility); to fix the taxes, charges, rates, fares, fees, assessments, regulations, and penalties for such utilities inside and outside the city's corporate limits; and to provide for the withdrawal of service for refusal or failure to pay for any such utilities, regardless of whether such utilities are made available inside the city or outside the city, or inside and outside the city;

(23)

Nuisance. To define a nuisance and provide for its abatement whether on public or private property;

(24)

Penalties. To provide penalties for violation of any ordinances adopted pursuant to the authority of this charter and the laws of the State of Georgia;

(25)

Planning and zoning. To provide comprehensive city planning for development by zoning; and to provide subdivision regulation and the like as the city council deems necessary and reasonable to insure a safe, healthy, and aesthetically pleasing community;

(26)

Police and fire protection. To exercise the power of arrest through duly appointed law enforcement officers, and to establish, operate, abolish or contract for, in any combination, a law enforcement agency.

To exercise, establish, operate, abolish, or contract for, in any combination, a firefighting agency;

(27)

Public hazards: Removal. To provide for the destruction and removal of any building or other structure which is or may become dangerous or detrimental to the public;

(28)

Public improvements. To provide for the acquisition, construction, building, operation, and maintenance of public ways, parks and playgrounds, recreational facilities, cemeteries, markets and market houses, public buildings, libraries, public housing, airports, hospitals, terminals, docks, parking facilities, or charitable, cultural, educational, recreational, conservation, sport, curative, corrective, detentive, penal, and medical institutions, agencies, and facilities; and to provide any other public improvements, inside and outside the corporate limits of the city; to regulate the use of public improvements; and for such purposes, property may be acquired by condemnation under O.C.G.A. Title 22, or such other applicable laws as are or may hereafter be enacted;

(29)

Public peace. To provide for the prevention and punishment of loitering, disorderly conduct, drunkenness, riots, and public disturbances;

(30)

Public Transportation. To organize and operate such public transportation systems as are deemed beneficial;

(31)

Public utilities and services. To grant franchises to public utilities and public service companies, or make contracts with public utilities and public service corporations, or impose taxes on public utilities and public service companies, or any combination thereof; and to prescribe the rates, fares, regulations, and standards and conditions of service applicable to the service to be provided by the franchise grantee or contractor, insofar as not in conflict with valid regulations of the public service commission;

(32)

Regulation of roadside areas. To prohibit or regulate and control the erection, removal, and maintenance of signs, billboards, trees, shrubs, fences, buildings, and any and all other structures or obstructions upon or adjacent to the rights-of-way of streets and roads or within view thereof, within or abutting the corporate limits of the city; and to prescribe penalties and punishment for violation of such ordinances;

(33)

Retirement. To provide and maintain a retirement plan and other employee benefit plans and programs for the elected officers of the city, the employees of the city, and for any such other appointed officers of the city which the city council may designate;

(34)

Roadways. To lay out, open, extend, widen, narrow, establish or change the grade of, abandon or close, construct, pave, curb, gutter, adorn with shade trees, or otherwise improve, maintain, repair, clean, prevent erosion of, and light the roads, alleys, and walkways within the corporate limits of the city; to authorize and control the construction of bridges, overpasses, and underpasses within the corporate limits of the city; and to grant franchises and rights-of-way throughout the streets and roads and over the bridges and viaducts for the use of public utilities;

(35) moved from #17

Sentences. To provide that persons given sentences in the city's court may work out such sentences in any public works or on the streets, roads, drains and other public property in the city, to provide for commitment of such persons to any detention center, to provide for the use of pretrial diversion and any alternative sentencing allowed by law, or to provide for commitment of such persons to any detention center by agreement with the appropriate county officials;

(36)

Sewer fees. To levy such fees, charges, and taxes as may be authorized by ordinance for the purpose of acquiring, constructing, equipping, operating, maintaining, and extending of sewage treatment plants and sewerage systems and to levy on those to whom sewers and sewerage systems are made available such service fees, charges, and taxes and for enforcing payment of the same; and to charge, impose, and collect from those seeking service from such plants and systems, such connection fees or charges for the privilege of receiving service from such plants and systems as may be authorized by ordinance;

(37)

Solid waste disposal. To provide for the collection and disposal of garbage, rubbish, and refuse and to regulate the collection and disposal of garbage, rubbish, and refuse by others; and to provide for the separate collection of glass, tin, aluminum, cardboard, paper, and other recyclable materials, and to provide for the sale of such items;

(38)

Special areas of public regulation. To regulate or prohibit junk dealers and pawn shops, the manufacture and sale of intoxicating liquors; to regulate the transportation, storage, and use of combustible, explosive, and inflammable materials, the use of lighting and heating equipment, and any other business or situation which may be dangerous to persons or property; to regulate and control the conduct of peddlers and itinerant traders, theatrical performances, exhibitions, traveling carnivals, helicopter rides, hot air balloon rides, and shows of any kind, by taxation or otherwise; to license and tax professional fortunetelling, palmistry, and massage parlors; and to restrict adult bookstores, stores offering adult videos, and stores offering adult toys to certain areas;

(39)

Special assessments. To levy and provide for the collection of special assessments to cover the costs for any public improvements;

(40)

Taxes:

(A) *Ad valorem.* To levy and provide for the assessment, valuation, revaluation, and collection of taxes on all property subject to taxation;

(B) *Other.* To levy and collect such other taxes as may be allowed now or in the future by law;

(41)

Trees. To adopt and enforce ordinances for the protection and preservation of trees on the streets, public places, cemeteries, new developments, parks, and public squares in the city and to prevent the cutting, impairing, or mutilations thereof by telephone, cable, or electric light linemen or employees or any other person unless the same is done under and with the express and formal consent of the council or some other officer appointed by the council to direct the same and then only when absolutely necessary for the public service or safety;

(42)

Urban redevelopment. To organize, operate, and abolish an urban redevelopment program and to define the area in which said program may operate;

(43)

Vehicles for hire. To regulate and license vehicles operated for hire in the city; to limit the number of such vehicles; to require the operators thereof to be licensed; to require public liability insurance on such vehicles in the amounts to be prescribed by ordinance; and to regulate the parking of such vehicles; and

(44)

Other powers. To exercise and enjoy all other powers, functions, rights, privileges, and immunities necessary or desirable to promote or protect the safety, health, peace, security, good order, comfort, convenience, or general welfare of the city and its inhabitants; and to exercise all implied powers necessary or desirable to carry into execution all powers granted in this charter as fully and completely as if such powers were fully stated herein; and to exercise all powers now or in the future authorized to be exercised by other municipal governments under other laws of the State of Georgia; and no listing of particular powers in this charter shall be held to be exclusive of others, nor restrictive of general words and phrases granting powers, but shall be held to be in addition to such powers unless expressly prohibited to municipalities under the Constitution or applicable laws of the State of Georgia.

- **Sec. 1-1005. - General police powers.**

The mayor and council shall have full power and authority to pass, enact, and adopt any and all ordinances they deem necessary to protect the peace, comfort, health, prosperity, and security of the city and its inhabitants, to foster good morals and virtues in said city, and to suppress any and all acts against the peace and good order.

- **Sec. 1-1006. - Fire protection.**

The mayor and council shall have full power and authority to provide for fire protection, to organize, operate, maintain, and equip a fire department, either paid or volunteer, and to provide such buildings as necessary to house the same and to make, enact, pass, and adopt such ordinances, rules, and regulations necessary to promote the protection of the inhabitants of the city against fire or fire hazards. To condemn buildings and cause their removal when they become or are likely to become a fire hazard or fire trap or where such buildings endanger by being or becoming a fire hazard or fire trap. To pass, enact, and adopt such ordinances and procedures to enforce removal of such hazards and to promote the protection of all citizens from a fire hazard consistent with the laws of this state.

- **Sec. 1-1007. - Inquiries and investigations.**

Following the adoption of an authorizing resolution, the city council may make inquiries and investigations into the affairs of the city and the conduct of any department, office, or agency thereof, and for this purpose may subpoena witnesses, administer oaths, take testimony, and require the production of evidence. Any person who fails or refuses to obey a lawful order issued in the exercise of these powers by the city council shall be punished as provided by ordinance.

- **Sec. 1-1008. - Exercise of powers.**

All powers, functions, rights, privileges, and immunities of the city, its elected officials, officers, agencies, and employees shall be carried into execution as provided by this charter. If this charter makes no provision, such shall be carried into execution as provided by ordinance or as provided by pertinent laws of the State of Georgia.

SECTION 1-1009.-Vesting of property owned at time of enactment.

The title to any property, real or personal, within or without the corporate limits of said city, heretofore acquired by the City of Cleveland, with or without proper charter authority, is hereby vested in the City of Cleveland created by this charter, the acquisition thereof being hereby ratified and made lawful.

SECTION 1-1010.-Assumption of former debts.

The City of Cleveland created by this act is hereby made responsible, as a body corporate, for all legal undertakings, liabilities, and debts of the former City of Cleveland, whether for principal and interest or outstanding bonds, or other contracts or indebtedness.

- **[DIVISION 2.] - CITY GOVERNMENT**

Section 2-1001. Governing authority.

The municipal government of the city shall consist of a mayor and four council members, and shall be known as the "Mayor and City Council of the City of Cleveland, Georgia." The mayor and city council shall be the legislative branch of government and shall have governing authority of the city. The powers and authority of the mayor and city council shall exercised in compliance with the provisions of this charter and as otherwise authorized by the laws of the State of Georgia.

- **Sec. 2-1002. - Mayor and council; powers and duties of same.**

(a)

The mayor and council shall have full power and authority from time to time to make and establish, enact and pass, such ordinances, laws, rules, regulations, and orders as may seem right and proper, respecting all matters and things whatsoever that may by them be considered necessary or proper or incident to good government of the city and to the peace, security, health, happiness, welfare, protection or convenience of the inhabitants of said city, and for preserving the peace and good order and dignity of the city. The mayor and council shall have power to pass all ordinances, resolutions, rules, regulations, and orders as said mayor and council shall deem necessary to govern the city. The mayor and council shall have power and authority to suspend and remove all officers, agents, and employees of the city and to fix the amount of all salaries and other compensation and benefits of such officers, agents, and employees of said city.

(b)

As the chief executive of the city, the mayor shall:

(1)

See that all laws and ordinances of the city are faithfully executed;

(2)

Supervise all officers, agencies, and employees of the city and all work of the city;

(3)

Call special meetings of the city council as provided for in [section 2-1011](#) of this charter;

(4)

Preside at all meetings of the city council;

(5)

Be the head of the city for the purpose of service of process and for ceremonial purposes, and be the official spokesperson for the city and the chief advocate of policy;

(6)

Have power to administer oaths and to take affidavits;

(7)

Sign on behalf of the city all written contracts, ordinances, and other instruments which have been approved by the council in accordance with the provisions of this charter and the ordinances adopted pursuant thereto;

(8)

Exercise all powers of the **city manager** during all times in which said position is vacant and during all times when the **city manager** has been suspended by action of the council as more specifically provided in [section 2-1009](#); and

(9)

Perform such other duties as may be required by law, this charter, or by ordinance.

(c)

Members of the council shall attend all regular and special meetings of the council, faithfully and diligently look after the affairs of the city; and attentively perform such services as may be required on committees and otherwise. In addition, the council shall have authority to enter into such contracts and obligations and to adopt such ordinances, resolutions, rules, and regulations not inconsistent with this charter, the Constitution, and the laws of the State of Georgia as it shall deem necessary, expedient, or helpful for the governance of the City of Cleveland and may provide for enforcement of such ordinances, resolutions, rules, and regulations by establishing the penalties for violations.

- **Sec. 2-1002. - Compensation and expenses.**

The mayor and councilmembers shall receive compensation, benefits, and expenses for their services as set by ordinance.

- **Sec. 2-1003. - Mayor; council; **districts**; election.**

(a)

The municipal government of the City of Cleveland shall be vested in a mayor and four councilmembers. The city council established shall in all respects be a successor to and continuation of the governing authority under prior law. The mayor and councilmembers shall be elected in the manner provided by general law and this charter.

(b)

The four councilmembers shall be elected by the voters of the entire city. One councilmember shall be elected from each of the four **districts** of the city as delineated and described in this subsection, to wit:

District No. 1 shall consist of that territory embraced and lying South of what is presently known as East Kytyle Street and State Highway No. 115, and East of the centerline of what is presently known as the South Main Street and State Highway No. 11, embraced in the corporate limits of said city.

District No. 2 shall consist of that territory embraced and lying West of the centerline of what is presently known as South Main Street and State Highway No. 11 and south of the centerline what is presently known as West Kytyle Street and State Highway No. 115, embraced in the corporate limits of said city.

District No. 3 shall consist of that territory embraced and lying North of the centerline of what is presently known as West Kytyle Street and State Highway No. 115 and West of the centerline of what is presently known as North Main Street and State Highway No. 11, embraced in the corporate limits of said city. Said **District** No. 3 shall also include that part of the public square not included in the boundaries of any other **district**.

District No. 4 shall consist of that territory embraced and lying East of the centerline of what is presently known as North Main Street and State Highway No. 11 and North of the centerline of what is known as East Kytyle Street and State Highway No. 115, embraced in the corporate limits of said city.

(c)

The mayor shall be elected by the qualified voters of the city from the city at large.

- **Sec. 2-1004. - Mayor and councilmembers; terms; qualifications.**

The mayor and councilmembers serving on the effective date of this charter shall serve until the expiration of the terms for which each was elected. Their successors shall be elected at the municipal election immediately preceding expiration of such term. The mayor and members of the city council shall serve for terms of four years and until their respective successors are elected and qualified. No person shall be eligible to serve as mayor or councilmember unless that person shall have been a resident of the city for 12 months prior to the date of election. The mayor and each councilmember shall continue to reside within the city during the term for which elected and continue to be registered and qualified to vote in municipal elections of this city and each councilmember shall continue to reside within the **district** that such member represents during that member's period of service. No person shall be eligible to hold office of mayor or councilmember if convicted of any crime involving

moral turpitude. No person shall be eligible to hold the office of mayor or councilman until having passed his or her 21st birthday.

- **Sec. 2-1005. - Organizational meeting; oath.**

The city council shall hold an organizational meeting at its first meeting of the year in each even-numbered year. The meeting shall be called to order by the city clerk and the oath of office shall be administered to the newly elected members by a judicial officer authorized to administer oaths and shall, to the extent that it comports with federal and state law, be as follows:

"I, _____, do solemnly swear (or affirm) that I will truly and faithfully perform the duties of the Office of Councilmember for the City of Cleveland, White County, Georgia, for the ensuing term and will enforce the provisions of the Charter and all Ordinances made pursuant thereof to the best of my skill and ability, without fear or favor.

I, do swear (or affirm) that I am not the holder of any unaccounted for public money due this state or any political subdivision or authority thereof; that I am not the holder of any office of trust under the government of the United States, any other state, or any foreign state which I am prohibited from holding by the laws of the State of Georgia; and that I am otherwise qualified to hold said office according to the Constitution of the United States and the Constitution and laws of the State of Georgia and that I will support the Constitution of the United States and this state."

- **Sec. 2-1006. - City manager; appointment; qualifications; compensation.**

(a)

The city council may appoint a city manager for an indefinite term and shall set the manager's compensation. The manager shall be appointed solely on the basis of executive and administrative qualifications.

(b)

Before taking office, the city manager shall furnish a fidelity bond in the amount of \$100,000.00, conditioned upon the faithful performance of his or her duties, with a corporation licensed to do business in this state as a surety. Such bond shall be filed with the city clerk after being approved by the mayor and council. The cost of such bond shall be paid by the city from city funds.

