

Summary of the Monthly Board Meeting, June 13, 2016

The Habersham County Board of Education met in a Work Session on Monday, June 13, 2016 at 4:45 p.m. in the Board of Education Meeting Room. Present were:

Don Corbett
Dr. Robert Barron
Russ Nelson (video conference)
Rick Williams
Matthew Cooper, Superintendent
Jennifer Thacker, Board Attorney

Pat Taylor was absent.

Chair Don Corbett called the work session to order.

The Board unanimously accepted the work session agenda as presented.

Denise Gunn presented information regarding the recent request for proposals for cosmetology lab construction at Habersham Central High School. The deadline for submitting bids was June 6, 2016. Mrs. Gunn recommended proceeding with Dockery's for HVAC and plumbing services at a total cost of \$34,925.00. Approval of Construction Bid Recommendation for Cosmetology Lab at Habersham Central High School is a business item during the regular board meeting to follow at 6:00 p.m.

Denise Gunn and Dennis Unbehant led a stadium sound system discussion, which included options and costs. The Board agreed to amend the regular board meeting agenda to add the following business item:

- Approve Stadium Sound System by DB Audio Company, Option B for \$47,417.57

Denise Gunn and Geep Cunningham led a stadium reserved seating discussion. Mr. Cunningham will obtain more information to be presented to the Board at a later date.

Staci Newsome led a FY 17 Millage Rate discussion. Approval of FY 17 Tentative Millage Rate is a business item during the regular board meeting to follow at 6:00 p.m.

The Board unanimously voted to enter Executive Session for Personnel and Real Estate reasons as described in the board minute's affidavit.

The Board unanimously voted to exit Executive Session.

No action was taken during Executive Session.

The Habersham County Board of Education held its Regular Monthly Meeting at 6:00 p.m. on Monday, June 13, 2016 in the Board of Education Meeting Room. Present were:

Don Corbett
Dr. Robert Barron
Russ Nelson (video conference)
Rick Williams
Matthew Cooper, Superintendent

Jennifer Thacker, Board Attorney

Pat Taylor was absent.

Chair Don Corbett called the meeting to order.

Dr. Craig Ward of Bethlehem Baptist Church gave the invocation.

Superintendent Matthew Cooper led the Pledge of Allegiance to the Flag.

The Board amended the agenda as follows:

- Add item #10h – Approve Stadium Sound System by DB Audio Company, Option B for \$47,417.57

The Board unanimously approved the amended agenda.

The minutes from the following meetings were unanimously approved:

- Regular Board Meeting and Second Public Hearing on FY 17 Budget, May 9, 2016
- Called Board Meeting, May 21, 2016
- Called Board Meeting and Annual Board Training, June 7, 2016
- GSBA Summer Conference, June 9, 10 and 11, 2016

Under Announcements and Recognitions, Dr. Robert Barron presented The Extra Mile Award to Aimee Shedd, Academic Coach at Level Grove Elementary School. Rhonda Andrews made the nomination and in her nomination states:

Being one administrator short at Level Grove during our recent Georgia Milestones testing, Mrs. Shedd, the Academic Coach, took on the task of assisting Mr. Berry with testing. Mrs. Shedd created the testing schedule, printed and organized test tickets, planned a pre-test pep rally, scheduled make up sessions and did many more test related activities. She worked closely with Mr. Berry to make sure that everything was perfect for testing and throughout it all maintained a calm demeanor with teachers to help alleviate their stress. During the actual testing, Mrs. Shedd monitored the hallways during testing sessions and was the trouble-shooter for technology issues that arose in the classroom. Mrs. Shedd did all of this with very little preparation time. She put in countless extra hours double and triple checking all of their plans to make testing as easy as possible for LGES students and teachers. In short, she basically served as testing coordinator in the absence of an additional administrator. Level Grove and our system are fortunate to have someone as dedicated and professional as Mrs. Shedd. She definitely went the EXTRA MILE during GA Milestones testing!!

Mrs. Shedd received a framed certificate of recognition and a gift certificate to Zaxby's.

Rick Williams presented the Service Above Self Award to Donna Kelly, Administrative Assistant at North Habersham Middle School. Katie Youngblood made the nomination and in her nomination states:

Donna Kelly is our school bookkeeper and does a phenomenal job. She is always kind, helpful, and patient, especially with those of us who are new at fundraising and being in charge of funds for clubs, grade levels, etc. Donna is very thorough and will find answers for us if she doesn't know. Mrs. Kelly absolutely puts "Service Above Self" for us at NHMS!!

We love her! We appreciate all that he does each day for kids!

Mrs. Kelly received a framed certificate of recognition from the Habersham Sunrise Rotary Club and a gift certificate to Zaxby's.

South Habersham Middle School, Mr. Zach Dalton and his FFA forestry students were recognized for winning the FFA Area II Excellence in Forestry Award.

The FFA Area II Excellence in Forestry Award is presented to the FFA Chapter that rates the best overall in Forestry Career Development Events and other forestry related events throughout the year. South Habersham Middle School's win is the first "Excellence Award" presented to a Habersham County FFA chapter.