- **Sec. 2-1007. - Powers and duties of city manager.**

The **city manager**, when duly appointed, and while acting as **city manager**, shall be the chief administrative officer of the city. The manager shall be responsible to the mayor and city council for the administration of all city affairs placed in the manager's charge by or under this charter. The manager shall:

(1)

Appoint and, when the manager deems it necessary for the good of the city, suspend or remove all city employees and administrative officers the manager appoints, except as otherwise provided by law or personnel ordinances adopted pursuant to this charter. However, the mayor and council shall have sole power and authority to appoint, suspend, supervise, remove, and to set the compensation of and the benefits of the **city clerk, city attorney, judge of the municipal court, city solicitor, and public defender of the municipal court, engineer, and all department heads, and all members of boards, commissions, and authorities** that the mayor and council have created, or shall create, or of which the city is a member.

(2)

Direct and supervise the administration of departments, offices, and agencies of the city, except as otherwise provided by this charter or by law;

(3)

Direct and supervise all department heads of the city, but the mayor and council shall have power and authority to suspend and remove all department heads of the city and to fix the amount of all salaries and other compensation and benefits of such department heads of said city.

(4)

Attend all city council meetings except for closed meetings held for the purposes of deliberating on the appointment, discipline, or removal of the **city manager** and have the right to take part in discussion but not vote;

(5)

See that all laws, provisions of this charter, and acts of the city council, subject to enforcement by the manager or by officers subject to the **manager's** direction and supervision, are faithfully executed;

(6)

Prepare and submit the annual operating budget and capital budget to the city council;

(7)

Submit to the city council and make available to the public a complete report on the finances and administrative activities of the city as of the end of each fiscal year;

(8)

Make such other reports as the city council may require concerning the operations of city departments, offices and agencies subject to the **manager**'s direction and supervision;

(9)

Keep the city council fully advised as to the financial condition and future needs of the city, and make such recommendations to the city council concerning the affairs of the city as the manager deems desirable and as the mayor and council may require; and

(10)

Perform other such duties as are specified in this charter or as may be required by the city council.

- **Sec. 2-1008. - Removal of **city manager**.**

The city council may suspend the **manager** from office for a period not to exceed 45 days, or remove from office the **manager**, at any time and for any reason which the city council by affirmative vote of the majority may determine, upon such terms and conditions as the city council may determine;

Or,

if the manager has a contract in place, the Council may refer to the terms of the contract.

- **Sec. 2-1009. - Acting manager.**

(a)

The council shall have the power to appoint the mayor to serve as acting **manager** during the absence or disability of the manager or during such time as the position of **manager** is vacant, without limitation to the length of such appointment. For the purpose of this section, disability of the **city manager** shall include being suspended from his or her duties by the mayor and council.

(b)

During any period that the mayor is appointed as and serves as acting **city manager**, the mayor shall continue to exercise all powers granted to him or her as mayor. The mayor shall not be entitled to receive the salary of the **city manager** for service as acting **manager**. In those instances in which the mayor has been appointed acting **city manager**, the mayor shall cease exercising the powers and duties of the **city manager** upon the earlier of: (i) appointment of a **city manager** or (ii) upon the revocation of said acting **city manager's** appointment by the council and appointment of a councilmember.

(c)

If, in the discretion of the council, the mayor is unable to fulfill the duties of the acting manager for any reason, the council shall have the power to appoint a councilmember to serve as acting **city manager**. Such councilmember shall continue to exercise all powers granted to a councilmember during the period that he or she is serving as acting **city manager**. Said councilmember shall not be entitled to receive the salary of the **manager** while serving as acting **manager**. The city councilmember shall cease exercising the powers and duties of the **city manager** upon the earlier of: (i) appointment by the council of a **city manager**, or (ii) upon the revocation of said acting **city manager's** appointment by the council and the appointment of another city councilmember to serve as acting **manager**.

(d)

Any appointment of a city councilmember to serve as acting **city manager** shall be for a period not to exceed six months.

(e)

The acting **city manager** shall take the same oath as the **city manager** but need not furnish a fidelity bond.

(f)

Any reference in this charter to the **city manager** shall mean and include the acting **city manager**.

- **Sec. 2-1010. - Mayor pro tem; selection; duties.**

At its organizational meeting each year, by a majority vote, the city council shall elect a councilmember to serve as mayor pro tem. The mayor pro tem shall preside at all meetings of the city council when the mayor is absent. The city council by a majority vote shall elect a new presiding officer from among its members for any period in which the mayor pro tem is disabled, absent, or acting as mayor. Any such absence or disability shall be declared by majority vote of all councilmembers. When serving as

mayor, the mayor pro tem shall not vote as a member of the council, except in order to break a tie.

- **Sec. 2-1011. - Regular, special, and emergency meetings.**

(a)

The city council shall hold regular meetings at such times and places as shall be prescribed by ordinance.

(b)

Special meetings of the city council may be held on call of the mayor or three members of the city council. Notice of such special meetings shall be served on all other members personally, or by telephone personally, at least 24 hours in advance of the meeting. Such notice to councilmembers shall not be required if the mayor and all councilmembers are present when the special meeting is called. Such notice of any special meeting may be waived by a councilmember in writing before or after such a meeting, and attendance at the meeting shall also constitute a waiver of notice on any business transacted in such councilmembers presence. Only the business stated in the call may be transacted at the special meeting.

(c)

When special circumstances occur and are so declared by the city council, it may hold a meeting with less than 24 hours' notice with the consent of a majority of the councilmembers then serving upon giving such notice of the meeting and subjects expected to be considered at the meeting as is reasonable under the circumstances, including notice to the county legal organ or a newspaper having a general circulation in the county at least equal to that of the legal organ, in which event the reason for holding the meeting within 24 hours and the nature of the notice shall be recorded in the minutes. An emergency ordinance shall be introduced in the form prescribed for ordinances generally, except that it shall be plainly designated as an emergency ordinance and shall contain, after the enacting clause, a declaration stating that an emergency exists, and describing the emergency in clear and specific terms.

(d)

All meetings of the city council shall be public to the extent required by law and notice to the public of special meetings shall be made fully as is reasonably possible as provided by O.C.G.A. § 50-14-1, or other such applicable laws as are or may hereafter be enacted.

- **Sec. 2-1012. - Quorum; voting.**

(a)

Two council members and the mayor (three persons), shall constitute a quorum. In the event that the mayor is absent, a quorum shall consist of two councilmembers and the mayor pro-tem (three persons).

(b)

The affirmative vote of at least two councilmembers and the mayor is required to conduct official business, and in the absence of the mayor, the affirmative vote of two councilmembers and the mayor pro-tem is required to conduct business; provided, however, that in the event of a vacancy on the council, the affirmative vote of a majority of the remaining members of the council shall be sufficient to conduct business. Voting on the adoption of ordinances shall be by voice vote and the vote shall be recorded in the minute book or journal, but any councilmember shall have the right to request a roll call vote and such vote shall be recorded in the minute book or journal. All votes required by state law to be conducted by roll call must be so conducted and recorded.

(c)

Under circumstances necessitated by emergency conditions involving public safety or the preservation of property or public services, the council may meet by means of teleconference so long as the notice required by [section 2-1012](#) is provided and means are afforded for the public to have simultaneous access to the teleconference meeting. On any other occasion of a council meeting, and so long as a quorum is present in person, the mayor or a councilmember may participate by teleconference if necessary due to reasons of health or absence from the city so long as notice is provided and public access is provided. **Absent emergency conditions or the written opinion of a physician or other health professional that reasons of health prevent the mayor's or a councilmember's physical presence, the mayor or a councilmember shall not participate by teleconference pursuant to this subsection more than twice in one calendar year.**

(d)

An abstention by any member of council shall be noted on the record but shall not be counted as an affirmative or negative vote.

- **Sec. 2-1013. - Rules of procedure.**

(a)

The city council shall adopt its rules of procedure and order of business consistent with the provisions of this charter. The council shall keep a book of minutes, or journal, of its proceedings, which shall be a public record.

(b)

The mayor shall have the power and authority to appoint **ad hoc or temporary** committees made up of councilmembers, city employees, and other persons serving the city at the pleasure of the mayor and council, in any combination thereof, for the purpose of assisting the mayor in the exercise of his duties as mayor and, in the event that the mayor is appointed as acting **city manager**, for the purpose of assisting the mayor while acting in such capacity. The members of such committees shall serve at the pleasure of the mayor. The mayor shall have the power to appoint new members to any committee at any time.

- **Sec. 2-1014. - Ordinance form; procedures.**

(a)

Every proposed ordinance should be introduced in writing and in the form required for final adoption. The enacting clause shall be "It is hereby ordained by the governing authority of the City of Cleveland" and every ordinance shall so begin.

(b)

An ordinance may be introduced by the mayor or any councilmember and be considered at a regular or special meeting of the city council. Ordinances shall be considered and adopted or rejected by the city council in accordance with the rules which it shall establish. Upon the first introduction of any ordinance, the clerk shall as soon as possible distribute a copy to the mayor and to each councilmember and shall file a reasonable number of copies in the office of the clerk.

- **Sec. 2-1015. - Action requiring an ordinance.**

The city council shall provide in its rules of procedure those actions that require adoption of an ordinance to have the force and effect of law and those actions that may be accomplished by resolution.

- **Sec. 2-1016. - Codes of technical regulations.**

(a)

The city council may adopt any standard code of technical regulations by reference thereto in an adopting ordinance. The procedure and requirements governing such

adopting ordinance shall be as prescribed for ordinances generally except that: (1) the requirements of section 2-2014(b) for distribution and filing of copies of the ordinance shall be construed to include copies of any code of technical regulations, as well as the adopting ordinance; provided, however, that the mayor and councilmembers may waive their right to automatically receive copies of the technical regulations adopted by the city and instead elect to receive from the clerk such copies of said technical regulations as each may individually request from time to time; and (2) a copy of each adopted code of technical regulations, as well as the adopting ordinance, shall be authenticated and recorded by the clerk pursuant to [section 2-1019](#).

(b)

Copies of any adopted code of technical regulations shall be made available by the clerk for inspection by the public.

- **Sec. 2-1017. - Voting by mayor and council; signing of ordinances; duties of clerk.**

(a)

The mayor shall not vote on any question except in case of a tie among the members of the council casting votes. No ordinance or resolution adopted by the council shall become effective until the same shall have been approved by the mayor, unless the mayor shall fail within three days from its passage to file with the clerk of council his reasons for refusing to approve said ordinance or resolution. Upon the mayor filing his reasons for not approving the same, a meeting of the council shall be called for such time as may be request by a majority of the council at which the clerk shall read the order of the mayor refusing to approve such ordinance or resolution. A majority of the council may pass the ordinance or resolution without approval of the mayor. In the event that no special meeting is called, the clerk shall read the order refusing to approve any ordinance or resolution at the next regular meeting of the council, which may then pass the ordinance or resolution as provided above.

(b)

In all cases where an ordinance or resolution has been duly adopted by a majority vote of the council or the mayor and council, and in all cases in which the mayor and council, by majority vote, have resolved to act by ordinance or otherwise, it shall be the duty of the mayor and all councilmembers to sign the ordinance, document, or instrument evidencing such act so resolved upon.

(c)

It shall be the duty of the city clerk to attest to the signatures of the mayor and councilmembers and to affix the city seal thereto. If a councilmember abstains from

voting, said councilmember shall not be required to sign the ordinance, document or instrument, and the clerk shall record such abstention.

- **Sec. 2-1018. - Duties of clerk; signing; authenticating; recording; codification; printing.**

(a)

The clerk shall authenticate by the clerk's signature and record in full in a properly indexed book kept for that purpose, all ordinances adopted by the council. The codification maintained by such codification service with which the city may have contracted for ordinance codification services shall be a permissible substitute for such properly indexed book.

(b)

The city council shall provide for the preparation of a general codification of all the ordinances of the city having the force and effect of law. The general codification shall be adopted by the city council by ordinance and shall be published promptly, together with all amendments thereto and such codes of technical regulations and other rules and regulations as the city council may specify. This compilation shall be known and cited officially as "The Code of the City of Cleveland, Georgia." Copies of the code shall be furnished to all officers, departments, and agencies of the city, and made available for purchase by the public at a reasonable price as fixed by the city council.

(c)

The city council shall cause each ordinance and each amendment to this charter to be printed promptly following its adoption, and the printed ordinances and charter amendments shall be made available for purchase by the public at reasonable prices to be fixed by the city council. Following publication of the first code under this charter and at all times thereafter, the ordinances and charter amendments shall be printed in substantially the same style as the code currently in effect and shall be suitable in form for incorporation therein. The city council shall make such further arrangements as deemed desirable with reproduction and distribution of any current changes in or additions to codes of technical regulations and other rules and regulations included in the code.

(d)

The city may make the codification available by posting it on the internet.

- **Sec. 2-1019. - Conflicts of interest; holding other offices.**

(a)

Conflict of interest. No elected official, appointed officer, or employee of the city or any agency or political entity to which this charter applies shall knowingly:

(1)

Engage in any business or transaction, or have a financial or other personal interest, direct or indirect, which is incompatible with the proper discharge of that person's official duties or which would tend to impair the independence of the official's judgment or action in the performance of those official duties;

(2)

Engage in or accept private employment, or render services for private interests when such employment or service is incompatible with the proper discharge of that person's official duties or would tend to impair the independence of the official's judgment or action in the performance of those official duties;

(3)

Disclose confidential information, including information obtained at meetings which are closed pursuant to O.C.G.A. Title 50, Chapter 14, concerning the property, government, or affairs of the governmental body by which the official is engaged without proper legal authorization; or use such information to advance the financial or other private interest of the official or others;

(4)

Accept any valuable gift, whether in the form of service, loan, thing, or promise, from any person, firm or corporation which to the official's knowledge is interested, directly or indirectly, in any manner whatsoever, in business dealings with the governmental body by which the official is engaged; provided, however, that an elected official who is a candidate for public office may accept campaign contributions and services in connection with any such campaign;

(5)

Represent other private interests in any action or proceeding against this city or any portion of its government; or

(6)

Vote or otherwise participate in the negotiation or in the making of any contract with any business or entity in which the official has a financial interest.

(b)

Disclosure. Any elected official, appointed officer, or employee who shall have any financial interest, directly or indirectly, in any contract or matter pending before or within any department of the city shall disclose such interest to the city council. The mayor or any councilmember who has a financial interest in any matter pending before the city council shall disclose such interest and such disclosure shall be entered on the records of the city council, and that official shall disqualify himself or herself from participating in any decision or vote relating thereto. Any elected official, appointed officer, or employee of any agency or political entity to which this charter applies who shall have any financial interest, directly or indirectly, in any contract or matter pending before or within such entity shall disclose such interest to the governing body of such agency or entity.

(c)

Use of public property. No elected official, appointed officer, or employee of the city or any agency or entity to which this charter applies shall use property owned by such governmental entity for personal benefit or profit but shall use such property only in their capacity as an officer or employee of the city.

(d)

Contracts voidable and rescindable. Any material violation of this section which occurs with the knowledge, express or implied, of an elected official, officer, or employee of the city who is a party to a contract with the city shall render said contract voidable at the option of the city council.

(e)

Ineligibility of elected official. Except where authorized by law, neither the mayor nor any councilmember shall hold any other elective or appointive office in the city or otherwise be employed by said government or any agency thereof during the term for which that official was elected. No former mayor and no former councilmember shall hold any appointive office in the city until one year after the expiration of the term for which that official was elected.

(f)

Political activities of certain officers and employees. No appointive officer of the city shall continue in such employment upon qualifying as a candidate for nomination or election to any public office. No employee of the city shall continue in such employment upon qualifying for or election to any public office in this city or any other public office which is inconsistent, incompatible, or in conflict with the duties of the city employee.

Such determination shall be made by the mayor and council either immediately upon election or at any time such conflict may arise.