Congratulations!

Andrea Thomas presented the strategic plan report, which focused on the School Nutrition Department.

Denise Gunn brought the facilities report.

Staci Newsome brought the financial report.

The Board unanimously approved the financial report as presented.

Staci Newsome led an FY 17 General Fund Budget presentation. Approval of FY 17 Budget, Job Descriptions and Salary Scales is a business item during the regular board meeting to follow at 6:00 p.m.

In the Superintendents Report, Mr. Cooper recognized South Habersham Middle School for receiving the Bronze Award from the Governor's Office of Student Achievement for most improvement over the last three years.

This concluded the Superintendent's report.

The Board unanimously approved the Consent Agenda as follows:

Approved the following Per Diems:

- i. Regular Board Meeting and Second Public Hearing on FY 17 Budget, May 9, 2016: Don Corbett, Dr. Robert Barron, Russ Nelson, Pat Taylor and Rick Williams
- ii. Called Board Meeting, May 21, 2016: Don Corbett, Dr. Robert Barron, Russ Nelson and Rick Williams
- iii. Called Board Meeting and Annual Board Training, June 7, 2016: Don Corbett, Dr. Robert Barron, Russ Nelson, Pat Taylor and Rick Williams
- iv. GSBA Summer Conference, June 8, 2016: Don Corbett, Russ Nelson, Pat Taylor and Rick Williams
- v. GSBA Summer Conference, June 9, 2016: Don Corbett, Russ Nelson, Pat Taylor and Rick Williams
- vi. GSBA Summer Conference, June 10, 2016: Russ Nelson, Pat Taylor and Rick Williams
- vii. GSBA Summer Conference, June 11, 2016: Russ Nelson, Pat Taylor and Rick Williams

Approved the following Field Trips Requests:

Field Trip Requests

<u>School</u>	<u>Organization</u>	<u>Dates & Location</u>
Habersham Central	Baseball	June 27-29, 2016 Birmingham, Alabama
Habersham Central	Key Club	July 5-10, 2016 Atlanta, GA
Habersham Central	Cross Country	November 4-5, 2016 Carrollton, GA
Habersham Central	Band of Blue	December 28-31, 2016 Jacksonville, Florida
Hazel Grove Elem.	5 th Grade	May 8-11, 2017 Jamestown, Yorktown, Williamsburg Virginia

Approved the FY 17 CTAE Local Plan.

Under business and following Mr. Cooper's recommendation, the Board unanimously approved the following personnel recommendations including coaching personnel for the 2016-2017 school year:

Personnel Recommendations:

Accept the following retirement:

- Mildred Ramey – Special Education Paraprofessional at Hilliard A. Wilbanks Middle School – effective May 23, 2016

Accept the following resignations:

- Heather Woodall – Special Education Paraprofessional at Demorest Elementary School – effective May 23, 2016
- Kori Reiser – Kindergarten Paraprofessional at Baldwin Elementary School - effective May 23, 2016
- Sarah Leenman – Special Education Paraprofessional at Hazel Grove Elementary School – effective May 23, 2016
- Rose Arreola – Parent Involvement Coordinator at Level Grove Elementary School – effective May 24, 2016
- Kasey Nored – Special Education Teacher at Habersham Ninth Grade Academy – effective May 27, 2016
- Ashley Ivester – 3rd Grade Teacher at Level Grove Elementary School – effective May 27, 2016
- Ginny Fulghum – 2nd Grade Teacher at Baldwin Elementary School – effective May 27, 2016
- Haley M. Cantrell – 7th Grade Math Teacher at North Habersham Middle School – effective May 27, 2016

Accept the following transfers for 2016-2017:

- Sandy Arrowood – transferring as Special Education Paraprofessional at Cornelia Elementary School to Special Education Paraprofessional at Demorest Elementary School

- Stephanie Smith – transferring as Special Education Speech Paraprofessional at Cornelia Elementary School to Special Education Paraprofessional at Level Grove Elementary School
- Jason Martin – transferring as Special Education Paraprofessional at Level Grove Elementary School to Special Education Paraprofessional at North Habersham Middle School
- Kay Dockery – transferring as Special Education Paraprofessional at Cornelia Elementary School to Special Education Paraprofessional at Demorest Elementary School
- Takira Dean – transferring as Pre K Paraprofessional at Baldwin Elementary School to Pre K Paraprofessional at Demorest Elementary School
- Marisa Dale – transferring as Special Education Paraprofessional at Baldwin Elementary School to Special Education Paraprofessional at Fairview Elementary School
- David Crisp – transferring as Special Education Paraprofessional at Level Grove Elementary School to Special Education Paraprofessional at Cornelia Elementary School
- Judy Thompson – transferring as Special Education Autism Teacher at Cornelia Elementary School to Special Education Autism Teacher at North Habersham Middle School
- Deana Snowden – transferring as Pre K Teacher at Baldwin Elementary School to Pre K Teacher at Demorest Elementary School
- Alicia Dooley – transferring as 1st Grade Teacher at Demorest Elementary School to 1st Grade Teacher at Level Grove Elementary School
- Hannah DeMore – transferring as Gifted Math Teacher at South Habersham Middle School to 5th Grade Teacher at Fairview Elementary School
- Lindsay Brown – transferring as EIP Teacher at Level Grove Elementary School to Special Education Teacher at Hazel Grove Elementary School
- Leisa Barber – transferring as 1st Grade Teacher at Level Grove Elementary School to Special Education Teacher at Level Grove Elementary School and South Habersham Middle School