- **[DIVISION 3.] - ADMINISTRATIVE AFFAIRS**

- **Sec. 3-1001. - Administrative and service departments.**

(a)

Except as otherwise provided in this charter, the mayor and council, by ordinance, shall prescribe the functions and duties, and establish, abolish, alter, consolidate or leave vacant all nonelective offices, positions of employment, departments, and agencies of the city, as necessary for the proper administration of the affairs and government of this city.

(b)

However, the mayor and council shall have sole power and authority to appoint, suspend, supervise, remove, and to set the compensation of and the benefits of the city clerk, city attorney, judge of the municipal court, city solicitor, and public defender of the municipal court, engineer, and all department heads, and all members of boards, commissions, and authorities that the mayor and council have created, or shall create, or of which the city is a member.

(c)

Except as otherwise provided by this charter or by law, the directors of departments and other appointed officers of the city shall be appointed solely on the basis of their respective administrative and professional qualifications. The city manager shall not appoint, suspend, or remove any city government department head without the prior approval of the mayor and council. For the purpose of this section, a department head shall exclude those positions specified in subsection (b) of this section.

(d)

All appointive officers and directors of departments shall receive such compensation as set by the mayor and council.

(e)

There shall be a director of each department or agency who shall be its principal officer. Except as noted in subsection (c) of this section, each department director shall, subject

to the direction and supervision of the **city manager**, be responsible for the administration and direction of the affairs and operations of that director's department or agency.

(f)

All persons under the supervision of the **city manager**, excluding those persons (legal or natural) which are identified in subsection (b) of this section, shall be nominated by the **city manager** with confirmation of appointment by the city council. If the **manager** or acting manager fails to make a nomination for a vacant position, the council shall be authorized to select such officers or directors. All appointive officers excluding those persons (legal or natural) which are identified in subsection (b) of this section, shall be employees at-will and subject to removal or suspension at any time by the **city manager** unless otherwise determined by the mayor and city council. **The city manager and those persons**, legal or natural, who are identified in subsection (b) of this section shall serve at the pleasure of the mayor and council and be deemed employees at will, unless otherwise provided in written agreements between such persons and the mayor and council.

(g)

The mayor and council may from time to time adopt ordinances which authorize the **city manager** to appoint, suspend, supervise, remove, set the compensation of, or set the benefits of (or any combination of such actions), the following: the city attorney, judge of the municipal court, city clerk, fire chief, police chief, engineer, building inspector, ordinance enforcement officer, finance officer, city solicitor, municipal court public defender, and all department heads, and all members of boards, commissions, and authorities that the mayor and council may have created, shall create, or of which the city is a member (or any condemnation thereof) for such limited periods of time which said mayor and council may determine; and the mayor and council may from time to time adopt ordinances withdrawing any and all such authorizations give to said **city manager**.

- **Sec. 3-1002. - Boards, commissions, and authorities.**

(a)

The mayor and city council shall create by ordinance such boards, commissions, and authorities to fulfill any investigative, quasi-judicial or quasi-legislative function the city council deems necessary, and shall by ordinance establish the composition, period of existence, duties and powers thereof.

(b)

All members of boards, commissions and authorities of the city shall be appointed by the mayor and city council for such terms of office and in such manner as shall be provided by ordinance, except where other appointing authority, terms of office, or manner of appointment is prescribed by this charter or by law.

(c)

The mayor and council, by ordinance, may provide for the compensation and reimbursement for actual and necessary expenses of the members of any board, commission or authority.

(d)

Except as otherwise provided by charter or by law, no member of any board, commission or authority shall hold any elective office in the city.

(e)

Any vacancy on a board, commission or authority of the city shall be filled for the unexpired term in the manner prescribed herein for original appointment, except as otherwise provided by this charter or by law.

(f)

No member of a board, commission or authority shall assume office until that person has executed and filed with the clerk of the city an oath obligating such member to faithfully and impartially perform the duties of that member's office, such oath to be prescribed by ordinance and administered by the mayor.

(g)

All board members serve at-will and may be removed at any time by a vote of the city council unless otherwise provided by law. The number of votes required to remove a board member shall be set by ordinance.

(h)

Except as otherwise provided by this charter or by law, each board, commission or authority of the city shall elect one of its members as chair and one member as vice-chair, and may elect as its secretary one of its own members or may appoint as secretary an employee of the city. Each board, commission or authority of the city government may establish such bylaws, rules and regulations, not inconsistent with this charter, ordinances of the city, or law, as it deems appropriate and necessary for the fulfillment

of its duties or the conduct of its affairs. Copies of such bylaws, rules and regulations shall be filed with the clerk of the city.

- **[DIVISION 4.] - ELECTIONS AND REMOVAL**

- **Sec. 4-1001. - Applicability of general law.**

All primaries and elections shall be held and conducted in accordance with the Georgia Election Code (O.C.G.A. Title 21, Chapter 2) as now or hereafter amended.

- **Sec. 4-1002. - Election of the city council and mayor.**

(a)

There shall be a municipal general election biennially in odd-numbered years on the Tuesday next following the first Monday in November.

(b)

The mayor and two councilmembers shall be elected at one election and every four years thereafter. The remaining two city council seats shall be elected at the election alternating with the first election and every four years thereafter so that a continuing body is created. Terms shall be for four years.

(c)

The city council shall set and publish a qualifying fee for the offices of mayor and councilmember according to state law, of three percent of the total gross salary including all supplements authorized by law.

- **Sec. 4-1003. - Non-partisan elections.**

Political parties shall not conduct primaries for city offices and all names of candidates for city offices shall be listed without party designations.

- **Sec. 4-1004. - Vacancy; filling of vacancies.**

(a)

Vacancies. The office of mayor and the office of any councilmember shall become vacant upon the incumbent's death, resignation, forfeiture of office, or removal from office.

(b)

Filling of vacancies. A vacancy in the office of mayor or councilmember shall be filled for the remainder of the unexpired term, if any, by appointment by the city council or those members remaining if less than six months remains in the unexpired term. If such vacancy occurs six months or more prior to the expiration of the term of that office, it shall be filled for the remainder of the unexpired term by a special election, in accordance with O.C.G.A. Titles 21 and 45, or other such laws as are or may hereafter be enacted.

(c)

This provision shall also apply to a temporary vacancy created by the suspension from office of the mayor or any councilmember.

- **[DIVISION 5.] - ADMINISTRATIVE OFFICERS**

- **Sec. 5-1001. - City clerk.**

(a)

The mayor and city council shall appoint a city clerk who shall not be a councilmember. The city clerk shall be custodian of the official city seal and city records; maintain city council records required by this charter; and perform such other duties as may be required by the city council.

(b)

In addition to such duties as may be prescribed by the mayor and council or otherwise described in this charter, it shall be the duty of the clerk to attend all meetings of the council, keep a careful and accurate record of its proceedings, carefully collect all revenues due the city except such as the ordinances require to be collected by some other officer, and to faithfully account for the same, furnish to the mayor and council and the **city manager** such information as may be requested by any of them, and open his or her books at any time to any citizen of the city requesting to see the same.

- **Sec. 5-1002. - City attorney.**

(a)

The city council shall appoint a city attorney and shall provide for the payment of such attorney for services rendered to the city. **The city attorney shall be a member in good standing with the State Bar of Georgia.**

The city attorney shall be responsible for providing for the representation and defense of the city in all litigation in which the city is a party; shall review such ordinances as may be required by the council; may be the prosecuting officer in the municipal court when requested by the mayor or directed by the council; shall attend the meetings of the council as directed; shall advise the city council, mayor, and other officers and employees of the city concerning legal aspects of the city's affairs; and shall perform such other duties as may be required by virtue of the person's position as city attorney.

(b)

The city attorney is not a public official of the city and does not take an oath of office. The city attorney shall at all times be an independent contractor. The city attorney shall serve at the pleasure of the city council. A law firm, rather than an individual, may be designated as the city attorney.

- **Sec. 5-1003. - Removal of elected officers.**

Should the mayor or any member of the council be guilty of malpractice in office, willful neglect of his office, or abuse of the power conferred on such officer, or guilty of any other conduct unbecoming such an officer of the City of Cleveland, such officer shall be subject to impeachment by the mayor and council, and upon conviction, shall be removed from office.

- **Sec. 5-1004. - Bonds for officials.**

The officers and employees of this city, both elective and appointive, shall execute such surety or fidelity bonds in such amounts and upon such terms and conditions as the city council shall from time to time require by ordinance or as may be provided by law. The cost of the bond for any officer or employee of the city shall be paid by the city, from city funds.

- **[DIVISION 6.] - PERSONNEL ADMINISTRATION**

- **Sec. 6-1001. - Personnel policies.**

All employees serve at-will and may be removed from office at any time unless otherwise provided by ordinance. The city council is authorized to adopt a pay and classification plan, which shall be maintained in the office of the clerk. For purposes of this section, elected and appointed officers are not considered employees.

- **[DIVISION 7.] - MUNICIPAL COURT**

- **Sec. 7-1001. - Creation; name.**

There shall be a court to be known as the Municipal Court of the City of Cleveland.

- **Sec. 7-1002. - Chief judge; other judges.**

(a)

The municipal court shall be presided over by a chief judge and such additional judges as shall be provided by ordinance.

(b)

No person shall be qualified or eligible to serve as a judge on the municipal court unless that person shall have attained the age of 21 years and shall possess all qualifications required by law. All judges shall be appointed by the mayor and city council and shall serve until a successor is appointed and qualified. Any chief judge currently serving, and who has served continuously since June 30, 2011, shall be deemed to have met the eligibility requirements set forth above.

(c)

Compensation of the judges shall be set by council.

(d)

Judges serve at-will and may be removed from office at any time by the city council unless otherwise provided by ordinance.

(e)

Before assuming office, each judge shall take an oath, given by the mayor, that the judge will honestly and faithfully discharge the duties of the office to the best of that person's ability and without fear, favor or partiality. The oath shall be entered upon the minutes of the city council journal.

- **Sec. 7-1003. - Convening.**

The municipal court shall be convened at regular intervals as provided by ordinance.

- **Sec. 7-1004. - Jurisdiction; powers.**

(a)

The municipal court shall have jurisdiction and authority to try and punish violations of this charter, all city ordinances, and such other violations as provided by law.

(b)

The municipal court shall have authority to punish those in its presence for contempt, provided that such punishment shall not exceed ten days in jail and a fine as authorized by law.

(c)

The municipal court may fix punishment for offenses within its jurisdiction not exceeding a fine of \$1,000.00 or imprisonment for 180 days or both such fine and imprisonment or may fix punishment by fine, imprisonment or alternative sentencing as now, or hereafter provided by law.

(d)

The municipal court shall have authority to establish a schedule of fees to defray the cost of operation, and shall be entitled to reimbursement of the cost of meals, transportation, and caretaking of prisoners bound over to superior courts for violations of state law.

(e)

The municipal court shall have authority to establish bail and recognizances to ensure the presence of those charged with violations before said court, and shall have discretionary authority to accept cash or personal or real property as surety for the appearance of persons charged with violations. Whenever any person shall give bail for that person's appearance and shall fail to appear at the time fixed for trial, the bond shall be forfeited by the judge presiding at such time, and an execution issued thereon by serving the defendant and the defendant's sureties with a rule nisi, at least two days before a hearing on the rule nisi. In the event that cash or property is accepted in lieu of bond for security for the appearance of a defendant at trial, and if such defendant fails to appear at the time and place fixed for trial, the cash so deposited shall be on order of the judge declared forfeited to the city, or the property so deposited shall have a lien against it for the value forfeited which lien shall be enforceable in the same manner and to the same extent as a lien for city property taxes.

(f)

The municipal court shall have the same authority as superior courts to compel the production of evidence in the possession of any party; to enforce obedience to its orders, judgments and sentences; and to administer such oaths as are necessary.

(g)

The municipal court may compel the presence of all parties necessary to a proper disposal of each case by the issuance of summonses, subpoenas, and warrants which may be served as executed by any officer as authorized by this charter or by law.

(h)

Each judge of the municipal court shall be authorized to issue warrants for the arrest of persons charged with offenses against any ordinance of the city, and each judge of the municipal court shall have the same authority as a magistrate of the state to issue warrants for offenses against state laws committed within the city.

- **Sec. 7-1005. - Rules for court.**

With the approval of the city council, the judge shall have full power and authority to make reasonable rules and regulations necessary and proper to secure the efficient and successful administration of the municipal court; provided, however, that the city council may adopt in part or in toto the rules and regulations applicable to municipal courts. The rules and regulations made or adopted shall be filed with the city clerk, shall be available for public inspection.

- **Sec. 7-1006. - Certiorari.**

The right of certiorari from the decision and judgment of the municipal court shall exist in all criminal cases and ordinance violation cases, and such certiorari shall be obtained under the sanction of a judge of the Superior Court of White County under the laws of the State of Georgia regulating the granting and issuance of writs of certiorari.

- **[DIVISION 8.] - FINANCE**

- **[Part A.] - Taxation and Fees**

- **Sec. 8-1001. - Property tax.**

(a)

All persons and corporations owning property in the City of Cleveland, shall be required to make a return under oath, annually, to the board of tax assessors of said city, of all their property, real and personal, subject to taxation by said city, as of the first day of January of each year; and the books for recording the same shall be opened on the first day of January and closed on the first day of April of each year. Said property shall be returned by the property owner or his authorized agent, on blanks furnished for the purpose, at the fair market value thereof.

(b)

The city council may assess, levy, and collect an ad valorem tax on all real and personal property within the corporate limits of the city that is subject to such taxation by the state and county. This tax is for the purpose of raising revenues to defray the costs of operating the city government, of providing governmental services, for the repayment of principal and interest on general obligations, and for any other public purpose as determined by the city council in its discretion.

- **Sec. 8-1002. - Millage rate; due dates; payment methods.**

The city council, by ordinance, shall establish a millage rate for the city property tax, a due date, and the time period within which these taxes must be paid.

- **Sec. 8-1003. - Collection of delinquent taxes and fees.**

The city council, by ordinance, may provide generally for the collection of delinquent taxes, fees, or other revenue due the city by whatever reasonable means as are not precluded by law. This shall include providing for the dates when the taxes or fees are due; late penalties or interest; issuance and execution of fi.fa.'s; creation and priority of liens; making delinquent taxes and fees personal debts of the persons required to pay the taxes or fees imposed; revoking city permits for failure to pay any city taxes or fees; and providing for the assignment or transfer of tax executions.

- **Sec. 8-1004. - Authority to contract with tax commissioner and county board of assessors.**

The city council may contract with the Tax Commissioner of White County for preparation of the municipal tax digest, assessment and collection of municipal taxes, and for collection of delinquent municipal taxes as authorized in general law. The city may contract with the White County Board of Assessors in lieu of maintaining its own board of assessors.

- **Sec. 8-1005. - Occupation and business taxes.**

The city council by ordinance shall have the power to levy such occupation or business taxes as are not denied by law. The city council may classify businesses, occupations or professions for the purpose of such taxation in any way which may be lawful and may compel the payment of such taxes as provided in [section 8-1003](#).

- **Sec. 8-1006. - Regulatory fees; permits.**

The city council by ordinance shall have the power to require businesses or practitioners doing business within this city to obtain a permit for such activity from the city and pay a reasonable regulatory fee for such permit as provided by general law. Such fees shall reflect the total cost to the city of regulating the activity, and if unpaid, shall be collected as provided in [section 8-1003](#).

- **Sec. 8-1007. - Franchises.**

(a)

The city council shall have the power to grant franchises for the use of this city's streets and alleys for the purposes of railroads, street railways, telephone companies, electric companies, electric membership corporations, cable television and other telecommunications companies, gas companies, transportation companies and other similar organizations. The city council shall determine the duration, terms, whether the same shall be exclusive or nonexclusive, and the consideration for such franchises; provided, however, no franchise shall be granted for a period in excess of 35 years and no franchise shall be granted unless the city receives just and adequate compensation therefor. The city council shall provide for the registration of all franchises with the city clerk. The city council may provide by ordinance for the registration within a reasonable time of all franchises previously granted.

(b)

If no franchise agreement is in effect, the city council has the authority to impose a tax on gross receipts for the use of this city's streets and alleys for the purposes of railroads, street railways, telephone companies, electric companies, electric membership corporations, cable television and other telecommunications companies, gas companies, transportation companies and other similar organizations.

- **Sec. 8-1008. - Service charges.**

The city council by ordinance shall have the power to assess and collect fees, charges, assessments, and tolls for sewers, sanitary and health services, or any other services provided or made available within and without the corporate limits of the city. If unpaid, such charges shall be collected as provided in [section 8-1003](#). The authority to collect fees provided in this section is in addition to and not in limitation of any authority granted by this charter for collection of fees.

- **Sec. 8-1009. - Special assessments.**

The city council by ordinance shall have the power to assess and collect the cost of constructing, reconstructing, widening, or improving any public way, street, sidewalk, curbing, gutters, sewers, or other utility mains and appurtenances from the abutting property owners. If unpaid, such charges shall be collected as provided in [section 8-1003](#). The authority to collect assessments provided in this section is in addition to and not in limitation of any other authority granted by this charter for collection of such charges.

- **Sec. 8-1010. - Construction; other taxes and fees.**

This city shall be empowered to levy any other tax or fee allowed now or hereafter by law, and the specific mention of any right, power or authority in this article shall not be construed as limiting in any way the general powers of this city to govern its local affairs.

- **[Part B.] - Borrowing**

- **Sec. 8-1015. - General obligation bonds.**

The city council shall have the power to issue bonds for the purpose of raising revenue to carry out any project, program, or venture authorized under this charter or the laws of the state. Such bonding authority shall be exercised in accordance with the laws governing bond issuance by municipalities in effect at the time said issue is undertaken.

- **Sec. 8-1016. - Revenue bonds.**

(a)

Revenue bonds may be issued by the city council as state law now or hereafter provides. Such bonds are to be paid out of any revenue produced by the project, program, or venture for which they were issued.

(b) The Cleveland Building Authority was legislatively created in 2021 for the purpose of providing building and facilities for use by the city and to finance such building and facilities by issuance of revenue bonds to be repaid from rentals received by the authority from the city. The city may continue to obtain revenue bonds through the Cleveland Building Authority, and pay those bonds as rent from any revenue.

(c) The mayor and council shall have full power and authority to acquire, construct, reconstruct, improve and extend revenue-producing projects, systems, to maintain and operate the same, to prescribe, revise, fix and collect rates, fees, tolls and charge for services, facilities and commodities furnished thereby and, in anticipation of the collection of revenues, to finance the cost of construction and operation of the same and to exercise all the powers and authorities authorized by the "revenue bond law."

- **Sec. 8-1017. - Short-term loans.**

The city may obtain short-term loans and must repay such loans not later than December 31 of each year, unless otherwise provided by law.

- **Sec. 8-1018. - Lease-purchase contracts.**

The city may enter into multiyear lease, purchase, or lease purchase contracts for the acquisition of goods, materials, real and personal property, services, and supplies provided the contract terminates without further obligation on the part of the municipality at the close of the calendar year in which it was executed and at the close of each succeeding calendar year for which it may be renewed. Contracts must be executed in accordance with the requirements of O.C.G.A. § 36-60-13, or other such applicable laws as are or may hereafter be enacted.

- **[Part C.] - Accounting and Budgeting**

- **Sec. 8-1025. - Fiscal year.**

The city council shall set the fiscal year by ordinance. This fiscal year shall constitute the budget year and the year for financial accounting and reporting of each and every office, department, agency and activity of the city government unless otherwise provided by state or federal law.

- **Sec. 8-1026. - Preparation of budgets.**

The city council shall provide procedures and requirements for the preparation and execution of an annual operating budget, a capital improvement plan and a capital budget, including requirements as to the scope, content and form of such budgets and plans.

- **Sec. 8-1027. - Submission of operating budget to city council.**

On or before a date fixed by the city council but not later than 30 days prior to the beginning of each fiscal year, the city manager shall submit to the city council a proposed operating budget for the ensuing fiscal year. The budget shall be

accompanied by a message from the **city manager** containing a statement of the general fiscal policies of the city, the important features of the budget, explanations of major changes recommended for the next fiscal year, a general summary of the budget, and such other pertinent comments and information. The operating budget and the capital budget hereinafter provided for, the budget message, and all supporting documents shall be filed in the office of the city clerk and shall be open to public inspection.

- **Sec. 8-1028. - Action by city council on budget.**

(a)

The city council may amend the operating budget proposed by the **city manager**; except, that the budget as finally amended and adopted must provide for all expenditures required by state law or by other provisions of this charter and for all debt service requirements for the ensuing fiscal year, and the total appropriations from any fund shall not exceed the estimated fund balance, reserves, and revenues.

(b)

The city council by ordinance shall adopt the final operating budget for the ensuing fiscal year not later than the 30th day of June of each year. If the city council fails to adopt the budget by this date, the amounts appropriated for operation for the current fiscal year shall be deemed adopted for the ensuing fiscal year on a month-to-month basis, with all items prorated accordingly until such time as the city council adopts a budget for the ensuing fiscal year. Adoption of the budget shall take the form of an appropriations ordinance setting out the estimated revenues in detail by sources and making appropriations according to fund and by organizational unit, purpose, or activity as set out in the budget preparation ordinance adopted pursuant to [section 8-1027](#).

(c)

The amount set out in the adopted operating budget for each organizational unit shall constitute the annual appropriation for such, and no expenditure shall be made or encumbrance created in excess of the otherwise unencumbered balance of the appropriations or allotment thereof, to which it is chargeable.

(d)

Nothing contained in this section shall preclude the city from amending its budget so as to adapt to changing governmental needs during the budget period.

- **Sec. 8-1029. - Tax levies.**

The city council shall levy by ordinance such taxes as the city council considers as appropriate and necessary to conduct the business and governance of the city. The taxes and tax rates set by such ordinances shall be such that reasonable estimates of revenues from such levy shall at least be sufficient, together with other anticipated revenues, fund balances and applicable reserves, to equal the total amount appropriated for each of the several funds set forth in the annual operating budget for defraying the expenses of the general government of this city.

- **Sec. 8-1030. - Changes in appropriations.**

The city council by ordinance may make changes in the appropriations contained in the current operating budget, at any regular meeting, special or emergency meeting called for such purpose.

- **Sec. 8-1031. - Capital budget.**

(a)

On or before the date fixed by the city council but no later than 30 days prior to the beginning of each fiscal year, the **city manager** shall submit to the city council a proposed capital improvements plan with a recommended capital budget containing the means of financing the improvements proposed for the ensuing fiscal year. The city council shall have power to accept, with or without amendments, or reject the proposed plan and proposed budget. The city council shall not authorize an expenditure for the construction of any building, structure, work or improvement, unless the appropriations for such project are included in the capital budget, except to meet a public emergency as provided in [section 2-1016](#).

(b)

The city council shall adopt by ordinance the final capital budget for the ensuing fiscal year not later than the 30th day of June of each year. No appropriation provided for in a prior capital budget shall lapse until the purpose for which the appropriation was made shall have been accomplished or abandoned; provided, however, the **city manager** may submit amendments to the capital budget at any time during the fiscal year, accompanied by recommendations. Any such amendments to the capital budget shall become effective only upon adoption by ordinance.

- **Sec. 8-1032. - Independent audit.**

There shall be an annual independent audit of all city accounts, funds and financial transactions by a certified public accountant selected by the city council. The audit shall be conducted according to generally accepted auditing principles. Any audit of any funds by the state or federal governments may be accepted as satisfying the requirements of this charter. Copies of annual audit reports shall be available to the

public, upon payment of such costs as required by the Georgia Open Records Law, O.C.G.A. § 50-18-70 et seq.

- **[Part D.] - Procurement and Property Management**

- **Sec. 8-1035. - Contracting procedures.**

No contract with the city shall be binding on the city unless:

(1)

It is in writing;

(2)

It is drawn by or submitted to and reviewed by the city attorney, and as a matter of course, is signed by the city attorney to indicate such drafting or review; and

(3)

It is made or authorized by the city council and such approval is entered in the city council minute book or journal of proceedings pursuant to [section 2-1012](#).

- **Sec. 8-1036. - Centralized purchasing.**

The city council may by ordinance establish procedures for a system of centralized purchasing for the city.

- **Sec. 8-1037. - Sale and lease of city property.**

(a)

The city council may sell, convey, lease, or grant easements and other rights in (or any combination thereof), any real, personal, or mixed property, or any combination thereof owned or held by the city for governmental or other purposes as now or hereafter provided by law.

(b)

The city council may quitclaim any rights it may have in property not needed for public purposes upon report by the **city manager** and adoption of a resolution, both finding that the property is not needed for public or other purposes and that the interest of the city has no readily ascertainable monetary value.

(c)

Whenever in opening, extending, or widening any street, avenue, alley, or public place of the city, a small parcel or tract of land is cutoff or separated by such work from a larger tract or boundary of land owned by the city, the city council may authorize the city manager to sell and convey said cut-off or separated parcel or tract of land to an abutting or adjoining property owner or owners where such sale and conveyance facilitates the enjoyment of city manager the highest and best use of the abutting owner's property. Such sales shall be in accordance with the terms of contracts between such land owners and the city in accordance with the terms authorized by the city council. Each abutting property owner shall be notified of the availability of the property and given the opportunity to purchase said property under such terms and conditions as set out by ordinance. All deeds and conveyances made in accordance with such contracts and so executed and delivered shall convey the interest set forth therein, notwithstanding the fact that no public sale after advertisement was made.

- **Sec. 8-1038. – Sale and lease of city property.**

(a) The city council may sell and convey, or lease any real or personal property owned or held by the city for governmental or other purposes as now or hereafter provided by law.

(b) The city council may quitclaim any rights it may have in property not needed for public purposes upon report by the city manager and adoption of a resolution, both finding that the property is not needed for public or other purposes and that the interest of the city has no readily ascertainable monetary value.

(c) Whenever in opening, extending or widening any street, avenue, alley or public place of the city, a small parcel or tract of land is cutoff or separated by such work from a larger tract or boundary of land owned by the city, the city council may authorize the city administer to sell and convey said cut-off or separated parcel or tract of land to an abutting or adjoining property owner or owners where such sale and conveyance facilitates the enjoyment of the highest and best use of the abutting owner's property. Included in the sales contract shall be a provision for the rights-of-way of said street, avenue, alley or public place. Each abutting property owner shall be notified of the availability of the property and given the opportunity to purchase said property under such terms and conditions as set out by ordinance. All deeds and conveyances heretofore and hereafter so executed and delivered shall convey all title and interest the city has in such property, notwithstanding the fact that no public sale after advertisement was or is hereafter made.

- **[Part E.] - General Provisions**

- **Sec. 9-1001. - Prior ordinances.**

All ordinances, resolutions, rules, and regulations now in force in the city not inconsistent with this charter are hereby declared valid and of full effect and force until amended or repealed by the city council.

- **Sec. 9-1002. - Existing personnel and officers.**

Except as specifically provided otherwise by this charter, all personnel and officers of the city and their rights, privileges and powers shall continue beyond the time this charter takes effect for a period of 90 days before or during which the existing city council shall pass a transition ordinance detailing the changes in personnel and appointive officers required or desired and arranging such titles, rights, privileges and powers as may be required or desired to allow a reasonable transition.

- **Sec. 9-1003. - Pending matters.**

Except as specifically provided otherwise by this charter, all rights, claims, actions, orders, contracts, and legal or administrative proceedings shall continue and any such ongoing work or cases shall be completed by such city agencies, personnel, or offices as may be provided by the city council.

- **Sec. 9-1004. - Construction.**

(a)

Section captions in this charter are informative only and are not to be considered as a part thereof.

(b)

The word "shall" is mandatory and the word "may" is permissive.

(c)

The singular shall include the plural, the masculine shall include the feminine, and vice versa.

- **Sec. 9-1005. - Severability.**

If any article, section, subsection, paragraph, sentence, or part thereof of this charter shall be held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect or impair other parts of this charter unless it clearly appears that such

other parts are wholly and necessarily dependent upon the part held to be invalid or unconstitutional, it being the legislative intent in enacting this charter that each article, section, subsection, paragraph, sentence, or part thereof be enacted separately and independent of each other.

- **Sec. 9-1006. - Repealer.**

An Act incorporating the City of Cleveland in the County of White, approved February 25, 1949 (Ga. L. 1949, p. 1024), is hereby repealed in its entirety and all amendatory acts thereto are likewise repealed in their entirety. All other laws and parts of laws in conflict with this charter are hereby repealed.

*NOTE: Needs to be revised-this is the language from the previous overhaul****

- **Sec. 9-1007. - Effective date.**

This charter shall become effective on upon approval of the governor or upon its becoming law without such approval.

Executive Summary-Proposed changes

- **ARTICLE I. - CHARTER^[2] (Page 1)**

Original Language

- **Sec. 1-1001. - Incorporation.**

This city and the inhabitants thereof, incorporated as the Town of Cleveland in an Act approved October 18, 1870 (Ga. L. 1870, p. 182), in an Act approved August 19, 1911 (Ga. L. 1911, p. 962), and incorporated as the City of Cleveland in an Act approved February 25, 1949 (Ga. L. 1949, p. 1024), and any territory subsequently added by annexation and embraced within the corporate boundaries together with the inhabitants of such area are reincorporated by the enactment of this charter and are hereby constituted and declared a body politic and corporate under the name and style City of Cleveland, Georgia, and by that name shall have perpetual succession.

New language

- **Sec. 1-1001. - Reincorporation.**

The City of Cleveland, in White County, and the inhabitants thereof, are reincorporated by the enactment of this charter and are hereby constituted and declared a body politic and corporate under the name and style of the City of Cleveland, Georgia, and by that name shall have perpetual succession.

Reason:

New language reflects recent charters signed following 2024 session

Original Language (Page 2)

Corporate limits

(b)

The city council may provide for the redrawing of any such map by ordinance to reflect lawful changes in the corporate boundaries. A redrawn map shall supersede for all purposes the entire map or maps which it is designated to replace.

New language

(b)

All future alterations of said map or description, as directed by the council to reflect lawful changes in the corporate boundaries, shall be signed by the mayor and city clerk. A redrawn map or description shall supercede, for all purposes, the entire map or maps and description or descriptions which it is designated to replace.

Reason:

New language reflects recent charters signed by Governor Kemp following the 2024 session

Original Language (Page 3)

(5)

Business.regulation.and.taxation; To levy and to provide for the collection of regulatory fees and taxes on privileges, occupations, trades, and professions as authorized by O.C.G.A. Title 48, or other such applicable laws as are or may hereafter be enacted; to permit and regulate the same; to provide for the manner and method of payment of such regulatory fees and taxes; and to revoke such permits after due process for failure to pay any city taxes or fees;

New language

(5) *Business regulation and taxation.* To levy and to provide for the collection of license fees, permit fees and taxes on privileges, occupations, trades, and professions as authorized by O.C.G.A. Title 48, or other such applicable laws as are or may hereafter be enacted; to license, permit and regulate the same; to provide for the manner and method of payment of such licenses, permits and taxes; and to revoke such permits after due process for failure to pay any city taxes or fees or for violations of licensing regulations;

Reason:

Consistency of language (i.e. License fees, permit fees, etc...)