Accept the following personnel for 2015-2016:

- Brian Brookshire – Custodian 49% at Woodville Elementary School
- Tate Hunter – Custodian 49% at Hazel Grove Elementary School
- Harriet (Letty) Mackin – Substitute Bus Driver
- Robert Fowler – Substitute Bus Driver
- Tracy Hammock – Substitute Bus Driver
- David Tallant – Substitute Bus Driver
- Souvanh Touralack – Substitute Bus Driver
- Dolly Murray – Substitute Bus Driver

Accept the following personnel for 2016-2017:

- Jennifer Chitwood – Principal at Fairview Elementary School
- Eileen Fortner – Special Education EBD Teacher at Cornelia Elementary School
- Beatrice Samples – ESOL Teacher for Habersham County Schools
- Meghan Cantrell – 1st Grade Teacher at Cornelia Elementary School
- Brianna Carlan – 3rd Grade Teacher at Level Grove Elementary School
- Kathy Daniel – 49% Middle School Teacher at Habersham Success Academy
- James Emerich – ESOL Teacher at Habersham Central High School
- Etoya Hearon – JROTC Teacher/Instructor at Habersham Central High School

- Ashten Herrin – Art Teacher at Baldwin Elementary School
- Nicholas Johnson – Chorus/Drama Teacher at South Habersham Middle School
- Rhonda LaBarbera – 7th Grade Math Teacher at North Habersham Middle School
- Charlotte Lewallen – Gifted 7th/8th Grade Math Teacher at South Habersham Middle School
- Salena McKay – 3rd Grade Teacher at Demorest Elementary School
- Ansley Patrum – English Teacher at Habersham Central High School
- Davina Presley – 3rd Grade Teacher at Level Grove Elementary School
- Laura Stephens – 1st Grade Teacher at Demorest Elementary School
- Bailey Taylor – Agriculture Teacher at North Habersham Middle School
- Myriah White – Pre K Teacher at Level Grove Elementary School
- Jennifer Garrett – Administrative Assistant at Hilliard A. Wilbanks Middle School
- Melissa Ayers – Special Education Paraprofessional Severe/Profound at Demorest Elementary School
- Stacy Franklin – CTAE Preschool Paraprofessional at Habersham Central High School
- Kelly Freeman – Special Education Paraprofessional at Demorest Elementary School
- Candace Loudermilk – ISS Paraprofessional at North Habersham Middle School
- Leah Orr – Special Education Paraprofessional at Fairview Elementary School and Level Grove Elementary School
- Karla Orozco – Administrative Assistant 49% at Cornelia Elementary School
- Susanna Almazan – School Nutrition Assistant at Hilliard A. Wilbanks Middle School
- Kandy Dill – School Nutrition Assistant at Habersham Ninth Grade Academy
- Juanita Frady – School Nutrition Assistant at Habersham Central High School
- Tracy Hammock – School Nutrition Assistant at Demorest Elementary School
- Carol Tench – School Nutrition Assistant at Cornelia Elementary School

Following Mr. Cooper’s recommendation, the Board unanimously approved FY 17 School Nutrition Meal Prices.

Following Mr. Cooper’s recommendation, the Board unanimously approved the Provision 2 Free Breakfast Program for All Schools.

Following Mr. Cooper’s recommendation, the Board unanimously approved the Construction Bid for Cosmetology Lab at Habersham Central High School. The recommendation is to proceed with Dockery’s for HVAC and plumbing services at a total cost of \$34,925.00 to be funded by the general budget.

Following Mr. Cooper’s recommendation, the Board unanimously approved the FY 17 Budget, Job Descriptions and Salary Scales.

Following Mr. Cooper’s recommendation, the Board unanimously approved the FY 17 Tentative Millage Rate including advertisement for current 2016 Tax Digest and Five Year History of Levy.

Following Mr. Cooper’s recommendation, the Board unanimously approved a first reading of the following policies:

- GAN – Employee Tobacco Use
- JB – Student Attendance

The proposed policy changes are available for viewing on habershamschools.com.

Following Mr. Cooper's recommendation, the Board unanimously approved Stadium Sound System by DB Audio Company, Option B for \$47,417.57, which includes speakers mounted on the home side press box and light poles. Funding provided as follows:

- \$29,681.00 local assigned capital project fund
- \$17,736.57 general budget fund

During public comment, Earnestine Trimiar spoke regarding school and property taxes.

The Board unanimously voted to adjourn the meeting.