Original Language (Page 3)

(6)

Cemeteries. The council shall have jurisdiction over all cemeteries belonging to or located in said city, and may provide by ordinance for a public cemetery. It may appoint such employees to superintend the care of such public cemeteries established by the city by ordinance as it deems proper. It may enact such ordinances to prevent trespass therein and to prevent any person from defacing any work therein. It may regulate the charges for grave digging, hearse fees, and any and every thing pertaining to the care and operation of such cemeteries as are established by the city by ordinance;

New language

Cemeteries. The council shall have jurisdiction over all cemeteries belonging to or located in said city, and may provide by ordinance for a public cemetery. It may appoint such employees to superintend the care of such public cemeteries established by the city by ordinance as it deems proper. It may enact such ordinances to prevent

trespass therein and to prevent any person from defacing any work therein. It may regulate the charges for grave digging, hearse fees, and any and every thing pertaining to the care and operation of such cemeteries as are established by the city by ordinance. **The Georgia Board of Cemeterians, with the Georgia Secretary of States office, is charged by law with regulating the practice of perpetual care cemeteries;**

Reason:

Confirms that the regulations of perpetual cemeteries are state, and not local, jurisdiction

Original Language (Pages 5-10)

Numbering

***The new charter places proposed and new categories in alphabetical order. This causes several of the numbers to change in this section**

i.e. #17 becomes item #35

Sentences. To provide that persons given sentences in the city's court may work out such sentences in any public works or on the streets, roads, drains and other public property in the city, to provide for commitment of such persons to any detention center, to provide for the use of pretrial diversion and any alternative sentencing allowed by law, or to provide for commitment of such persons to any detention center by agreement with the appropriate county officials;

Original Language (Page 5)

(19)

Municipal.agencies.and.delegation.of.power; To create, alter, and abolish departments, boards, offices, commissions, and agencies of the city and to confer upon such agencies the necessary and appropriate authority for carrying out all the powers conferred upon or delegated to the same;

(18)

Municipal agencies and delegation of power. To create, alter, and abolish departments, boards, offices, commissions, and agencies of the city and to confer upon such **departments, boards, offices, commissions, and** agencies the necessary and appropriate authority for carrying out all the powers conferred upon or delegated to the same;

Reason:

Mirrors language of first and second phrases

Original Language (Page 5)

(20) Municipal.debts; To appropriate and borrow money for the payment of debts of the city and to issue bonds for the purpose of raising revenue to carry out any project, program, or venture authorized by this charter or the laws of the State of Georgia;

New language

(19)

Municipal debts and issuance of bonds.

To contract debts and issue bonds of said city as the valid obligations of said city, under and in accordance with the limitations provided in the Constitution and laws of said state, for the purpose of refunding valid and existing debts, establishing, improving, and maintaining a water supply system, any other public service or utility system, hospitals, or other public buildings, for the paving or otherwise improving of city streets or public places, and for any other improvement, convenience, or necessity for the use of said city or the citizens thereof, or for any other lawful purpose;

Reason:

Explicitly lists the authority to issue bonds; New language reflects recent charters signed by Governor Kemp following the 2024 session

Original Language (Pages 6)

(21)

Municipal.property.ownership; To acquire, hold (in trust or otherwise), lease, and dispose of any real, personal, or mixed property, in fee simple or lesser interest, which property may be located inside the corporate limits of the city and to acquire, hold (in trust or otherwise), lease, and dispose of any real, personal, or mixed property, in fee simple or lesser interest which property may be located outside the corporate limits of the city;

New language

Municipal property ownership. To purchase, hold, rent, lease, and receive by gift or otherwise, and to enjoy, possess, and retain, temporarily or permanently, any property, real or personal, of any kind whatsoever either within or without the corporate limits of said city, for corporate purposes;

Reason:

New language reflects recent charters signed following 2024 session

Original Language (Page 6)

(22)

Municipal.property.protection; To establish ordinances, rules, and regulations governing the use, preservation, and protection of the real, personal, and mixed property of the city, and the administration and use of same by the public; and to prescribe penalties and punishment for violations thereof;

New language

Municipal property protection. To provide for the preservation and protection of property, real and personal, and the administration and use of same by the public; and to prescribe penalties and punishment for violations thereof;

Reason:

New language reflects recent charters signed following 2024 session

Original Language (Page 9)

(40)

Taxes;Ad.valorem; To levy and provide for the assessment, valuation, revaluation, and collection of taxes on all property subject to taxation;

(41)

Taxes;Other; To levy and collect such other taxes as may be allowed now or in the future by law;

New language

(40)

Taxes:

(A) Ad valorem. To levy and provide for the assessment, valuation, revaluation, and collection of taxes on all property subject to taxation;

(B) Other. To levy and collect such other taxes as may be allowed now or in the future by law;

Reason:

Consolidates “Taxes” into one category

Original Language (Page 11)

None.

New language

SECTION 1-1009.-Vesting of property owned at time of enactment.

The title to any property, real or personal, within or without the corporate limits of said city, heretofore acquired by the City of Cleveland, with or without proper charter authority, is hereby vested in the City of Cleveland created by this charter, the acquisition thereof being hereby ratified and made lawful.

SECTION 1-1010.-Assumption of former debts.

The City of Cleveland created by this act is hereby made responsible, as a body corporate, for all legal undertakings, liabilities, and debts of the former City of Cleveland, whether for principal and interest or outstanding bonds, or other contracts or indebtedness.

Reason:

Needed to reincorporate the City under the new charter; similar to federal and state constitutions;
New language reflects recent charters signed by Governor Kemp following the 2024 session

Original Language (Pages 13, 15-18, 21,26-27, 30, 38-40, and 42)

city administrator

New language

city manager

Reason:

Better defines role with Mayor and Council; reflective of title of similar size cities in N Georgia

Original Language (Pages 13 and 14)

Sec. 2-1003. - Mayor; council; wards; election.

New language

Sec. 2-1003. - Mayor; council; districts; election.

Reason:

The term district is more prominently used in Georgia rather than “ward”. Many of the cities our size use the term district.

Original Language (Page 15)

Before taking office, the city administrator shall furnish a fidelity bond in the amount of \$100,000.00, conditioned upon the faithful performance of his or her duties, with a corporation licensed to do business in this state as a surety. Such bond shall be filed with the city clerk after being approved by the mayor and council. The cost of such bond shall be paid by the city from city funds.

New language

Before taking office, the **city manager** shall furnish a fidelity bond **with a minimum** amount of \$100,000.00, conditioned upon the faithful performance of his or her duties, with a corporation licensed to do business in this state as a surety. Such bond shall be filed with the city clerk after being approved by the mayor and council. The cost of such bond shall be paid by the city from city funds.

Reason:

More in line with the current responsibilities of the current position and allows flexibility for a bond in the current economic times.

Original Language (Page 16)

None:

- **Sec. 2-1007. - Powers and duties of **city manager**.**

New language

(3)

Direct and supervise all department heads of the city, but the mayor and council shall have power and authority to suspend and remove all department heads of the city and to fix the amount of all salaries and other compensation and benefits of such department heads of said city.

Reason:

Realigns department heads to report directly to the City Manager, but reaffirms the Mayor and Council's ability to suspend, remove and set salaries of those positions; The City Manager is in direct communication with Department Heads more frequently and can still relay any concerns or requests from individuals on the Council.

Original Language (Page 16)

(1)

Appoint and, when the manager deems it necessary for the good of the city, suspend or remove all city employees and administrative officers the manager appoints, except as otherwise provided by law or personnel ordinances adopted pursuant to this charter. However, the mayor and council shall have the sole power and authority to appoint, suspend, supervise and remove, and to set the compensation of and benefits of the city attorney, judge of the municipal court, city clerk, fire chief, police chief, engineer, building inspector, ordinance enforcement officer, finance officer, and all department heads, and all members of boards, commissions, and authorities that the mayor and council have created or shall create or of which the city is a member. For the purposes of this section, a department head shall include, but not be limited to, the city solicitor and the municipal court public defender;

New language

Appoint and, when the manager deems it necessary for the good of the city, suspend or remove all city employees and administrative officers the manager appoints, except as otherwise provided by law or personnel ordinances adopted pursuant to this charter. However, the mayor and council shall have sole power and authority to appoint, suspend, supervise, remove, and to set the compensation of and the benefits of the city clerk, city attorney, judge of the municipal court, city solicitor, and public defender of the municipal court, engineer, and all department heads, and all members of boards, commissions, and authorities that the mayor and council have created, or shall create, or of which the city is a member.

Reason:

This simplifies the charter so the Mayor and Council hire (and remove) all appointed positions. The City Clerk position should continue to report directly to the Council. The City Manager is responsible for day-to-day responsibility of all staff, but only the Mayor and Council can terminate department heads.

Original Language (Page 17)

Sec. 2-1008. - Removal of city administrator.

The city council may suspend the administrator for a period not to exceed 45 days, or remove from office the administrator, at any time and for any reason which the city council by affirmative vote of the majority may determine, upon such terms and conditions as the city council may determine.

New language

- **Sec. 2-1008. - Removal of city administrator.**

The city council may suspend the administrator from office for a period not to exceed 45 days, or remove from office the administrator, at any time and for any reason

which the city council by affirmative vote of the majority may determine, upon such terms and conditions as the city council may determine.

OR

If the administrator has a contract in place, the Council may refer to the terms of the contract.

Reason:

If a different arrangement is in place with a contract, the Council should have the option of following the contract.

The mayor shall have the power and authority to appoint **ad hoc or temporary** committees made up of councilmembers, city employees, and other persons serving the city at the pleasure of the mayor and council, in any combination thereof, for the purpose of assisting the mayor in the exercise of his duties as mayor and, in the event that the mayor is appointed as acting **city manager**, for the purpose of assisting the mayor while acting in such capacity.

Reason:

This clarifies the intention of the previous charter. The Mayor has authority to select and remove at will all temporary committees. Any commissions, authorities and other standing or permanent entities are determined by charter, ordinances or bylaws.

Original Language (Page 26)

(b)

The mayor and council shall have sole power and authority to appoint, suspend, supervise, remove, and to set the compensation of and the benefits of the city attorney, judge of the municipal court, city solicitor, and public defender of the municipal court, city clerk, finance officer, chief of police, fire chief, public works director, engineer, building inspector, ordinance enforcement officer, and all department heads, and all members of boards, commissions, and authorities that the mayor and council have created, or shall create, or of which the city is a member.

New language

(b)

The mayor and council shall have sole power and authority to appoint, suspend, supervise, remove, and to set the compensation of and the benefits of the **city clerk, city attorney, judge of the municipal court, city solicitor, and public defender of the**

municipal court, engineer, and all department heads, and all members of boards, commissions, and authorities that the mayor and council have created, or shall create, or of which the city is a member.

Reason:

The intent of the previous charter was to allow the Mayor and Council to select the appointed and director positions at that time. The new language reflects the current organizational structure and the new proposed language on page 16

Original Language (Page 27)

(f)

(b) of this section, shall be nominated by the city administrator with confirmation of appointment by the city council. If the administrator or acting administrator fails to make a nomination for a vacant position, the council shall be authorized to select such officers or directors. All appointive officers excluding those persons (legal or natural) which are identified in subsection (b) of this section, shall be employees at-will and subject to removal or suspension at any time by the city administrator unless otherwise determined by the mayor and city council. Those persons, legal or natural, who are identified in subsection (b) of this section shall serve at the pleasure of the mayor and council and be deemed employees at will, unless otherwise provided in written agreements between such persons and the mayor and council. Said city administrator shall serve at the pleasure of the mayor and council and be deemed an employee at will unless otherwise provided in a written agreements between said city administrator and said mayor and council.

New language

(f)

(b) of this section, shall be nominated by the city manager with confirmation of appointment by the city council. If the administrator or acting administrator fails to make a nomination for a vacant position, the council shall be authorized to select such officers or directors. All appointive officers excluding those persons (legal or natural) which are identified in subsection (b) of this section, shall be employees at-will and subject to removal or suspension at any time by the city administrator unless otherwise determined by the mayor and city council. The City Manager and those persons, legal or natural, who are identified in subsection (b) of this section shall serve at the pleasure of the mayor and council and be deemed employees at will, unless otherwise provided in written agreements between such persons and the mayor and council.

Reason:

Avoids redundancy. The Mayor and the Department Heads serve at the pleasure of the Mayor and Council; doesn't need 2 sentences to say the exact same thing.

Original Language (Page 30)

- **Sec. 5-1001. - City clerk.**

(a)

The mayor and city council shall appoint a city clerk and treasurer who shall not be a councilmember. The city clerk shall be custodian of the official city seal and city records; maintain city council records required by this charter; and perform such other duties as may be required by the city council.

New language

(a)

The mayor and city council shall appoint a city clerk who shall not be a councilmember. The city clerk shall be custodian of the official city seal and city records; maintain city council records required by this charter; and perform such other duties as may be required by the city council.

Reason:

This is already our established practice. The treasurer is now our Finance Director. This position reports to the City Administrator and is not a department head.

Original Language (Page 31)

- **Sec. 5-1002. - City attorney.**

(a)

The city council shall appoint a city attorney and shall provide for the payment of such attorney for services rendered to the city.

New language

(a)

The city council shall appoint a city attorney and shall provide for the payment of such attorney for services rendered to the city. **The city attorney shall be a member in good standing with the State Bar of Georgia.**

Reason:

This provides minimum qualifications for the position of City Attorney.

Original Language (Page 32)

- **Sec. 7-1002. - Chief judge; other judges.**

(a)

The municipal court shall be presided over by a chief judge and such additional judges as shall be provided by ordinance.

(b)

No person shall be qualified or eligible to serve as a judge on the municipal court unless that person shall have attained the age of 21 years, shall be a member of the State Bar of Georgia, and shall possess all qualifications required by law. All judges shall be appointed by the mayor and city council and shall serve until a successor is appointed and qualified.

New language

(b)

No person shall be qualified or eligible to serve as a judge on the municipal court unless that person shall have attained the age of 21 years and shall possess all qualifications required by law. All judges shall be appointed by the mayor and city council and shall serve until a successor is appointed and qualified. Any chief Judge currently serving, and who has served continuously since June 30, 2011, shall be deemed to have met the eligibility requirements set forth above.

Reason:

The new language acknowledges a Georgia law and common practice the “grandfathers” current serving municipal court judges.

Original Language (Page 38)

None

New language

- **Sec. 8-1016. - Revenue bonds.**

(b) The Cleveland Building Authority was legislatively created in 2021 for the purpose of providing building and facilities for use by the city and to finance such building and facilities by issuance of revenue bonds to be repaid from rentals received by the authority from the city. The city may continue to obtain revenue bonds through the Cleveland Building Authority, and pay those bonds as rent from any revenue.

Reason:

The new language acknowledges the creation of the Cleveland Building Authority that was legislatively created in 2021.

Original Language (Page 38)

- **Sec. 8-1026. - Preparation of budgets.**

The city council shall provide an ordinance on the procedures and requirements for the preparation and execution of an annual operating budget, a capital improvement plan and a capital budget, including requirements as to the scope, content and form of such budgets and plans.

New language

- **Sec. 8-1026. - Preparation of budgets.**

The city council shall provide procedures and requirements for the preparation and execution of an annual operating budget, a capital improvement plan and a capital budget, including requirements as to the scope, content and form of such budgets and plans.

Reason:

Allows the Mayor and Council to provide procedures and requirements by other legitimate means other than by ordinance; this language mirrors other charters passed in the 2024 legislative session.

Original Language (Pages 42 and 43)

- **Sec. 8-1038. - Sale of unneeded property.**

The mayor and council shall have power and authority to sell any property belonging to said city which shall have become unnecessary and useless for city purposes and to make good and sufficient title to the purchaser. The mayor and council shall pass a resolution and include a statement to such effect in the official minutes and may sell such property either at public or private sale.

New language

- **Sec. 8-1038. - Sale and lease of city property.**

(a) The city council may sell and convey, or lease any real or personal property owned or held by the city for governmental or other purposes as now or hereafter provided by law.

(b) The city council may quitclaim any rights it may have in property not needed for public purposes upon report by the city manager and adoption of a resolution, both finding that the property is not needed for public or other purposes and that the interest of the city has no readily ascertainable monetary value.

(c) Whenever in opening, extending or widening any street, avenue, alley or public place of the city, a small parcel or tract of land is cutoff or separated by such work from a larger tract or boundary of land owned by the city, the city council may authorize the city administer to sell and convey said cut-off or separated parcel or tract of land to an abutting or adjoining property owner or owners where such sale and conveyance facilitates the enjoyment of the highest and best use of the abutting owner's property. Included in the sales contract shall be a provision for the rights-of-way of said street, avenue, alley or public place. Each abutting property owner shall be notified of the availability of the property and given the opportunity to purchase said property under such terms and conditions as set out by ordinance. All deeds and conveyances heretofore and hereafter so executed and delivered shall convey all title andvinterest the city has in such property, notwithstanding the fact that no public sale after advertisement was or is hereafter made.

Reason:

The new language broadens the options and opportunities for the City to release property; this language mirrors other charters passed in the 2024 legislative session.

Original Language (Pages 42 and 43)

An Act incorporating the City of Cleveland in the County of White, approved February 25, 1949 (Ga. L. 1949, p. 1024),

New language

*NOTE: Needs to be revised-this is the language from the previous overhaul****

Affirm Language

(page 20)

(c)

Under circumstances necessitated by emergency conditions involving public safety or the preservation of property or public services, the council may meet by means of teleconference so long as the notice required by [section 2-1012](#) is provided and means are afforded for the public to have simultaneous access to the teleconference meeting. On any other occasion of a council meeting, and so long as a quorum is present in

person, the mayor or a councilmember may participate by teleconference if necessary due to reasons of health or absence from the city so long as notice is provided and public access is provided. Absent emergency conditions or the written opinion of a physician or other health professional that reasons of health prevent the mayor's or a councilmember's physical presence, the mayor or a councilmember shall not participate by teleconference pursuant to this subsection more than twice in one calendar year.

(page 21)

(b)

The mayor shall have the power and authority to appoint committees made up of councilmembers, city employees, and other persons serving the city at the pleasure of the mayor and council, in any combination thereof, for the purpose of assisting the mayor in the exercise of his duties as mayor and, in the event that the mayor is appointed as acting city administrator, for the purpose of assisting the mayor while acting in such capacity. The members of such committees shall serve at the pleasure of the mayor. The mayor shall have the power to appoint new members to any committee at any time.

RESOLUTION 2025-07

A RESOLUTION BY THE CITY OF CLEVELAND, GA TO PROHIBIT NEW SMOKE/VAPE SHOPS IN THE CITY THROUGH SEPTEMBER 30, 2025, WHILE THE CITY COMPLETES A COMPREHENSIVE REVIEW AND AMENDMENTS OF ITS ZONING AND LAND USE REGULATIONS

WHEREAS, the City of Cleveland established a prohibition of new smoke/vape shops in the City of Cleveland through February 5, 2025; and

WHEREAS, the City of Cleveland engaged in the process of assessing and reevaluating its various land use controls and its zoning ordinance; and

WHEREAS, the additional requirements and improvements from the comprehensive overhaul necessitate that the City's land use and zoning overhaul will continue to be revised and improved through September 30, 2025; and

WHEREAS, recent actions by the Georgia legislature and the Federal Drug Administration continue to substantially change the business and environment around tobacco and nicotine products; and

WHEREAS, there are already multiple businesses within the City and White County that are authorized to sell tobacco and nicotine products; and

WHEREAS, the Mayor and Council deems the current number of businesses more than adequate to meet any legitimate need for these products and that any additional such business would potentially saturate the market and detract from the City's plans for a well-balanced commercial district with a variety of services and products for sale.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Cleveland as follows:

1. "*Smoke/Vape Shop*" as used herein as defined as any retail business that sells tobacco products including but not limited to cigarettes, cigars or similar products, vaporizers, liquids that are inhaled through a vaporizer, or any product containing nicotine.
2. A moratorium on new Smoke/Vape Shops is hereby extended throughout the City of Cleveland beginning immediately and continuing through 11:59 p.m. on September 30, 2025.
3. During this period of moratorium, the City shall not issue any new business license to any establishment that meets the definition of a Smoke/Vape Shop as defined herein.
4. This Resolution shall remain in effect until September 30, 2025, or until

such time as it is removed or modified by resolution of the City of Cleveland Council.

SO RESOLVED, this 13th day of January 2025.

Josh Turner

Mayor

Jeremy McClure

Council Member
Ward 3

Nan Bowen

Council Member
Ward 1

C.J. McDonald

Council Member
Ward 4

ATTEST:

Annie Sutton

Council Member
Ward 2

Lisa A. Ritchie

City Clerk

RESOLUTION 2025-01

AMENDING THE EXISTING ALCOHOLIC BEVERAGE ORDINANCE, CHAPTER 4 ALCOHOLIC BEVERAGES, AND ADOPTING THE PROPOSED AMENDED ORDINANCE FOR THE CITY OF CLEVELAND, GEORGIA

WHEREAS, the Mayor and Council of the City of Cleveland desire to amend the **City of Cleveland Alcoholic Beverage Ordinance**, heretofore adopted, so as to amend the City of Cleveland’s Downtown Economic District area, **Chapter 4, Sections 4.4, and 4.82** of the city code; and,

WHEREAS, the Mayor and Council of the City of Cleveland conducted readings during the City Council Meetings on January 6, 2025 and January 13, 2025 with consideration for **amending the existing Official Code of the City of Cleveland, Chapter 4 Alcoholic Beverage Ordinance**, with the **Adoption of the amended Official Code of the City of Cleveland, Chapter 4 Alcoholic Beverage** at the January 13, 2024 Meeting; and

WHEREAS, the downtown economic district is the economic engine of the City of Cleveland and;

WHEREAS, this proposed amendment is for current growth patterns; and

NOW, THEREFORE, BE IT RESOLVED by the City of Cleveland City Council, the current **City of Cleveland Alcoholic Beverage Ordinance, Chapter 4, Sections 4.4, and 4.82** is hereby amended, a copy of which is attached hereto as Exhibit "A" and made a part hereof by reference.

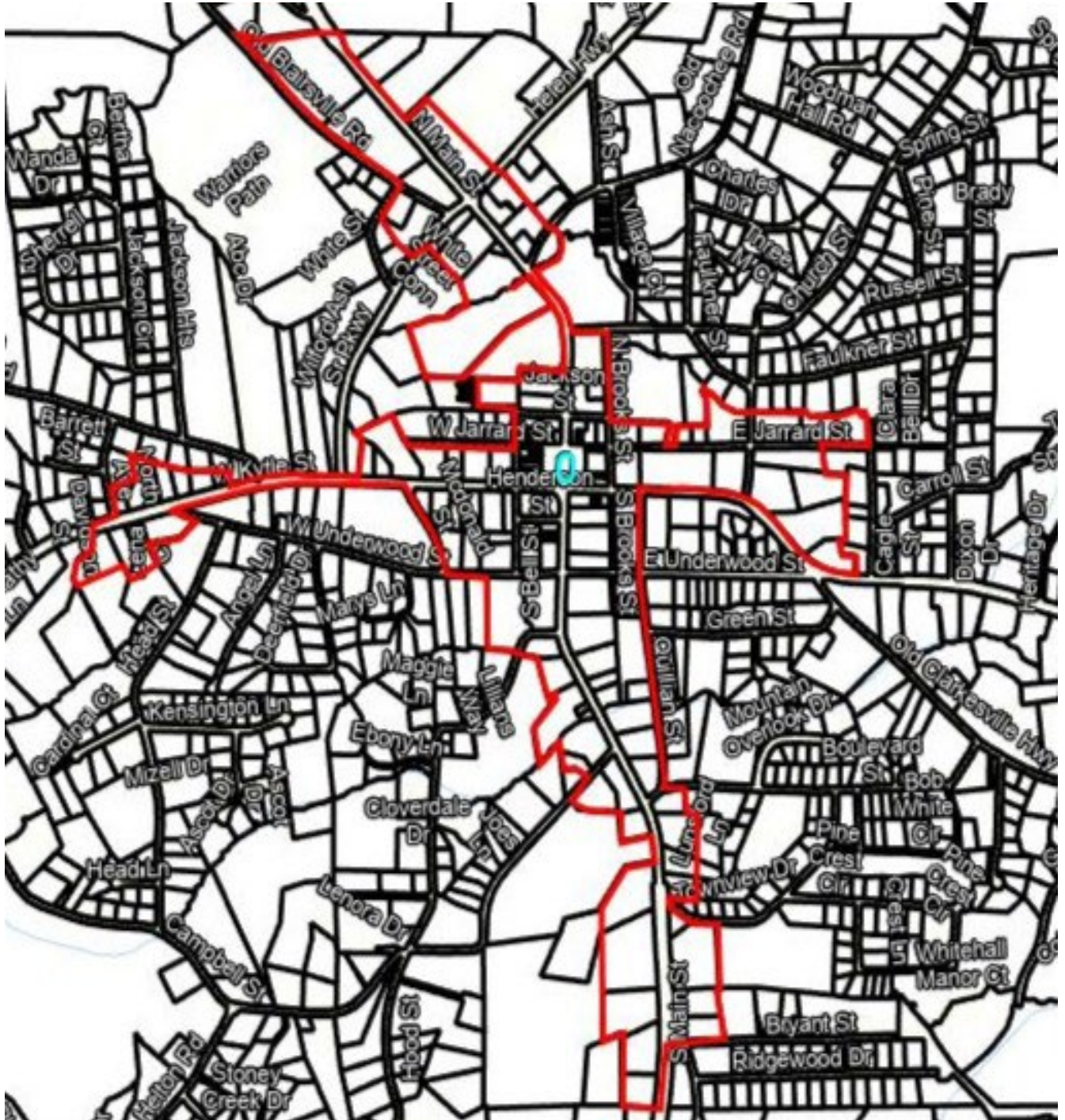
The new version of the **City of Cleveland Alcoholic Beverage Ordinance** shall be effective upon adoption.

BE IT FURTHER RESOLVED, that the previous Alcoholic Beverage Ordinance currently in effect and inconsistent with the amendment hereby defined in Exhibit A is voided.

This amendment adopted this 13th day of January 2025.

_____ Josh Turner	Mayor	_____ Jeremy McClure	Council Member Ward 3
_____ Nan Bowen	Council Member Ward 1	_____ C.J. McDonald	Council Member Ward 4
ATTEST:			
_____ Annie Sutton	Council Member Ward 2	_____ Lisa A. Ritchie	City Clerk

Attachment 1 – Downtown Economic District



AMENDMENT

Sec. 4.4. Definitions

Old Definition

~~*Inside square area* means the unique area located inside of the following description as shown on Attachment I (located at end of chapter). The inside area from traveling in a straight line west on East Jackson Street crossing North Main Street and continuing west on West Jackson Street to North Bell Street then continuing south on North Bell Street crossing West Kytte and continuing south on South Bell Street stopping at Henderson Street then continuing east on Henderson Street crossing South Main Street and continuing in a straight line to South Brooks Street then continuing north on South Brooks Street crossing East Kytte Street and continuing north on North Brooks Street stopping at East Jackson Street. The defined area known as inside square area can only be changed by an amendment of the ordinance from which this chapter was derived.~~

New Definition

Downtown Economic District area means the unique area located inside of the shown map identified as Attachment I (located at end of chapter), to encourage the economic health and stability in downtown where all distance limitations set forth in this section shall be reduced to zero feet for businesses located inside the designated downtown dining area.

AMENDMENT

Sec. 4-81. Issuance of consumption on premises license limited to designated area occupational tax certificate—Consumption on premises.

- (a) No license permitting the sale of alcoholic beverages for consumption on the premises shall be issued to any person unless the business or the proposed business to be licensed hereunder is a restaurant, performing arts facility, golf course, special events facility, or brewpub as each of these terms is defined in section 4-4 and in the following sections.
- (b) In the case of outdoor golf course, sales of alcoholic beverages for consumption, only the sale of malt beverages and wine shall be permitted.
- (c) No license permitting the sale of alcoholic beverages for consumption on the premises shall be granted except when the business is located in the commercial zoning classifications and fronts state routes with the exception of ~~Inside-City-Square-Area~~ **the Downtown Economic District** as drawn on Attachment I (square map) and city streets with the following specifications:
 - (1) In no case shall the city street be less than three lanes including a center turn lane with the width, back of curb to back of curb being no less than 37 feet.
- (d) Licenses for performing arts facilities shall only be issued where the facility is located in the commercial zoning classification and has obtained a special use permit to operate as a performing arts facility. Licenses shall only be issued for a business that is a permitted use in that particular zoning district and no license for the sale of alcoholic beverage or consumption on the premises may be issued to any business licensed for operating as any type of adult entertainment establishment as set forth in ordinances of the City of Cleveland.
- (e) No license permitting the sale of alcoholic beverages for consumption on the premises shall be issued to any person unless the business or the proposed business to be licensed hereunder has made application for and received an occupation tax certificate as a restaurant, performing arts facility, caterer, golf course, or brew pub.

(Ord. No. 2011-18, 11-14-2011)

AMENDMENT

Sec. 4-82. Distances for consumption license.

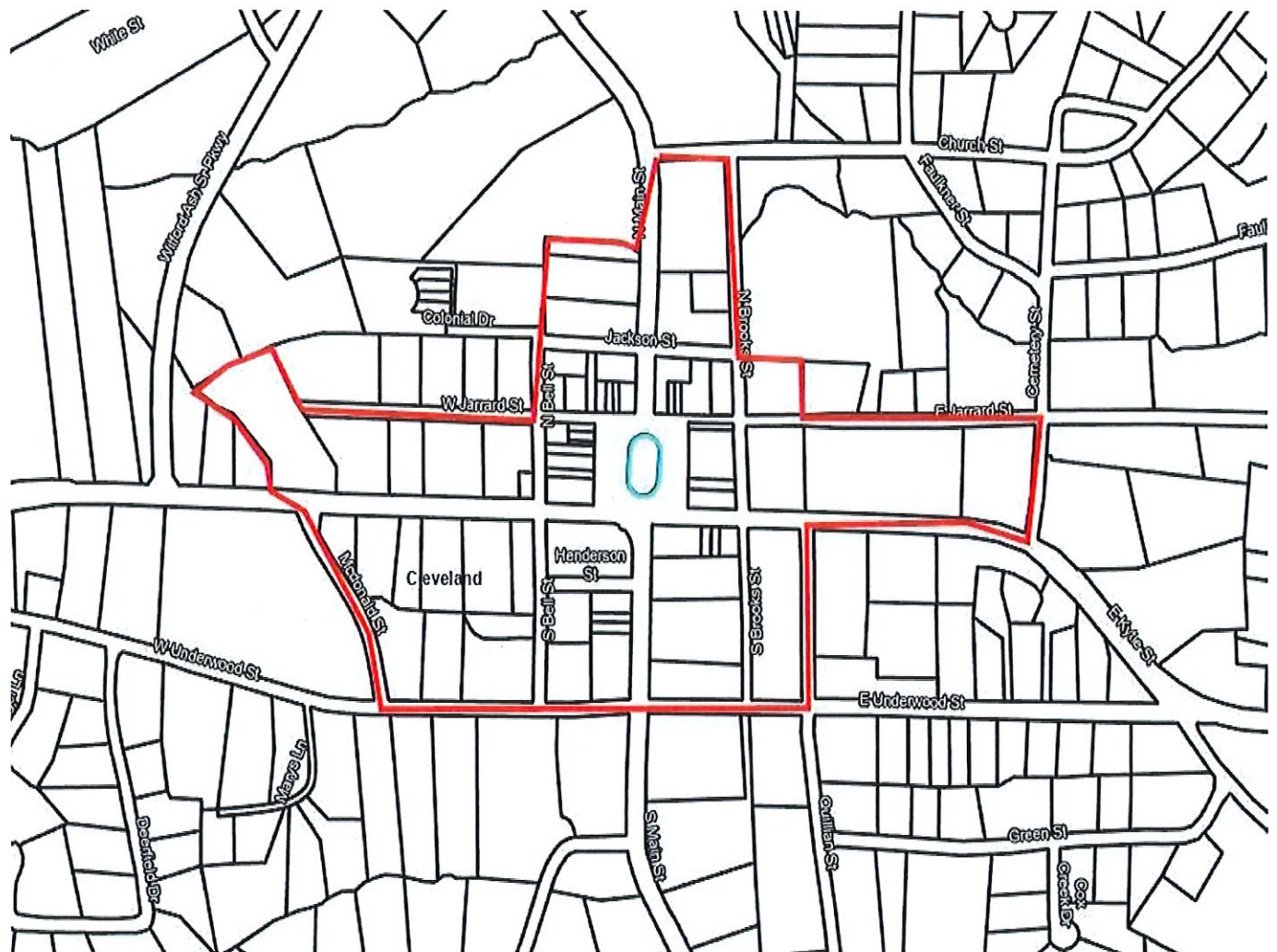
- (a) No license permitting the sale of alcoholic beverages for consumption on the premises shall be issued hereunder where the place of business of the applicant is located within a distance of 300 feet of any school property, college campus property, housing authority property, church building, or alcohol treatment facility building or public library building. Any location licensed hereunder may continue to operate any of the businesses described in this section in the event that any such school property, college campus property, housing authority property, city park property, church building, or alcohol treatment facility building is subsequent to the date of the granting of such license for such premises, located closer than the distances set forth herein.
- (b) No license permitting the sale of alcoholic beverages for consumption on the premises will be issued if the regulated business building and the residential building is closer than 50 feet. If the regulated business building is between 50 feet and 200 feet from a residential building a **permanent** six-foot privacy fence shall be erected and extend the full length of the business property line. The face or finished side of the privacy fence shall face the residential property and shall be maintained by the licensee. The fence shall be inspected and approved by the building inspector.
- (c) Said distance for the purpose of this section shall be measured as defined under the definition section 4-4. The term "property" shall mean property line to property line and the term building shall mean building wall to building wall. Because of the unique nature of the ~~Cleveland City Square~~ **Downtown** commercial area and the desire to encourage economic health and stability in that area, all distance limitations set forth in this section shall be reduced to zero feet for businesses located on the **inside** area known as ~~inside square area~~ **the Downtown Economic District** as drawn on Attachment I (map).

AMENDMENT

Sec. 4-155. Issuance of licenses limited to designated area—Wholesales.

- (a) No license permitting the wholesale distribution of alcohol shall be granted to any applicant proposing to locate within the city unless the premise is located in an area of the city, which is zoned for commercial, with the exception of city streets with the following specifications:
- (1) In no case shall the city street be less than three lanes including a center turn lane with the width, back of curb to back of curb being no less than 37 feet.
 - (2) Within the ~~inside square area~~ Downtown Economic District as drawn on Attachment I (map).

Attachment 1 – Downtown Economic District Map



**CITY OF CLEVELAND MAYOR AND CITY COUNCIL
CLEVELAND, GEORGIA
2025 APPOINTMENTS
RESOLUTION 2025-00**

WHEREAS, the Mayor and the City Council of the City of Cleveland desire that representatives of the City of Cleveland be appointed to fill the appointed positions identified in the Charter of the City of Cleveland and elsewhere, and to fill positions in local, regional, and state boards and bodies, in order to serve the interests of the City of Cleveland, representatives may be local citizens, elected or appointed officials, or staff of the City of Cleveland, or any combination thereof; and

WHEREAS, the Mayor or in absence of the Mayor the Mayor Pro Tem, and the City Council of the City of Cleveland are tasked, annually, to review the list of such appointed persons and to appoint persons to represent the City of Cleveland in such positions; and

NOW THEREFORE BE IT RESOLVED, the Mayor or in absence of the Mayor the Mayor Pro Tem, and the City Council of the City of Cleveland deem it appropriate and in the best interest of the City of Cleveland to appoint the persons listed in the Exhibit “A” attached hereto and incorporated herein by reference, to fill the positions during the annual term for the year 2025, unless the term of such appointed person is sooner terminated by action of the Mayor or in absence of the Mayor, the Mayor Pro Tem, and the City Council of the City of Cleveland.

THIS RESOLUTION IS HEREBY ADOPTED this 13th day of January 2025.

_____ Josh Turner	_____ Mayor	_____ Jeremy McClure	_____ Council Member Ward 3
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_____ Nan Bowen	_____ Council Member Ward 1	_____ C.J. McDonald	_____ Council Member Ward 4
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ATTEST:

_____ Annie Sutton	_____ Council Member Ward 2	_____ Lisa A. Ritchie	_____ City Clerk
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**CITY OF CLEVELAND
2025 APPOINTMENTS
EXHIBIT "A"**

<u>Planning and Zoning Board</u>			
Nadine Wardenga – Chair / appointed 02/04/2013			
<u>Ward 1 – Nan Bowen</u>		<u>Ward 2 – Annie Sutton</u>	
<u>Board Member</u>	<u>Date Appointed</u>	<u>Board Member</u>	<u>Date Appointed</u>
Aaron Greene - Proposed	1/13/2025	Valerie Mateen	11/06/2023
Rush Mauney	11/7/2022	Henrietta Sutton - Proposed	01/13/2025
<u>Ward 3 – Jeremy McClure</u>		<u>Ward 4 – CJ McDonald</u>	
<u>Board Member</u>	<u>Date Appointed</u>	<u>Board Member</u>	<u>Date Appointed</u>
Alan Boggs	01/10/2022	Terry Goodger	01/13/2025
Jeff Groves	05/11/2009	Michelle Ash	01/10/2022

<u>TREE CITY USA</u>			
At Large – Nathan Eason (appointed by mayor)			
<u>Ward 1 – Nan Bowen</u>		<u>Ward 2 – Annie Sutton</u>	
<u>Board Member</u>	<u>Date Appointed</u>	<u>Board Member</u>	<u>Date Appointed</u>
Nan Bowen	01/07/2019	VACANT	01/04/2021
<u>Ward 3 – Jeremy McClure</u>		<u>Ward 4 – CJ McDonald</u>	
<u>Board Member</u>	<u>Date Appointed</u>	<u>Board Member</u>	<u>Date Appointed</u>
Julia Massingale	01/03/2022	Haley McDonald	1-9-2023

<u>Other Boards</u>			
<u>Library Board</u>		<u>Housing Authority</u>	
<u>Board Member</u>	<u>Date Appointed</u>	<u>Board Member</u>	<u>Date Appointed</u>
Nan Bowen	01/10/2023	Barbara Goodger	Re-appointed 6/5/2023
Reappointed annually		Linda Dixon	6/19/2023
<u>Health Department</u>		<u>Georgia Mountains Regional Commission</u>	
<u>Board Member</u>	<u>Date Appointed</u>	<u>Board Member</u>	<u>Date Appointed</u>
Nadine Wardenga	01/03/2005	Nan Bowen	Appointed by county 07/13/21
		Lauren Williams, At Large (private sector)	6/10/2024
<u>WC Water Authority</u>			
Josh Turner	05/01/2023		

**2024 APPOINTMENTS
EXHIBIT “A”**

<u>Downtown Development Authority</u>			
<u>Board Member</u>	<u>Date Appointed</u>	<u>Board Member</u>	<u>Date Appointed</u>
Todd Marks	01/10/2022	Kevin Lin	10/2/2023
Sam Pelletier	2006	Ward Gann	2018
Gary Adkins	2018	Terry Goodger	2006
Haley Thomas	11/4/2024		
<u>Alcohol License Review Board</u>			
At Mayor and Council’s discretion			
<u>Board Member</u>	<u>Date Appointed</u>	<u>Alternate</u>	<u>Date Appointed</u>
Ken Payne	11/4/2024	VACANT	
Charles Massingale	7/10/2023		
Jesse Harkins	7/20/2023		

<u>Building Authority</u>		
<u>Board Member</u>	<u>Date Appointed</u>	<u>Term Limit</u>
Josh Turner, Mayor/Council Member Appointee	09/09/2021	Thru elected office term
CJ McDonald, Mayor/Council Member Appointee	01/10/2022	Thru elected office term
Jeff Groves, Planning & Zoning Board Appointee to fill the term of Linda Hobbs	11/4/2024	Four-Year Term (9/8/2025)
Garrett Herold, At-large Appointee	5/18/2024	Four-Year Term
Bradley McDuffie, At-large Appointee	01/16/2024	Four-Year Term

<u>City Appointments</u>	
City Administrator	Kevin Harris
City Clerk / Human Resource / Municipal Election Superintendent	Lisa Ritchie
Economic Development and Planning Director	Tom O’Bryant
Police Chief	Jeffery Shoemaker
Fire Chief	Ricky Pruitt
Public Works Director	Ricky Hunt
City Attorney	Keith J. Whitaker, Smith Gilliam Williams & Miles
Municipal Judge	Garrison Baker – by contract
City Solicitor	Staff of DA Jeff Langley
City Public Defender	Todd Lord
City Engineer	Brian Rindt*
City Auditor	Walker, Pierce & Tuck*
* Current but subject to state procurement laws	

**CITY OF CLEVELAND
 2024 APPOINTMENTS
 EXHIBIT "A"**

Mayor and City Council Appointments	
Nan Bowen, Ward 1	Administration / Fire Dept / Family Connections / Tree City USA / GA. Mountain Regional Commission
Annie Sutton, Ward 2	Police Dept. / Public Works / Tree City USA / Mayor Pro Tem
CJ McDonald, Ward 4	Administration / Police Dept.
Jeremy McClure, Ward 3	Public Works / Fire Dept.
Josh Turner, Mayor	White County Health Department/ Police Dept./ Fire Dept./ Public Works/ Administration

GDOT Local Maintenance Improvement Grant Application (LMIG) 2025

- a. The Georgia Department of Transportation annually assists local governments with transportation improvements through LMIG funding. The City has taken advantage of this program to help fund street improvements such as a culvert replacement, and sidewalk improvements. Most recently LMIG funds were utilized to resurface city street
- b. This year the city is eligible for funding in the amount of \$56,243.69. This amount is based on a DOT formula for city population and road miles of city streets. The city must provide matching funds in the amount of 30% of a project to be eligible to receive the funds. 2025 LMIG applications are due February 1, 2025.
- c. Staff has discussed needed transportation related improvements within the city and determined that pedestrian crossings are needed for: East Kytile Street at the Brooks Street intersection; and, South Main Street at the Underwood Street intersection. .
- d. Estimate show that these proposed improvements will cost approximately \$98,700. LMIG dollars will fund approximately 57% of the project. The City will cost share the East Kytile Street crossing with private development (21.5%) and city SPLOST funds will cover the remaining costs for the crossings (21.5% or \$21,221). The project is planned to be let in the FY26 budget.
- e. City Council will need to approve the application for the LMIG funding and for the Mayor to sign the application.



**PRECISION
DESIGN CONSULTANTS**

PROJECT INFO.
SCALE: 1"=20'
DATE: 09/06/24
PROJECT MANAGER: D. HILL
CHECKED BY: D. HILL

COURTHOUSE SQUARE
25 COURTHOUSE SQUARE
COURT SQUARE
CITY OF CLEVELAND
PARCEL ID: C01C062 AND C01C061

DESIGN PROFESSIONAL

RECORD/REVISION

SHEET NAME

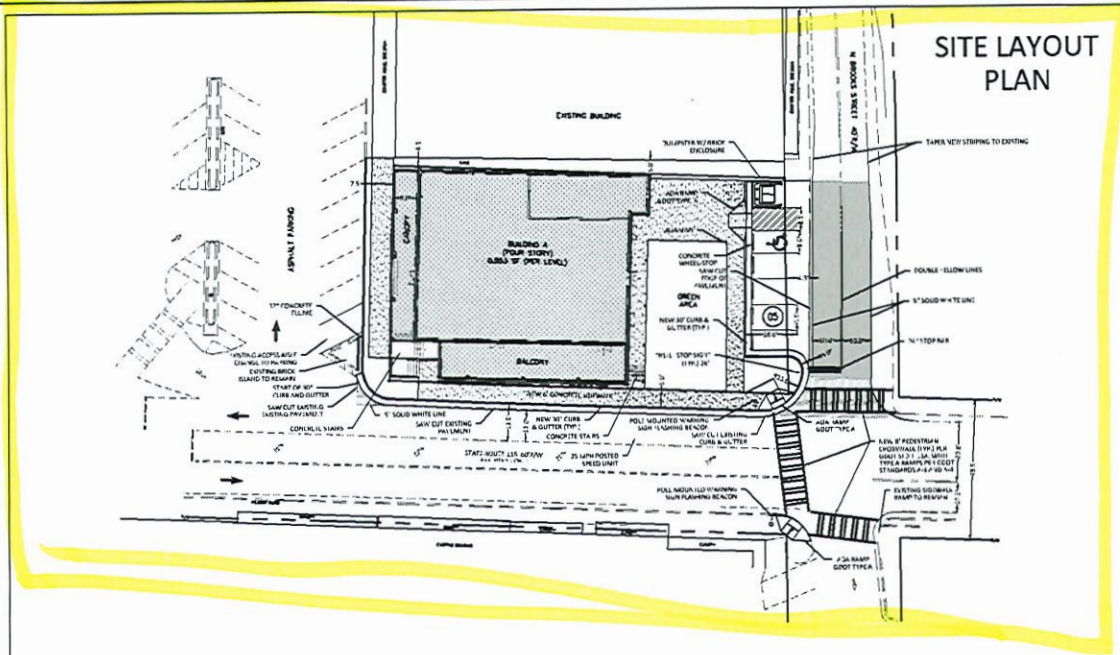
**SITE LAYOUT
& GRADING
PLAN**

SHEET NUMBER

C-200

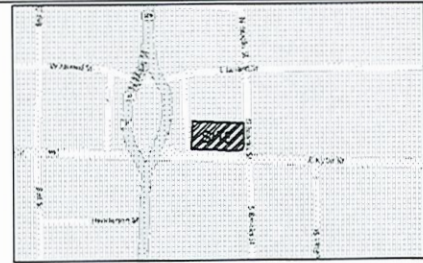
NOT ISSUED FOR
CONSTRUCTION

SITE LAYOUT PLAN



PAVING LEGEND

ASPHALT PAVING	
OVERLAY ASPHALT PAVING	
DOT ASPHALT PAVING	
CONCRETE SIDEWALK	



LOCATION MAP N.T.S.

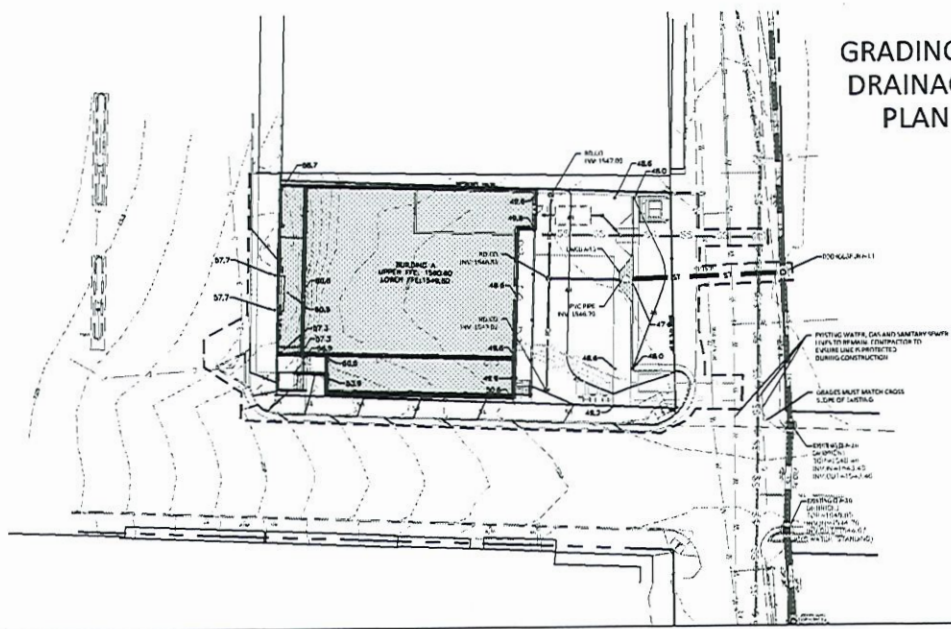
- SITE PLAN NOTES:**
- ALL DIMENSIONS ARE FROM FACE OF CURB TO FACE OF CURB UNLESS NOTED OTHERWISE.
 - SIGN PERMIT TO BE PERMITTED SEPARATELY.
 - ALL LIGHTING SHALL BE LOW-LEVEL, NON-SPILLING. SECURITY LIGHTING SHALL BE SEMI-CUTOFF LUMINAIRES.

SITE LEGEND

PROPOSED CURB & GUTTER	
PARKING COUNT	
CROSSWALK	
ADA PARKING W/ WHEEL STOP	
ADA RAMP	
TRAFFIC DIRECT OF TRAVEL	

PRIMARY PERMITTEE KEVIN LIN SUMMIT INVESTMENT GROUP LLC PO BOX 2872 CLEVELAND, GA 30528	DESIGN PROFESSIONAL DYLAN LEE PRECISION DESIGN CONSULTANTS 66 LOTHURGE ROAD CLEVELAND, GEORGIA 30528 (706) 865-0501	24 HOUR CONTACT KEVIN@SUMMITINVESTMENTS.PROPERTIES (470) 253-4184
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GRADING & DRAINAGE PLAN



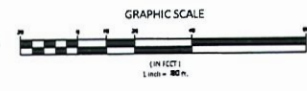
GRADING & DRAINAGE LEGEND

DRAINAGE FLOW	
PROPOSED CONTOUR	
EXISTING CONTOUR	
PROPOSED SPOT ELEVATION	
PROPOSED STORM SEWER	
EXISTING STORM SEWER	
PROPOSED STORM INLET	
LIMITS OF DISTURBANCE	

- GRADING NOTES**
- CONTRACTOR TO GRADE ALL AREAS WITHIN RGE LIMITS OF DISTURBANCE FROM BUILDING TO PROPERTY LINES AND TO EDGE OF PAVEMENT ON STREET SIDES, INCLUDING ROW.
 - TILL SOIL TO A DEPTH OF 4" MINIMUM
 - REMOVE ALL ROCKS LARGER THEN 1" MEASURED IN LARGEST DIRECTION
 - GRADE ALL AREAS TO MAINTAIN POSITIVE SLOPE AWAY FROM BUILDING
 - ALL GRADED AREAS TO RECEIVE SEE DOR SOD, TOP SOIL STRAW AND WATER UNTIL A HEALTHY STAND OF GRASS IS OBTAINED.

PRELIMINARY EARTHWORK QUANTITIES

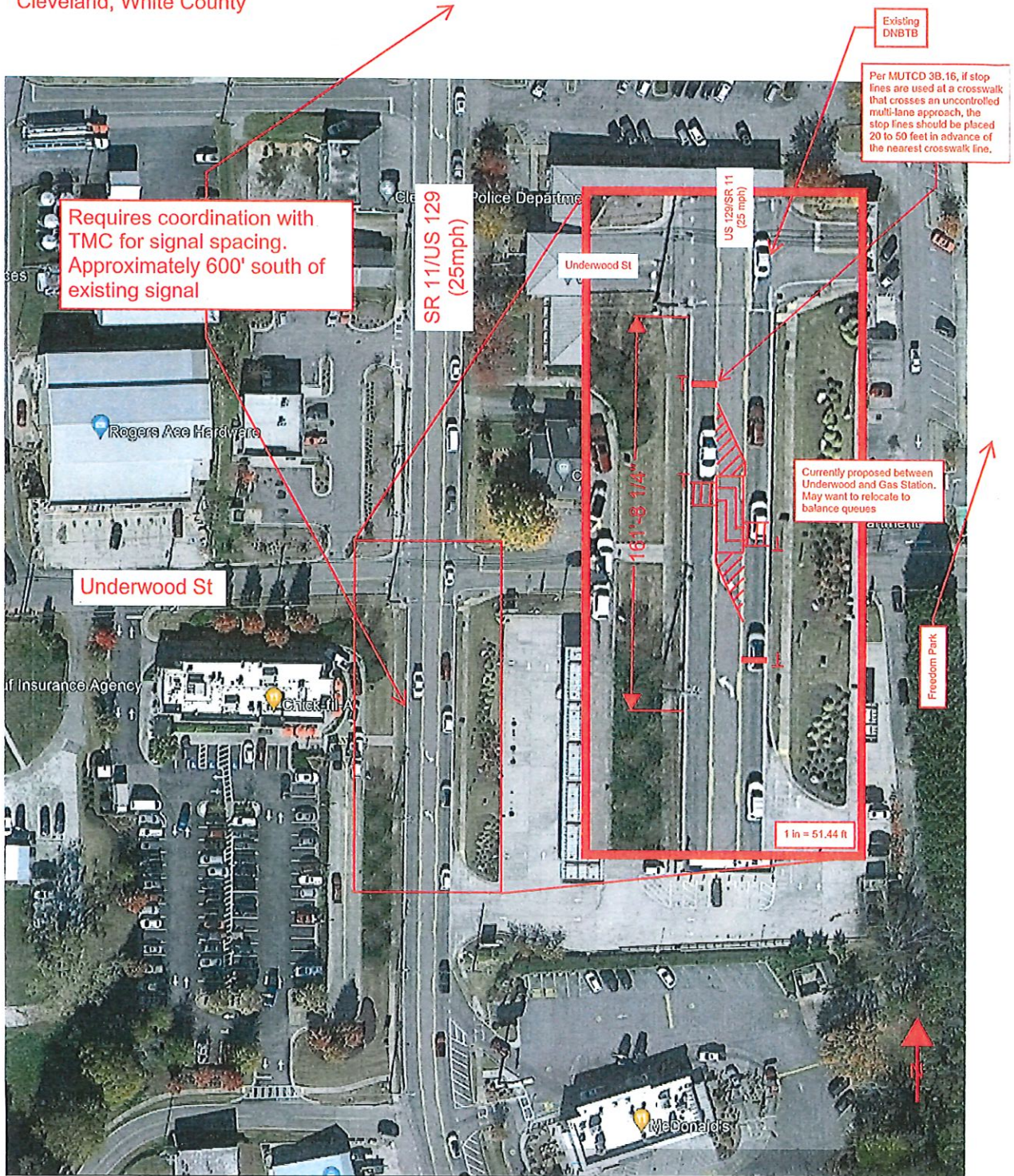
CUT VOLUME:	187 C.Y.	NET VOLUME:	163 C.Y.
FILL VOLUME:	350 C.Y.	(FILL CONDITION)	



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US 129/SR 11 @ Underwood St
Cleveland, White County





Cleveland City Council Meeting Minutes

Monday, January 6, 2025 - 6:30 P.M.
Oak Springs Community Center/Police Department
342 Campbell Street, Cleveland, GA

1. Call to Order

Mayor Turner called the meeting to order at 6:30 p.m.

PRESENT:

Mayor Josh Turner, Council Members Nan Bowen, Annie Sutton, Jeremy McClure (Mayor Pro Tem), and C.J. McDonald

Also present were City Administrator Kevin Harris, City Attorney Keith Whitaker, and City Clerk Lisa Ritchie

Mayor Turner called for a moment of silence to honor Ms. Judy Lovell.

2. Invocation –Lead Pastor Patrick Ballington, The Bridge Church, and White County Ministerial Alliance
3. Pledge of Allegiance
4. Approve Agenda

Motion by Council Member McClure, seconded by Council Member McDonald, and voted, unanimously, to approve the agenda with the following amendments:

- Correction to item #6 – FY2023/2024 Audit Report rather than FY2025/2026
- Labeling of the item #7 - appointments
- Renumbering of current numbers 8 through 22 to 7 through 21
- Add personnel as a discussion item on number 21

PUBLIC COMMENTS

There were no comments from the public.

PUBLIC HEARING

5. First Public Hearing – Resolution 2025-06 - New Charter

Mayor Turner opened the Public Hearing.

Mr. Harris stated the intent to publicize for introduction to the Georgia General Assembly. He discussed that the original Charter was created in 1949 and reincorporated through a new Charter in 2013.

There were no comments from the public.

Mayor Turner closed the Public Hearing.

NEW BUSINESS

6. FY20253/20264 Audit - Wayne Tuck, Walker Pierce & Tuck

Mr. Tuck addressed the Mayor and Council. He gave a very positive report.

7. Resolution 2025-00 - Setting 2025 Annual Appointments

This item was tabled during the adoption of the agenda.

7. First Reading - Resolution 2025-01 - Amending the Alcoholic Beverage Ordinance - Downtown Economic District

Planning & Zoning and Economic Development Director Tom O'Bryant addressed the Mayor and Council. He stated that the amendment defines the inside square area of the City of Cleveland, renaming it to Downtown Economic District.

8. Ratify Resolution 2025-02 to become a member of the Georgia Interlocal Risk Management Agency (GIRMA) and participate in one or more of GIRMA's funds (Georgia Municipal Association-Georgia First Responder Post Traumatic Stress Disorder Benefit Program)

9. Ratify Georgia Interlocal Risk Management Agency (GIRMA) Amended and Restated Intergovernmental Contract, Fund Participation Election, and Member Representative

Ms. Ritchie addressed the Mayor and Council. She stated that both items 8 and 9 are legal agreements that allow the city to join Georgia Interlocal Risk Management Agency for the purpose of participating with Georgia Municipal Association's (GMA) PTSD insurance program. She stated that the mayor and Council approved utilizing GMA/GIRMA's PTSD insurance for the, non-funded, state mandate to provide PTSD insurance to first responders.

Motion by Council Member McDonald, seconded by Council Member Sutton, and voted, unanimously, to approve both items 8 and 9 and to appoint Lisa Ritchie to serve as the member representative.

10. Ratify Authorization to apply to the Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant Program (AFG) Program for funding assistance for the purchase of a mini pumper

Motion by Council Member McClure, seconded by Council Member McDonald, and voted, unanimously, to approve the ratification of authorization to apply to the Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant Program (AFG) Program for funding assistance for the purchase of a mini pumper

11. Ratify authorization to engage with JMCM Consulting for the FEMA AFG Program

Mr. Harris stated that there is no cost to the city unless the grant is awarded.

Motion by Council Member McDonald, seconded by Council Member Bowen, and voted, unanimously, to approve the ratification for authorization to engage with JMCM Consulting for the FEMA AFG Program.

12. Resolution 2024-30 – Mayor and Council Compensation

Mr. Harris stated that the last time the Mayor and Council Members' compensation was increased was in 1999.

Motion by Council Member Sutton, seconded by Council Member McClure, and voted, unanimously, to table item 12 until the February 3, 2025 Meeting.

13. White County Water Authority wheelage adjustment

Mayor Turner discussed the wheelage adjustment. He stated that \$25,570 is due to the Water Authority and \$12,193 is due to the city. He said the White County Water Authority requested that the amounts be contributed to the capital fund for the treatment plant. He stated a counteroffer for 50% of the due to of each be provided to the capital fund and the remaining 50% be provided to the responsible government. The split between the two would be as follows:

CITY: \$6,096.50 to capital fund and \$6,096 to the city

WHITE COUNTY WATER AUTHORITY: \$12,785 to capital fund and \$12,785 to the White County Water Authority

Motion by Council Member Bowen, seconded by Council Member Sutton, and voted, unanimously, to split the difference with the Water Authority, this year only, and provide 50% of funds due to the City of Cleveland to the treatment plant as long as the Water Authority provides their 50% as well.

14. Annual readoption of Rules of Decorum

Mr. Harris stated that minor changes have been made to the previous Rules of Decorum.

Motion by Council Member McClure, seconded by Council Member Sutton, and voted, unanimously, to approve the annual readoption of the Rules of Decorum

15. Resolution 2025-05 - Amendments to the Personnel Policy

Mr. Harris discussed the proposed amendments.

Motion by Council Member McClure, seconded by Council Member McDonald, and voted, unanimously, to approve Resolution 2025-05 amending the personnel policy with scrivener errors corrected.

16. Policy and Plan for Civil Rights and Civil Liberties – Accessibility of City Services and Facilities to the Public

Mr. O’Bryant addressed the Mayor and Council Members. He stated that the policy and plan is a requirement in conjunction with the city being awarded with the grant monies for the ladder truck.

Motion by Council Member McClure, seconded by Council Member Bowen, and voted, unanimously, to approve the Policy and Plan for Civil Rights and Civil Liberties – Accessibility of City Services and Facilities to the Public

17. Approve Called Meeting/Meeting Minutes

- December 2, 2024 Meeting Minutes

Motion by Council Member McDonald, seconded by Council Member Bowen, and voted, unanimously, to approve the December 2, 2024 Meeting Minutes

18. Approve Executive Session Minutes

- December 2, 2024 Executive Session Minutes

Motion by Council Member Bowen, seconded by Council Member Sutton, and voted, unanimously, to approve the December 2, 2024 Executive Session Minutes

CITY ADMINISTRATOR KEVIN HARRIS

19. HB 581 Update

Mr. Harris stated that the City of Cleveland will no hold Public Hearings, therefore, HB581 went into effect on January 1, 2025.

CITY ATTORNEY KEITH WHITAKER

Mr. Whitaker did not have any items to report.

ANNOUNCEMENTS

Ms. Ritchie gave the announcements.

20. Upcoming calendar items:

- White County Water Authority Meeting - Thursday, January 9, 2025, at 7:30 a.m. at the White County Water Authority
- Cleveland City Council Meeting - Monday, January 13, 2025, at 6:30 p.m. at the Oak Springs Community Center/Police Department
- Downtown Development Authority Meeting - Thursday, January 16, 2025, at 3:00 p.m. at the White County Chamber of Commerce
- City of Cleveland offices will be closed on Monday, January 20, 2025 in observance of the Martin Luther King Jr. holiday
- Planning & Zoning Meeting – Thursday, January 23, 2025, at 6:30 p.m. at the Oak Springs Community Center/Police Department
- Building Authority Meeting – Tuesday, January 28, 2025, at 6:00 p.m. at the Oak Springs Community Center/Police Department

EXECUTIVE SESSION

Motion by Council Member McClure, seconded by Council Member Sutton and voted, to enter an Executive Session at 7:51 p.m.

21. Discussion regarding Real Estate, and Personnel (added during the adoption of the agenda)

Motion by Council Member McClure, seconded by Council Member Bowen and voted, to enter an Executive Session at 9:33 p.m.

Council Member McDonald opened the door to allow citizens to return to the regular meeting. There were no citizens waiting to return to the meeting.

ADJOURN

Motion by Council Member McClure, seconded by Council Member Bowen and voted, unanimously, to adjourn the Meeting of January 6, 2025, at 9:34 p.m.